

# MODIFICATION OF SETBACK PERMIT



City of Sierra Vista  
1011 N. Coronado Drive  
Sierra Vista, Arizona 85635

Information: (520) 458-3315  
Fax No.: (520) 452-7023

This permit is issued specifically to approve zoning and building setbacks. This permit does not approve the construction of the structure. A building permit is necessary prior to construction.

Please be advised that there may be deed restrictions or Codes, Covenants & Restrictions limiting the use of your property. The Department of Community Development does not investigate or enforce these restrictions. Any restrictions are generally enforced by local property owners or homeowners associations. You may wish to further investigate any restrictions before proceeding with this application. Further there may be permits required by state and federal agencies, and you may wish to further investigate these. The Department of Community Development does not assume any responsibility to ensure that the proper permits have been obtained.

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Agent Name: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Setback: \_\_\_\_\_

New Setbacks Request: \_\_\_\_\_

Type of Structure to be constructed: \_\_\_\_\_

Are you modifying an existing structure: \_\_\_\_\_

If yes, additional construction plans may be required.

PLEASE ATTACH THE FOLLING INFORMATION TO THIS APPLICATION: (The City may require additional information)

\_\_\_\_\_ Letter of Intent - Letter describing the proposed setback modification and an explanation of how the proposal complies with Article 151.04.006 of the Development Code.

\_\_\_\_\_ Sketch Plan showing the following information:

- 1) Parcel boundaries and dimensions;
- 2) Exact location and size of all proposed and existing structures;
- 3) Points of ingress and egress;
- 4) Adjacent public rights-of-way;
- 5) Building setbacks; and
- 6) Parking areas.

\_\_\_\_\_ Letter of Agency – If the applicant is not the property owner, a letter appointing an agent should be included with this application.

\_\_\_\_\_ Proof of Ownership.

\_\_\_\_\_ Attached Fees.

I CERTIFY THAT THE ABOVE STATEMENTS AND ANSWERS ARE TRUE AND COMPLETE.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date