



# PROPOSED

## 2017 Annual Action Plan

### EXECUTIVE SUMMARY

#### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

##### 1. Introduction

The U.S. Department of Housing and Urban Development (HUD) has designated the City of Sierra Vista as an entitlement community, as defined by Title 1 of the Housing and Community Development Act of 1974, for Community Development Block Grant (CDBG) funding. HUD designed CDBG Funding to use for addressing critical and unmet community needs, including housing rehabilitation, public facilities, infrastructure, economic development, and public services. HUD allocates funding based on a formula basis.

HUD requires all communities receiving CDBG funding to have a current Five-Year Consolidated Plan (ConPlan). The ConPlan assists communities in assessing the needs for low- to moderate-income individuals and neighborhoods, setting goals and objectives, and developing funding priorities for the CDBG programs based on an analysis of the current City data. Sierra Vista is still working from its first ConPlan which was approved on August 15, 2014. The Sierra Vista ConPlan is available for public review at <http://www.sierravistaaz.gov>.

HUD also requires all entitlement communities adopt an Annual Action Plan (AAP); the AAP is essentially the funding application to HUD. The AAP also provides the guidance necessary to ensure the cities are meeting the CDBG obligations.

One key to having a successful AAP is by providing the citizens the opportunity to have input into the year's CDBG activities and identifying goals and objectives upon which the year's work accomplishments are measured. The AAP gives the community and HUD assurances that the funding correctly used to meet HUD guidelines and for the benefit of low- to moderate-income individuals and neighborhoods.

Sierra Vista ensured that its citizens have many opportunities for input into the annual AAP. For example in 2017, Sierra Vista held two Public Meetings, three Public Hearings, three televised Council Work Sessions, and a 14-Day Review/Comment Period for the Draft AAP. More information regarding the public input processes is found further into this AAP.



2. Summarize the objectives and outcomes identified in the Plan. This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

### ConPlan

The City's ConPlan consultant took the comments received during the ConPlan preparatory public meetings and focus groups and was able to identify five principal strategies needed to assist the low- and moderate income citizens in Sierra Vista (as identified in Sp-25 Priority of Needs).

#### *PRINCIPAL STRATEGIES*

- 1) housing rehabilitation for owner and renter units. High priority; serving extremely low-income, elderly, families, chronic homeless, and disabled persons; and addresses the goals of affordable housing and homeless prevention. The National Objective benefiting from this item is for Low/Mod Income - Housing.
- 2) public improvements to improve/revitalize neighborhoods. High priority; serving extremely low, very low, and low-income neighborhoods, addresses neighborhood revitalization, improve quality of life, and ADA compliance. The National Objective benefiting from this item is a benefit for Low/Mod Income - Area Benefit
- 3) rental assistance for extremely low-income households threatened with homelessness. High priority; serving extremely low-income, elderly, families, chronic homeless, and disabled persons; and addresses the goals of affordable housing and homeless prevention. The National Objective benefiting from this item is for Low/Mod Income-Housing.
- 4) programs for youth and the elderly. Medium priority; serving extremely low, very low, and low-income families with children, elderly, youth, the disabled, mentally ill, persons with HIV/Aids, domestic violence, persons with alcohol or other addictions; and the goals of quality life and services. The National Objective benefiting from this item is for Low/Mod Income-Limited Clientele.
- 5) assisting the homeless. Medium priority; serving chronic homeless, persons threatened with homelessness, families with children, elderly, youth, the disabled, mentally ill, persons with HIV/AIDS, victims of domestic violence, persons with alcohol or other additions; and the goals of affordable housing, homeless prevention, services for at-risk populations, improved quality of life. The National Objective benefiting from this item is for Low/Mod Income-Limited Clientele.

The 2017 Public Meetings, Social Service Focus Group, and Public Hearings comments essentially mirrored the same principal needs identified in the ConPlan. Public Improvements and Infrastructure continue to receive *high* rankings because they are a means to make significant improvements in the quality of life in the distressed neighborhoods.



The following Requested Funding table (Table 1) identifies each of the 2017 applications received and matches them with *Principal Strategies* listed above

INITIAL APPLICATIONS RECEIVED REQUESTING FUNDING			Table 1
	Project	Principal Strategies No.	Need Identified
1	Easterseals Blake Foundation new composite playground surface and an extension of the playground's shade structure.	4	<ul style="list-style-type: none"> <li>✓ \$50,000 to support the Sierra Vista Parent-Tot playgroups. Improvements, new tot turf and shade facilities, are needed in order to expand the playgroups.</li> <li>✓ Medium priority - programs for youth and the elderly</li> <li>✓ N.O.: Low/Mod (L/M) Income-Limited Clientele.</li> </ul>
2	Mentally Ill Kids in Distress. Expanding a youth and family program that provides peer support for mental illness	4	<ul style="list-style-type: none"> <li>✓ \$10,000 is needed to expand the <i>Peer Support for Mental Illness</i> youth and family program. The funding would support an additional 10 families in Sierra Vista.</li> <li>✓ Medium priority.</li> <li>✓ N.O.: L/M Income-Limited Clientele.</li> </ul>
3	Boys and Girls Club. Scholarships to assist paying for before/after school programs.	4	<ul style="list-style-type: none"> <li>✓ \$30,000 was requested to provide scholarships for low- and moderate-income families to enroll their children in the before and after school programs.</li> <li>✓ Medium priority.</li> <li>✓ NO: LM Income-Limited Clientele</li> </ul>
4	City Program to demolish uninhabitable homes to stabilize neighborhoods.	2	<ul style="list-style-type: none"> <li>✓ Initial request did not specify an amount. The demolition program helps stabilize neighborhoods by removing dangerous structures and providing incentives for redevelopment.</li> <li>✓ High priority - public improvements to improve/revitalize neighborhoods</li> <li>✓ NO: LM Income-Area Benefit</li> </ul>
5	City project-infrastructure. Upgrade playground and/or install exercise equipment in Len Roberts Park.	2	<ul style="list-style-type: none"> <li>✓ No amount specified. Public improvements to improve/revitalize neighborhoods.</li> <li>✓ High priority - public improvements to improve/revitalize neighborhoods</li> <li>✓ NO: LM Income-Area Benefit</li> </ul>
6	City project – infrastructure. Additional streetlights in Fry Townsite and Sulger neighborhoods.	2	<ul style="list-style-type: none"> <li>✓ No amount specified. Complete streetlight prioritization list for Fry Townsite and Sulger Neighborhoods. (Streetlight project began with 2015 CDBG funding).</li> <li>✓ High priority - public improvements to improve/revitalize neighborhoods</li> <li>✓ NO: LM Income-Area Benefit</li> </ul>
7	City project – infrastructure. Street improvements (curb, gutter, sidewalks, streetlights, etc.) in the Fry Townsite area particularly along N. Canyon Dr., N. 1 <sup>st</sup> , 2 <sup>nd</sup> , and 5 <sup>th</sup> Sts. and south of Denman Ave.	2	<ul style="list-style-type: none"> <li>✓ Recommended areas were N. Canyon Dr., N. 2<sup>nd</sup> Street, and N. 5<sup>th</sup> Str.</li> <li>✓ \$55,519 for N. Canyon Dr.</li> <li>✓ \$134,535 for N. 2<sup>nd</sup> Street</li> <li>✓ \$145,859 for N. 5<sup>th</sup> St. Application was submitted for this project by Christian House Fellowship.</li> <li>✓ High priority - public improvements to improve/revitalize neighborhoods</li> <li>✓ NO: LM Income-Area Benefit</li> </ul>
UPDATED CITY APPLICATIONS RECEIVED REQUESTING FUNDING			Table 1
8	City project – infrastructure. Construct stormwater basin and	2	<ul style="list-style-type: none"> <li>✓ The need arose following the application period. Assist in keeping the stormwater flow from flooding the neighborhood.</li> </ul>



