

# MODIFIED SITE PLAN REVIEW APPLICATION



TO: Department of Community Development  
City of Sierra Vista  
1011 N. Coronado Drive  
Sierra Vista, AZ 85635  
(520) 458-3315

Submittal Date: \_\_\_\_\_

1. Owner Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
2. Agent Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
3. Tax Parcel ID#: \_\_\_\_\_
4. Site Address (if applicable): \_\_\_\_\_
5. Project Description: \_\_\_\_\_

**MODIFIED SITE PLAN: Basic necessary information for complete submittal. PLEASE CHECK EACH BOX THAT APPLIES TO DETERMINE THAT ALL SITE CRITERIA ELEMENTS HAVE BEEN ADDRESSED:**

1. REQUIRED SUBMITTAL ATTACHMENTS:
  - 6 sets of the plan; electronic submittal required
  - Proof of Ownership (Limited title report, no more than 30 days old);
  - Proof of Agency (Notarized letter from owner or corporate resolution);
  - Provide clearly readable cutsheets for any proposed exterior lighting (if applicable)
  - Provide Luminaire Schedule
  - Review Fee - \$250 (includes 2 reviews - \$75 per hour for any review after)
2. SITE DRAWING ELEMENTS should show the following, as applicable:
  - All property lines;
  - Building Setbacks;
  - Current Zoning on the site and all adjacent zoning;
  - Dimensions of all buildings;
  - Parking requirements per Article 151.09 of Development Code;
  - Buffering and Landscaping requirements per Article 151.15 or as determined by the City;
  - Utility tie-ins including existing utilities adjacent to site;
  - Americans with Disabilities Act (ADA) requirements (parking, access, etc.);
  - Site Visibility (Clear Vision Area) requirements per Article 151.04.009, if applicable;
  - Locations of all easements;
  - Locations of all existing and proposed access points per Article 151.17;
  - Indicate drainage patterns on the site with flow arrows;
  - Locate all adjacent right-of-ways and existing public improvements;
  - Indicate any public improvements;
3. DRAINAGE MITIGATION (If Applicable)