	install landscape/park upgrades at Timothy Lane Park in the Sulger Neighborhood.		<ul style="list-style-type: none"> <li>✓ High priority - public improvements to improve/revitalize neighborhoods</li> <li>✓ NO: LM Income-Area Benefit</li> </ul>
9	City project – infrastructure. Construction alley improvements between N. 1 <sup>st</sup> St. and N. 2 <sup>nd</sup> St. in the Fry Townsite (	2	<ul style="list-style-type: none"> <li>✓ The City listened to the speakers in the Public Hearing that requested drainage improvements in the area. City Engineers decided that alley improvements could provide relief for the areas east of the alley.</li> <li>✓ High priority - public improvements to improve/revitalize neighborhoods</li> <li>✓ NO: LM Income-Area Benefit</li> </ul>

Two projects requests were not eligible.

1. Saint Vincent de Paul requested funding to replace old fluorescent lighting with LED lighting for their facility. This is considered maintenance and therefore not eligible.
2. Groovism requested \$20,000 to purchase drum equipment to start a drum circle for peace. They had not received their non- or not-for-profit status and therefore not eligible.

The City will be receiving **\$236,107** in CDBG funding and the City Council voted on July 13, 2017, to spend the funding as staff recommended (Table 2).

<b>2017 CDBG FUNDING AS APPROVED BY COUNCIL ON JULY 13, 2017</b>		<b>Table 2</b>
Project	Allotted Funding	
Boys and Girls Club. Scholarships to assist paying for before/after school programs.	\$ 15,000	
City Program to demolish uninhabitable homes to stabilize neighborhoods.	\$ 15,000	
City project – infrastructure. Street improvements (curb, gutter, sidewalks, streetlights, etc.) in the Fry Townsite on the west side of 5 <sup>th</sup> St. and south of Denman Ave.	\$66,107	
City project – infrastructure. Construction alley improvements between N. 1 <sup>st</sup> St. and N. 2 <sup>nd</sup> St. in the Fry Townsite (	\$75,000	
City project – infrastructure. Construct stormwater basin and install landscape/park upgrades at Timothy Lane Park in the Sulger Neighborhood.	\$ 65,000	
<b>TOTAL</b>		<b>\$236,107</b>

Note: With the cancellation of the 2016 roof project for Good Neighbor Alliance allows the City to carry over the \$20,000 to offset funding for Administration.

### **3. Evaluation of past performance. This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.**

The City of Sierra Vista measures performance outcomes and reports on progress via HUD's Consolidated Annual Performance Evaluation Report (CAPER). (Citizens also get the opportunity to comment on the CAPER and the City's performance.)

#### 2014

In 2014, the City first entitlement grant from HUD, received \$206,330 to construction of ADA improvements at Veterans Memorial Park (the City's main and largest park).





The City expended all funding and the project is closed. By all accounts, the pathway is popular and well used.

### 2015

For the 2015 program year, the City received \$216,244 in CDBG funding. The funding was allocated to install five streetlights in several locations; constructing curb, gutter, and sidewalk on Taylor Dr., a street which is a main access route to the local Title I Elementary School (Carmichael); and, reconstructing the non-ADA compliant 8-foot wide asphalt pathway into a neighborhood park, and the asphalt pathway adjoins the new sidewalk on Taylor Dr. Construction is complete.



The Taylor Dr. project was constructed under budget and the excess funding was transferred to the streetlights project.



### 2016

The 2016 funding had three projects. The City combined



the five streetlights identified in the 2015 Annual Action Plan with those in the 2016 program year funding; 35 streetlights installed in the Fry Townsite and Sulger neighborhoods, plus one light on N. Taylor, and one light on N. Carmichael. This project should be completed in July, 2017.

Habitat for Humanity is the subrecipient of \$60,000 to complete Emergency Home Repairs on a minimum of six homes, \$10,000 maximum expenditures. This project will be completed within the next year.

The final \$20,000 from the 2016 was for a new roof on the Good Neighbor Alliance Samaritan Station building. The City complied with the CDBG procurement requirements and after several attempts to solicit bids, and still no bids were received, the project was removed from the CDBG funding and the roof was completed through a donation.

## 4. Summary of Citizen Participation Process and consultation process. Summary from citizen participation section of plan.



The City conducts its Citizen Participation process according to the City's Citizen Participation Plan (approved by City Council in June 2014). The plan requires at least two public meetings/hearings and a public comment period for citizen feedback on proposed plans. For the 2017 funding AAP, the City went above the requirements. See Table 3, Citizen Public Participation.

CITIZEN PUBLIC PARTICIPATION			Table 3
Type	Date	Time	Notice Published
Work Session (televised) re: 2017 CDBG procedures and timelines	Jan 24, 2017	3:00 p.m.	Posted, not published
Public Meeting	Feb 27, 2017	6:00 p.m.	Feb 10 and 22, 2017
Social Service Providers Focus Group	Mar 1, 2017	9:00 a.m.	Invitation letter mailed Feb 16, 2017. Also included the notice for Public Mtgs and Public Hearing.
Public Meeting	Mar 1, 2017	2:00 p.m.	Feb 10 and 22, 2017
Work Session (televised) re: Public Hearing Process	Mar 7, 2017	3:00 p.m.	Posted, not published
Public Hearing (televised) re: Public Hearing for public to speak and where they would like funding spent (no projects presented)	Mar 9, 2017	5:00 p.m.	Feb 10 and 22, 201700
E-mail to all who attended meetings and the Continuum of Care attendees and the Social Services Focus Group List	March 9, 2017	6:45 p.m.	Extended application deadline to Thursday, March 16, 2017
Work Session (televised) re: CDBG projects and funding requested	Mar 21, 2017	3:00 p.m.	Posted, no published
Public Hearing – 2 <sup>nd</sup> (televised) re: pick projects	July 13, 2017	5:00 p.m.	Published June 28, 2017
15-day Public Review/Comment Period for Draft AAP	Opened July 19, 2017	N/A	Published July 19, 2017
Public Hearing – 3 <sup>rd</sup> (televised) re: approval Annual Action Plan	August 10, 2017	5:00 p.m.	Publish July 21, 2017

**5. Summary of public comments. This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the ConPlan.**

The City had two individuals discuss the use of CDBG funds at the Public Hearing on March 9, 2017, City Council Meeting. One had no specific project but would like infrastructure, including flood control, in the Fry Townsite area. The second speaker had a curb, gutter, and sidewalk project on N. 5<sup>th</sup> St., but regardless of the project ultimately chosen, would like the funding spent on infrastructure in the Fry Townsite area. At July 13, 2017, Public Hearing there were three comments.

- (1) Dahlia Demore from Easterseals Blake Foundation, discussed their request for funding and the program
- (2) Jay Hamwright from the Boys and Girls Club of Sierra Vista spoke to what the funding would be used for and thanked Council for the continued support
- (3) John Williams requested additional information regarding the demolition of uninhabitable homes; Council said it was not for a specific person and there would be an application process. Mr. Williams was in favor of the program.



The Draft Annual Action Plan received the following comments: \_\_\_\_\_

## 6. Summary of comments or views not accepted and the reasons for not accepting them

Council received and took into consideration all comments received. See Table 4 for a summary of all comments received.

PUBLIC COMMENT SUMMARY			Table 4
No.	Mode	When	Comment Summary
1.	Verbal	March 9, 2017 City Council Mtg	Carl McGowan and Linda Jones. Mr. Gowen and Ms. Jones stated that the area around their future proposal needed to be revitalized because the streets had been there for 20 years. With their project being built ( to include a community center), the trailer park on the east side of the street being dismantled, and a LIHTC development to the north, infrastructure will revitalized the whole area. However, if their project wasn't chosen, they felt that the funds needed to be kept in Fry Townsite or on the west end.
2.	Verbal	March 9, 2017 City Council Mtg	Rick Soley. Mr. Soley presented slides depicting the west end (Fry Townsite) erosion north of Fry Blvd and east of N. Canyon Dr. Mr. Soley stated that there are businesses and properties in the area that get flooded from runoff from the seasonal rains and the drainage closer to Buffalo Soldier Trail. Mr. Soley had numerous accounts of drainage improvement needed for the area.
3.	Verbal	March 21, 2017 Council Work Session	Easter Seals Blake Foundation nor the Mentally Ill Kids in Distress Organization were able to attend. A City staff member spoke to Council regarding each of the programs.
4.	Verbal	March 21, 2017 Council Work Session	Jay Hamwright spoke to funding for the Boys and Girls Club.
5.	Verbal	July 13, 2017 City Council Mtg	Dahlia Demore from Easterseals Blake Foundation, discussed their request for funding and the program.
6.	Verbal	July 13, 2017 City Council Mtg	Jay Hamwright from the Boys Boys and Girls Club of Sierra Vista spoke to what the funding would be used for and thanked Council for the continued support
7.	Verbal	July 13, 2017 City Council Mtg	John Williams requested additional information regarding the demolition of uninhabitable homes; Council said it was not for a specific person and there would be an application process. Mr. Williams was in favor of the program
8.			

## 7. Summary

Please see the preceding responses.



## PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan. Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

RESPONSIBLE AGENCIES		TABLE 5
Agency Role	Name	Department/Agency
CDBG Administrator	City of Sierra Vista	Department of Community Development

### Narrative (optional)

The City of Sierra Vista, Dept. of Community Development has full responsibility for implementing the CDBG program, including administering all grants, preparing the *Five-Year Consolidated Plan* (ConPlan), the *Annual Action Plan* (AAP), the *Consolidate Annual Performance and Evaluation Report* (CAPER), and financial reporting. The Department of Community Development works closely with Public Works and the Finance Departments, as well as any other pertinent City or County Departments.

#### Consolidated Plan Public Contact Information

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## AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### 1. Introduction

#### 2014-2015

In 2014, during the ConPlan preparation process, the City held three focus groups for a wide range of stakeholders for (1) Government and Agency Officials, (2) Community Social Service providers, and (3) Housing and Financial Services providers. The City also held one Public Meeting for the community at large.

CONPLAN CONSULTATION LIST				Table 6
Type	Date	Audience	No. Invitations Sent	No. Attendees
Focus Group	June 26, 2014	Government and Agency Officials	42	13
Focus Group	June 25, 2014	Housing and Financial Service Providers	21	6
Focus Group	June 25, 2014	Community Social Service Providers	45	27

In February 2015, the City hosted a meeting with the City's HUD CDBG Representative, Ms. Noemi Gherghi, to meet with local service providers to educate them on capacity needs for a CDBG *subrecipient*. The meeting not only assisted in informing the providers about capacity building, but agencies made connections with other agencies. The City notified 23 three service providers were via e-mail and Cenpatico distributed the information through their vast e-mail system that reached 200+ Cochise County agencies.



## 2016

The citizen participation process for 2016 CDBG funding included two Public Meetings, one televised Council Work Session, and two televised Public Hearings before Council. The City published numerous public notices in the newspaper, posted all notices on the webpage, City posting locations, and numerous e-mails to social service providers and continuum of care participants.

## 2017

For 2017 CDBG funding, the City held two public meetings, one focus group, three public hearings, and three work sessions before City Council. The display ad in the Sierra Vista Herald advising the public of the February 27, 2017, and March 1, 2017, Public Meetings and the March 9, 2017, Public Hearing published on February 12 and February 22, 2017.

The social services focus group consisted of 42 individuals who received both regular mail and e-mail invitations to the focus group as well as a copy of the display ad. The City had 12 attendees at the focus group and one attendee (who was unable to make the focus group) at the March 1 public meeting. At the focus group and public meeting, the attendees learned about CDBG and received a copy of the *Initial Request for 2017 CDBG Funding* (application for funding form).

The initial closing date for the applications for funding was set for March 9, 2017, 4:00 p.m., unfortunately, the City did not receive any applications by the closing date. Therefore, the City opted to extend the deadline to March 16, 2017, and notified, via e-mail, 77 individuals (focus group list, participants of the Cochise County Continuum of Care, and public meeting attendee) that the deadline had been extended.

The March 9, 2017, Public Hearing proceeded even though there was a delay in the application for funding deadline. The goal of the Public Meeting was to have attendees discuss, in general, about how they would like to see CDBG funding spent in the community. Two attendees spoke and both were in consensus that they would like funding spent on infrastructure in the Fry Townsite neighborhood.

When HUD announced the City would receive **\$236,107** for 2017 funding, the City scheduled a second Public Hearing for July 13, 2017, to give a second opportunity for the public to comment and choose the best projects for the City. The City received three public comments.

- (1) Dahlia Demore from Easterseals Blake Foundation, discussed their request for funding and the program
- (2) Jay Hamwright from the Boys Boys and Girls Club of Sierra Vista spoke to what the funding would be used for and thanked Council for the continued support



(3) John Williams requested additional information regarding the demolition of uninhabitable homes; Council said it was not for a specific person and there would be an application process. Mr. Williams was in favor of the program.

The City opened the **14-day Public Comment/Review Period** for the Draft Annual Action Plan. The process culminated with a final Public Hearing for Council to review and hear any additional public comments and approve the submittal of the Annual Action Plan (with changes as required).

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Sierra Vista and Good Neighbor Alliance took the lead to reestablish the local Cochise County Continuum of Care which now meets on a monthly basis. Participants are from all sectors of the social services including housing providers, governmental agencies, mental health agencies, and service providers. Additionally, a City staff member attends the quarterly Arizona Department of Housing (ADOH) Balance of State Continuum of Care meetings. In 2017 ADOH established goals and objectives for the Continuum of Care which include collaborating and maximizing grant funding opportunities to achieve the best results for the clients.

A City staff member assists with the HUD Point-In-Time homelessness counts and the ADOH Summer counts. In addition, the staff member was a member-at-large of the State's *Governor's Commission on Homelessness and Housing*; along with assisting in setting State goals, the staff member advocated for rural Arizona and how the needs of rural communities differed greatly from metropolitan areas.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Sierra Vista is a coordinating member and a staff member is the co-chair of the local Cochise County Continuum of Care which is composed of public and private agencies charged with meeting the housing, health, and social service needs of the chronically homeless, families with children, veterans, and other homeless populations. The long-term mission of the Cochise County Continuum of Care is to develop and support effective strategies to *functionally end* homelessness in Cochise County. The City also participates in all ADOH Balance of State Continuum of Care meetings.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**



Not Applicable–City is not eligible to receive ESG funding from HUD.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

The following agencies participated in (or had the opportunity to participate in) developing the 2017 projects to assist the City in meeting the ConPlan’s goals and objectives. See *Table 7, 2017 CDBG Funding Consultation List*.

2017 CDBG FUNDING CONSULTATION LIST		Table 7
No.	What	Representing
1	<i>Agency/Group/Organization</i>	CITY OF SIERRA VISTA
	<i>Agency/Group/Organization Type</i>	Other government - Local
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives, including: Housing Need Assessment, Non-Homeless Special Needs, Market Analysis, Infrastructure/Neighborhood Needs
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-Mails, phone calls, and meetings between the Grants Administrator, the Departments of Community Development, Public Works, Library and Leisure Services, Economic Development, Police Department, and City Management.  Discuss and coordinate potential projects that could be funded with 2017 funding and plan for future projects to assist in the target low- to moderate-income areas. The goal is to make widespread, significant impact to improve the lives of low- to moderate income persons and areas.
2	<i>Agency/Group/Organization</i>	CENPATICO (LOCAL RHBA)
	<i>Agency/Group/Organization Type</i>	Regional Health Behavior Authority for Cochise County
	<i>What section of the Plan was addressed by Consultation?</i>	Housing Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Required to be part of the local Continuum of Care. Participate in mental health issues and housing the SMI



Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
3	<i>Agency/Group/Organization</i>	<b>SIERRA VISTA UNIFIED SCHOOL SYSTEM</b>
	<i>Agency/Group/Organization Type</i>	Other government - Local
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives, particularly in the areas of programs for youth and safe routes to school
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings
4	<i>Agency/Group/Organization</i>	<b>CARMICHAEL NEIGHBORHOOD ASSOCIATION</b>
	<i>Agency/Group/Organization Type</i>	Neighborhood Association
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives, particularly infrastructure and neighborhood improvements
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	Emails to various participants and principles regarding public meetings and focus group E-mails to various participants and principles regarding Cochise County Continuum of Care meetings
5	<i>Agency/Group/Organization</i>	<b>SOUTHWEST SIERRA VISTA NEIGHBORHOOD ASSOCIATION</b>
	<i>Agency/Group/Organization Type</i>	Neighborhood Association
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives, particularly infrastructure and neighborhood improvements
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	Meetings, e-mail, correspondence. Ms. Rosey Mackey represented the Southwest Sierra Vista Neighborhood Association.  They are also in support of Economic Development and infrastructure for economic development on the West End.
6	<i>Agency/Group/Organization</i>	<b>COCHISE COUNTY, ARIZONA</b>
	<i>Agency/Group/Organization Type</i>	Other government – Local
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives, particularly infrastructure and neighborhood improvements
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails to various County employees regarding public meetings and social services focus group E-mails to various County employees regarding Continuum of Care meetings and discussions at these meetings  Two-thirds of the Fry Townsite is in unincorporated Sierra Vista. Talked with several County officials regarding a joint infrastructure project (curb, gutter, sidewalks, and streetlights) in the Fry Townsite.



Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
7	<i>Agency/Group/Organization</i>	<b>GOOD NEIGHBOR ALLIANCE</b>
	<i>Agency/Group/Organization Type</i>	Services-homeless
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings Co-chairperson for Cochise County Continuum of Care (City staff other co-chairperson) PIT Counts  Good Neighbor Alliance runs the Samaritan Station, the actual shelter building which houses homeless men, women, and families. No requests for 2017 money.
8	<i>Agency/Group/Organization</i>	<b>FORGACH HOUSE (Women's Domestic Crisis Center) and CATHOLIC COMMUNITY SERVICES</b>
	<i>Agency/Group/Organization Type</i>	Services – Domestic Violence and homelessness
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of Domestic Violence Homelessness – Women and Families
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Forgach House contacted the City regarding funding for a case worker needed to assist domestic violence clientele in overcoming their environment.
9	<i>Agency/Group/Organization</i>	<b>P.R.A.I.S.E. MINISTRIES</b>
	<i>Agency/Group/Organization Type</i>	Local advocacy
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness



Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  P.R.A.I.S.E. advocates for both prisoners and ex-offenders. They are advocates for housing for the near homeless and homeless ex-offenders and their families.
10	<i>Agency/Group/Organization</i>	<b>WEST END COMMISSION</b>
	<i>Agency/Group/Organization Type</i>	Local government Commission (Advisory to City Council)
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of Economic Development Neighborhood Redevelopment
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	Notified at a meeting about CDBG and the public meetings
11	<i>Agency/Group/Organization</i>	<b>CHILD AND FAMILY RESOURCES</b>
	<i>Agency/Group/Organization Type</i>	Services - Youth
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of Youth needs in the community.
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Overall better understanding of the needs of youth in the community as well as what the Child and Family Resources agency is doing for the community. Part of Healthy Families, Arizona. Part of Healthy Families, Arizona.
12	<i>Agency/Group/Organization</i>	<b>COCHISE FAMILY ADVOCACY CENTER – LORI'S PLACE</b>
	<i>Agency/Group/Organization Type</i>	Services – Victims of Abuse and Assault
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the needs of domestic violation and potential homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Overall better understanding of the services available in the Sierra Vista area and the needs are and are not being served.



Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
13	<i>Agency/Group/Organization</i>	<b>HABITAT FOR HUMANITY</b>
	<i>Agency/Group/Organization Type</i>	Services - Housing
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of housing
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	<p>E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings</p> <p>Habitat for Humanity is providing Emergency Home Repairs from 2016 funding. They will complete the work in late 2017/early 2018. Habitat for Humanity just launched a home building program in conjunction with Cochise College. Once they become comfortable with both programs, they may want to continue with Emergency Home Repairs. It is needed to improve housing for the low- and moderate-income population.</p>
14	<i>Agency/Group/Organization</i>	<b>HOUSING AUTHORITY OF COCHISE COUNTY (HACC)</b>
	<i>Agency/Group/Organization Type</i>	Local Governmental
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of housing.
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	<p>E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings</p> <p>The Housing Authority of Cochise County is part of the local Continuum of Care. They keep the City up to date of issues and trends they are experiencing. HACC administers</p> <ul style="list-style-type: none"> <li>• Housing Choice Voucher Section 8 Program</li> <li>• Family Self-Sufficiency (FSS)</li> <li>• Veterans Affairs Supportive Housing (HUD-VASH) Program: Sierra Vista VA Clinic (520) 459-1529</li> <li>• Housing Opportunities for Persons With AIDS (HOPWA): Local SAAF Office (520) 432-9611</li> </ul>
15	<i>Agency/Group/Organization</i>	<b>WELLNESS CONNECTION</b>
	<i>Agency/Group/Organization Type</i>	Services – homelessness and mental illness
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of homelessness





Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	<p>E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings</p> <p>The Wellness Connection runs a peer-to-peer support environment. They also provide limited transportation to and from the locations, medically necessary appointments, support sessions, and workforce training. They also provide housing for their clients.</p>
16	<i>Agency/Group/Organization</i>	<b>VETERANS AFFAIRS</b>
	<i>Agency/Group/Organization Type</i>	Services – Homelessness and mental illness
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	<p>E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings</p> <p>The local case manager works closely with the Good Neighbor Alliance, participates in the local Continuum of Care Meetings and Veterans' <i>Stand Downs</i>, and with HACC regarding VASH Vouchers. The work provided by the case manager is crucial in housing veterans currently experiencing homelessness.</p>
17	<i>Agency/Group/Organization</i>	<b>ST. VINCENT DE PAUL</b>
	<i>Agency/Group/Organization Type</i>	Services
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of low- to moderate-income persons needing utility payments, food, clothing, etc.
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	<p>E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings</p> <p>St. Vincent de Paul brings knowledge of what is <i>happening</i> in the community. This information helps ensure that the City and Continuum of Care partners know what needs are trending. St. Vincent de Paul also operates the Community Food Bank in Sierra Vista.</p>
18	<i>Agency/Group/Organization</i>	<b>FEDERAL U.S. HOUSE OF REPRESENTATIVES AND U.S. SENATE</b>
	<i>Agency/Group/Organization Type</i>	Other Governmental
	<i>What section of the Plan was addressed by Consultation?</i>	



Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Representatives of Representative McSally and Senator McCain are invited and participate in the Continuum of Care.
19	<i>Agency/Group/Organization</i>	<b>AMERICAN RED CROSS</b>
	<i>Agency/Group/Organization Type</i>	Services
	<i>What section of the Plan was addressed by Consultation?</i>	Annual goals and objectives particularly in the area of homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  The American Red Cross received a large donation to assist veterans, including homeless veterans, in southern Arizona. They manage a local SSVF program.
20	<i>Agency/Group/Organization</i>	<b>ARIZONA'S CHILDREN ASSOCIATION</b>
	<i>Agency/Group/Organization Type</i>	Welfare of children
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Housing for children and juveniles coming out of foster care.
21	<i>Agency/Group/Organization</i>	<b>COCHISE COUNTY LEGACY FOUNDATION</b>
	<i>Agency/Group/Organization Type</i>	Local Philanthropic
	<i>What section of the Plan was addressed by Consultation?</i>	Consultation and exploring partnerships to leverage funding
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Assists local non- and not-for-profit agencies with both long-term plans and emergency needs
22	<i>Agency/Group/Organization</i>	<b>COCHISE COUNTY REENTRY COALITION</b>
	<i>Agency/Group/Organization Type</i>	Local advocacy



Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Advocates for ex-offenders. They are advocates for housing for the near homeless and homeless ex-offenders and their families.
23	<i>Agency/Group/Organization</i>	<b>COMMUNITY BRIDGES, INC.</b>
	<i>Agency/Group/Organization Type</i>	Contracted to local RHBA for mental health and homelessness issues
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings
24	<i>Agency/Group/Organization</i>	<b>COMMUNITY PARTNERS</b>
	<i>Agency/Group/Organization Type</i>	Contracted to local RHBA for mental health and homelessness issues
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings
25	<i>Agency/Group/Organization</i>	<b>SALVATION ARMY OF SIERRA VISTA</b>
	<i>Agency/Group/Organization Type</i>	Non-profit organization assisting with homeless, poor, hungry, needy
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Salvation Army provides services to the community by feeding them, offering assistance with daily living needs, etc.
26	<i>Agency/Group/Organization</i>	<b>SEABHS (Southeast Arizona Behavior Health Systems)</b>



Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
	<i>Agency/Group/Organization Type</i>	Contracted with RHBA. Counseling for the mentally ill and providing housing for the SMI
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Counseling, housing, etc., for the SMI
27	<i>Agency/Group/Organization</i>	<b>ACTS (Arizona Counseling and Treatment Services)</b>
	<i>Agency/Group/Organization Type</i>	Contracted with RHBA. Counseling for the mentally ill and providing housing for the SMI
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Counseling, housing, etc., for the SMI. Part of the VI-SPAT requirements for housing to meet with ACTS and get a written diagnosis.
28	<i>Agency/Group/Organization</i>	<b>SAAF (Southern Arizona AIDS Foundation)</b>
	<i>Agency/Group/Organization Type</i>	Non-Profit to assist people who are HIV positive or have AIDS
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  At one time SAAF members attended the Continuum of Care meetings, they have not for several months. The Housing Authority of Cochise County receives any HOPWA funds for the County.
29	<i>Agency/Group/Organization</i>	<b>BISBEE COALITION FOR THE HOMELESS</b>
	<i>Agency/Group/Organization Type</i>	Homeless shelter in Bisbee, Arizona.
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness



Table 7

2017 CDBG FUNDING CONSULTATION LIST		
No.	What	Representing
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  The Bisbee Coalition helps with the homeless in Cochise County.
30	<i>Agency/Group/Organization</i>	<b>NAMI (National Alliance on Mental Illness)</b>
	<i>Agency/Group/Organization Type</i>	Assistance for dealing with mental illness
	<i>What section of the Plan was addressed by Consultation?</i>	Homelessness
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Overall better understanding of the services available in the Sierra Vista area and the needs are and are not being served.
31	<i>Agency/Group/Organization</i>	<b>HOUSING AUTHORITY OF THE CITY OF DOUGLAS, COCHISE COUNTY</b>
	<i>Agency/Group/Organization Type</i>	Governmental
	<i>What section of the Plan was addressed by Consultation?</i>	
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Overall better understanding of the services available in the Sierra Vista area and the needs are and are not being served.
32	<i>Agency/Group/Organization</i>	<b>SIERRA VISTA DREAM CENTER</b>
	<i>Agency/Group/Organization Type</i>	Program to help "latch key" children with school work and food
	<i>What section of the Plan was addressed by Consultation?</i>	Neighborhoods and children
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Overall better understanding of the services available in the Sierra Vista area and the needs are and are not being served
33	<i>Agency/Group/Organization</i>	<b>D.I.R.E.C.T. INDEPENDENT LIVING CENTER</b>



2017 CDBG FUNDING CONSULTATION LIST		Table 7
No.	What	Representing
	<i>Agency/Group/Organization Type</i>	Non-profit agency providing assistance to those living with disabilities
	<i>What section of the Plan was addressed by Consultation?</i>	ADA infrastructure needs in the City.
	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group E-mails regarding Continuum of Care meetings and discussions at these meetings  Overall better understanding of the services available in the Sierra Vista area and the needs are and are not being served.
	<i>Agency/Group/Organization</i>	<b>DES and DCS-PROGRAMS</b>
	<i>Agency/Group/Organization Type</i>	State and federal agencies providing social services programs
	<i>What section of the Plan was addressed by Consultation?</i>	Low-income, elderly, youth
34	<i>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</i>	E-mails regarding public meetings and social services focus group  These are providers that manage TANF (Temporary Assistance for Needy Families) providing assistance to help needy families achieve self-sufficiency. This program is State administered and may include childcare assistance, job preparation, and work assistance. TEFAP, (The Emergency Food Assistance Program) a Federal program to supplement the diets of low-income, including elderly. This is a USDA program for States. TILP ( Transitional Independent Living Program) providing services to youth ages 18, 19, and 20 that were previous wards of the county. Arizona's Children Association holds the TILP contract.

### Identify any Agency Types not consulted and provide rationale for not consulting

The City follows HUD rules and regulations for Citizen Participation, and therefore offers a number of participation and comment venues. Citizens are provided information via Notices published in the local newspaper, City website, and postings. The City has made a concerted effort to contact all known agencies and organizations involved in activities that are relevant to CDBG activities and programs. All Notices are sent directly to the Continuum of Care participants and an e-mail list of local social service agencies.



In 2017, the City exceeded the minimum number of public hearings required for the development of the AAP by holding two public meetings, a focus group, three televised work sessions, and three televised public hearings. See Table 8, *Other Local/Regional/State/Federal Planning Efforts Considered when Preparing the Plan*.

OTHER LOCAL/REGIONAL/STATE/FEDERAL PLANNING EFFORTS CONSIDERED WHEN PREPARING THE PLAN		TABLE 8
Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Good Neighbor Alliance and City of Sierra Vista	<p>The goal is to prevent additional homelessness in the City as well as assist those individuals already experiencing homelessness.</p> <p>The City is not a direct provider, but works closely with the Good Neighbor Alliance to ensure these services are provided and remain part of the community.</p>

**Narrative (optional)**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting**

The City considers the involvement of its low- and moderate-income residents and those agencies that serve the low- and moderate-income residents to be essential to the development and implementation in its Five-Year Consolidated Plan and its Annual Action Plans. See Table 9, 2017 Citizen Public Participation Opportunities.



**2017 CITIZEN PUBLIC PARTICIPATION OPPORTUNITIES** **TABLE 9**

No.	Date	Mode		Information
	1/24/17	Televised City Council Work Session	Non-targeted/broad community	Posted Notice as a work session item
	2/10/17	Published Notice, as a display ad, for Public Meetings and Public Hearing	Non-targeted/broad community	Noticed Public Meetings scheduled for 2/27/17 and 3/1/17 and Public Hearing on 3/9/17
	2/10/17	Posted Notice on bulletin boards and website	Non-targeted/broad community	Noticed Public Meetings scheduled for 2/27/17 and 3/1/17 and Public Hearing on 3/9/17
	2/16/17	Letter to Social Services Stakeholders	Specific target – social services providers	Letters to 42 local social services providers inviting them to a Focus Group on March 1, 2017.
	2/22/17	Published Notice, as a display ad, for Public Meetings and Public Hearing	Non-targeted/broad community	Noticed Public Meetings scheduled for 2/27/17 and 3/1/17 and Public Hearing on 3/9/17
	2/27/17	Public Meeting	Non-targeted/broad community	Held a Public Meeting at 6:00 p.m. at the Sierra Vista Chamber of Commerce located at 21 E. Wilcox Dr., which is in the west end (and oldest part) of Sierra Vista. NO ATTENDEES.
	2/29/17	E-Mailed additional notice of the Focus Group and copy of Notice for Public Meetings and Public Hearing	Specific target – social services providers	E-mail sent to social services providers reminding them of the Focus Group meeting on March 1, 2017, and added a copy of the Notice for Public Meetings and Public Hearing
	3/1/17	Focus Group	Specific target – social services providers	Held a social services providers focus group at 9:00 a.m in Council Chambers at City Hall, 1011 N. Coronado Dr. TWELVE ATTENDEES. Meeting was scheduled through 10:30 and lasted until noon. Wide array of topics concerning the trends being seen in Sierra Vista, needs of the agencies, deficits being seen, etc. Quite a bit of networking and mutual interest where there could be collaborations.
	3/1/17	Public Meeting	Non-targeted/broad community	Held a Public Meeting at 2:00 p.m. in Council Chambers at City Hall, 1011 N. Coronado Dr. ONE ATTENDEE
	3/7/17	Televised work session. Posted agenda item.	Non-targeted/broad community	Work Session agenda was posted. Work session was held at 3:00 p.m. in Council Chambers at City Hall. This work session was televised and live streamed. Briefed Council on the Public Meetings and Focus Group and the Public Hearing being presented prior to seeing any requests so that citizens had the opportunity to say how they would like such funding spent.





	3/9/17	Televised Public Hearing Advertised on 2/10/17 and 2/22/17.	Non-targeted/broad community	Held a Public Hearing on March 9, 2017, at 5:00 p.m. in Council Chambers at City Hall. The Council Meeting was televised and live streamed. This Public Hearing did not include any project applications. Rather the public was invited to speak on who the CDBG should be spent, in general. Two citizens spoke, both requesting infrastructure-type projects in the Fry Townsite area.
	3/9/17	E-mail notification to social service providers (focus group list), Continuum of Care E-mail List, and the one attendee at a Public Meeting (77 on e-mail list)	Specific target to social service providers and Continuum of Care members and the broad community who participated	No applications from outside agencies had been received at the closing time. Extended the time line one week, until March 16, 2017.
	3/21/17	Televised work session. Posted agenda item. Telephonic invitations to all agencies who submitted applications	Non-targeted/broad community	The requests for funding were presented to Council for consideration. Funding had not been announced yet, so no projects were voted upon.
	6/28/17	Published Notice, as a display ad, for 2 <sup>nd</sup> Public Hearing	Non-targeted/broad community	Noticed Public Hearing on 7/13/17
	6/30/17	Posted Notice on bulletin boards and website	Non-targeted/broad community	Noticed Public Hearing on 7/13/17
	7/13/17	Public Hearing	Non-targeted/broad community	The Public Hearing was televised and had live audio streaming. City Council listened to comments, reviewed applications for funding, choose the projects to be undertaken for the 2017 funding, and set the opening of the 14-day public comment/review of the Draft Annual Action Plan.
	7/19/17	Publication of the Summary of the Annual Action Plan	Non-targeted/broad community	Published the Summary of the Annual Action Plan
	8/10/17			



## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

Allocations for each CDBG entitlement grantee are determined annually by HUD following the adoption of the federal budget by Congress. HUD grants these funds to the communities to carry out a wide range of community development activities directed towards revitalizing neighborhoods, increasing economic development, and improving community facilities and services. Grantees must give maximum priority to activities that benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, and meet urgent community development needs that pose a serious threat to health or welfare of the community. Grantees have wide flexibility to develop their own programs, activities, and funding priorities so long as they meet one of these national objectives. The City of Sierra Vista City Council establishes the allocations for the use of CDBG funding based on the priorities set forth in the ConPlan.

Sierra Vista is receiving \$236,107 for FY 2017. The City of Sierra Vista, like many communities, is facing the challenging task of meeting increasing needs with fluctuating and/or decreasing federal and state resources. *See Table 10, Priority Table.*

PRIORITY TABLE							TABLE 10	
Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$236,107	\$0	\$20,000	\$256,107	\$200,000	\$20,000 is carried over from cancelling the 2016 Good Neighbor Roof allotment.



**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Sierra Vista continues to cultivate funding partners who can contribute to the City's investment of CDBG funds. City administration recognizes that the City's annual entitlement and formula allocations are not sufficient to meet all of its needs. To insure that more infrastructure improvements, affordable housing, and community services are available for those in need, the City will continue to seeking additional, outside funding. As the City is only entitled for CDBG funding; however, still has the opportunity to apply for HOME funding through the Arizona Department of Housing.

For many years, the City did not take any of the administration allotment from its funding. However, as economic times have changed and the City has additional administrative work since going as an entitlement community, the City will use the maximum allotment of 20 percent of funding. Even with the maximum administration allotment, all costs associated with the grant are not covered, i.e., staff time spent in excess of the 20 percent allowed. The City also covers all costs for any Fair Housing Training and literature that it delivers to the community. For 2017, the entire funding is allotted towards projects. However, there will be 2016 funding that can be carried over to assist in covering some administration costs.

CDBG subgrantees make use of a wide variety of state, local, corporate, foundation, and private funding sources and do not rely on CDBG funding as the sole funding for programs.

As a means to grow the housing stock for low- to moderate-income individuals, the City encourages low-income housing tax credit (LIHTC) projects developing affordable housing in Sierra Vista by giving a 50 percent discount of development review fees for bona fide projects (must be followed by a public agency to ensure they remain low- to moderate-income projects for 15 years). These LIHTC projects include Santa Fe Springs (48 3- and 4-bedroom units), Crystal Creek Townhomes (77 3- and 4-bedroom units), Las Palomas Village (88 3- and 4-bedroom units), San Pedro Apartments (63 2- and 3-bedroom units), Sun Crest Apartments (79 2- and 3-bedroom units), Casa del Sol (seniors project 881- and 2-bedroom units), and Crossing Point. There are two Section 8 Place-based developments, Bonita Vista (90 1-bedroom units) and Mountain View Apartments (80 2-, 3-, and 4-bedroom units), as well as Ocotillo Village, a RHBA/SMI development. The City has been instrumental in acquiring slum properties being auctioned by the County, due to non-payment of taxes, and ensuring the properties will be redeveloped into low-income housing or other options that will benefit the low-income, ACS designated, neighborhoods.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**



Until this year, the City had not owned any properties. The City has been instrumental in acquiring slum properties being auctioned, due to non payment of taxes, and ensuring the properties will be redeveloped into low-income housing or other options that will benefit the low-income, ACS designated, neighborhoods.

## Discussion

Please see the preceding responses.



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c) (3) &(e)

GOALS SUMMARY INFORMATION								TABLE 11
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure Improvements	2014	2019	Non-Housing Community Development	Low/Mod Neighborhoods	Public Improvements/ /Infrastructure	CDBG: <span style="background-color: yellow;">\$580,989</span>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
2	Fair Housing	2015	2019	Non-Housing Community Development	Citywide	Fair Housing	CDBG: \$0	Other: 0 Other
3	Provision of Needed Services	2018	2019	Non-Homeless Special Needs	Citywide	Housing	CDBG: <span style="background-color: yellow;">\$60,000</span>	Other: 1 – Critical (Emergency) repairs.

GOAL DESCRIPTIONS		
TABLE 12		
1	Goal Name	INFRASTRUCTURE IMPROVEMENTS
	Goal Description	Improvements for municipal infrastructure, including streets, sidewalks, water, sewer, and lighting
2	Goal Name	FAIR HOUSING
	Goal Description	The City is supportive of and committed to fair housing, but has not allocated CDBG grant funds for a project. The City uses General Fund money to provide training using the HUD funded Southwest Fair Housing Council to bring their expertise to Sierra Vista.
3	Goal Name	PROVISION OF NEEDED SERVICES
	Goal Description	The City desires to provide services to its low/mod residents through granting part of its grant funding, if available.

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

There is no funding for housing in the 2017 CDBG funding. However, \$211,107 of 2017 funding is proposed to be spent in two American Community Survey designated low-income neighborhoods, Fry Townsite and Sulger Neighborhoods. The funding spent will increase livability in those neighborhoods.

In 2016, Sierra Vista designated \$60,000 for Emergency Home Repairs for low/moderate individuals; the City anticipates that the subrecipient will spend the entire funding by late 2017 or early 2018. All households must be income qualified in order to receive assistance. Habitat for Humanity, the subrecipient of the funding, stated it will complete emergency repairs on a minimum of six homes (\$10,000 per dwelling was the maximum allowable expenditures). On average the estimated household size in Sierra Vista is 2.5 per household; therefore, 15 individuals will be assisted, at the very minimum, with CDBG funding.

The 2017 Income Limits Summary (using HMFA [HUD Metro Fair Market Rent]) numbers identifies \$55,900 is the median income for the Sierra Vista-Douglas MSA. For a family of four the income limits are as



follows: extremely low income for a family of 4 as \$24,600; very low income (50 percent of median) for a family of 4 as \$27,950; and, low income (80 percent of median) for a family of 4 as \$44,700. Between 2016 and 2017 the median income fell \$2,500 a year; however, each of the income categories fell \$300, \$300, and \$500, respectively.

## AP-35 Projects – 91.220(d)

### Introduction

A total of five projects (and project administration) will be funded in FY 2017. See *Table 13, Project Information*.

PROJECT INFORMATION		TABLE 13
No.	Project Name	
1	Boys and Girls Club. Scholarships to assist paying for before/after school programs.	
2	City Program to demolish uninhabitable homes to stabilize neighborhoods.	
3	City project – infrastructure. Street improvements (curb, gutter, sidewalks, streetlights, etc.) in the Fry Townsite on the west side of 5 <sup>th</sup> St. and south of Denman Ave.	
4	City project – infrastructure. Construction alley improvements between N. 1 <sup>st</sup> St. and N. 2 <sup>nd</sup> St. in the Fry Townsite (	
5	City project – infrastructure. Construct stormwater basin and install landscape/park upgrades at Timothy Lane Park in the Sulger Neighborhood.	

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

When preparing the 2014-2019 ConPlan, the City of Sierra Vista conducted extensive research including data analysis of census data and focus groups with a number of municipalities, social services agencies, local businesses, and other governmental agencies. The information gleaned from the research was used in developing the City's high-, medium-, and low-priorities, goals, and objectives. For detailed information regarding the public participation process, please check Tables 3, 4, 7, and 9.

In the ConPlan, the principal needs identified are: 1) housing rehabilitation for owner and renter units, 2) public improvements to improve/revitalize neighborhoods, 3) rental assistance for extremely low-income households threatened with homelessness, 4) programs for youth and the elderly, and 5) assisting the homeless. The 2017 Public Meetings and Public Hearings comments essentially mirrored these same principal needs for our community. However, Public Improvements and Infrastructure continue to receive *high* rankings because they are a means to make significant improvements in the quality of life in the distressed neighborhoods.

All 2017 projects meet the national objectives of the CDBG program, address the needs of low- and moderate-income persons, and fall into the five ConPlan principal identified needs.



## Projects

### AP-38 Projects Summary

PROJECT SUMMARY INFORMATION		TABLE 14
1	<b>PROJECT NAME</b>	<b>BOYS AND GIRLS CLUB OF SIERRA VISTA</b>
	<i>Target Area</i>	Citywide
	<i>Goals Supported</i>	Low- to moderate-income persons–Limited Clientele
	<i>Needs Addressed</i>	Needed Services
	<i>Funding</i>	CDBG: \$15,000
	<i>Description</i>	Scholarships for children to attend before- and after-school programs. Will assist in leveraging other funds for scholarships.
	<i>Target Date</i>	1/1/18
	<i>Estimate the number and type of families that will benefit from proposed activities</i>	A minimum of 15 children for one year.
	<i>Location Description</i>	N/A
	<i>Planned Activities</i>	Scholarships for children to attend before- and after-school programs. Will assist in leveraging other funds for scholarships.
2	<b>PROJECT NAME</b>	<b>CITY OF SIERRA VISTA–ALLEY IMPROVEMENTS BETWEEN N. 1<sup>ST</sup> ST. AND N. 2<sup>ND</sup> ST., SOUTH OF DENMAN AVE.</b>
	<i>Target Area</i>	Fry Townsite (an ACS designated low-income area)
	<i>Goals Supported</i>	Infrastructure Improvements – Low- to moderate-income persons–area wide basis
	<i>Needs Addressed</i>	Public improvements/infrastructure
	<i>Funding</i>	\$75,000
	<i>Description</i>	Infrastructure improvements including drainage
	<i>Target Date</i>	1/1/18
	<i>Estimate the number and type of families that will benefit from proposed activities</i>	Census Tract 15.02, Block Group 2 has 1,243 persons and the low/mod percentage is 77.5%
	<i>Location Description</i>	Southeast Corner of Census Tract 15.02, known locally as Fry Townsite
	<i>Planned Activities</i>	Infrastructure Improvements to include drainage improvements in the alley between N. 1 <sup>st</sup> St. and N. 2 <sup>nd</sup> St., south of Denman Ave. and north of Fry Blvd. The stormwater runs as sheetflow in the area. The drainage work will benefit all properties east of the alley, until 7 <sup>th</sup> St.
3	<b>PROJECT NAME</b>	<b>CITY OF SIERRA VISTA–INFRASTRUCTURE ON N. 5<sup>TH</sup> ST,</b>
	<i>Target Area</i>	Fry Townsite (an ACS identified low-income area)



**PROJECT SUMMARY INFORMATION**

**TABLE 14**

	<i>Goals Supported</i>	Infrastructure Improvements – Low- to moderate-income persons–area wide basis
	<i>Needs Addressed</i>	Public Improvements/Infrastructure
	<i>Funding</i>	\$66,107
	<i>Description</i>	Infrastructure – curb, gutter, and sidewalk
	<i>Target Date</i>	1/1/18
	<i>Estimate the number and type of families that will benefit from proposed activities</i>	Approximately 200 individuals
	<i>Location Description</i>	Upper ½ of N. 5 <sup>th</sup> St., south of Denman and north of Fry Blvd., and only on N. 5 <sup>th</sup> St. (within City limits)
	<i>Planned Activities</i>	Curb, gutter, and sidewalk, along with street improvements as necessary.
<b>4</b>	<b>PROJECT NAME</b>	<b>CITY OF SIERRA VISTA–TIMOTHY LANE PARK STORMWATER BASIN AND UPGRADES</b>
	<i>Target Area</i>	Timothy Lane Park in the Sulger Subdivision (an ACS designated low-income neighborhood)
	<i>Goals Supported</i>	Infrastructure Improvements – Low- to moderate-income persons–area wide basis
	<i>Needs Addressed</i>	Public Improvements/Infrastructure
	<i>Funding</i>	\$65,000
	<i>Description</i>	Construct a stormwater basin and install landscape/park upgrades in Timothy Lane Park in the Sulger Neighborhood
	<i>Target Date</i>	1/1/18
	<i>Estimate the number and type of families that will benefit from proposed activities</i>	Census Tract 15.01, Block Group 2 has 2,997 persons and the low/mod percentage is 66.5%
	<i>Location Description</i>	Timothy Lane Park is located on the south side of the intersection of S. Carmichael Ave. and Timothy Lane. It is directly adjacent (to the east) of the Casa Del Sol, apartments which are senior, Low-Income Housing Tax Credit apartments.
	<i>Planned Activities</i>	The stormwater basin will assist with problems created in the Sulger Neighborhood by the stormwater sheetflowing through the subdivision. The landscape and park upgrades are needed to make a better neighborhood park for the area.
<b>5</b>	<b>PROJECT NAME</b>	<b>CITY OF SIERRA VISTA–DEMOLITION OF UNINHABITABLE HOMES</b>
	<i>Target Area</i>	Infrastructure Improvements – Low- to moderate-income persons–area wide basis (focus on ACS designated areas of Fry Townsite and Sulger Neighborhoods)
	<i>Goals Supported</i>	Infrastructure Improvements – Low- to moderate-income persons–area wide basis
	<i>Needs Addressed</i>	Housing (neighborhood livability)
	<i>Funding</i>	\$15,000
	<i>Description</i>	Demolition of uninhabitable homes. Will require applications and meeting qualifications.
	<i>Target Date</i>	1/1/18
	<i>Estimate the number and type of families that will benefit from proposed activities</i>	Assist neighborhoods if homes are only in the Fry Townsite and Sulger neighborhoods, the number of persons assisted will be 4,240.
	<i>Location Description</i>	Will be focused, although may not be required in the area, the ACS designated areas of Fry Townsite and Sulger neighborhoods.
<b>4</b>	<i>Planned Activities</i>	<b>PROJECT ADMINISTRATION</b>
	<i>Target Area</i>	Citywide
	<i>Goals Supported</i>	Infrastructure Improvements, Provision of Needed Services, and Fair Housing





**PROJECT SUMMARY INFORMATION**

**TABLE 14**

	<i>Needs Addressed</i>	Public Improvements/Infrastructure Provide Affordable Housing Opportunities, Rental Acquisition, and Rehabilitation Homeless Activities Public Service Programs Economic Development Public Facilities Fair Housing
	<i>Funding</i>	CDBG: \$20,000
	<i>Description</i>	Project Administration
	<i>Target Date</i>	6/30/17
	<i>Estimate the number and type of families that will benefit from proposed activities</i>	N/A
	<i>Location Description</i>	N/A
	<i>Planned Activities</i>	Project Administration



## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The ACS identified target areas in the City will be those areas and locations that have the greatest need for infrastructure and public facility improvements. But, because there are pockets of low- to moderate-income areas throughout the City, households with multiple-housing problems are not concentrated in any particular area. However, the West End of Sierra Vista has a higher percentage of housing problems because of the age of the housing in this area.

Therefore, City programs focus on the low- and moderate-incomes areas of the City, but there are no geographic priorities within those areas.

The City is spending 87 percent (\$205,413) of the funding on low- to moderate-income persons/area wide basis.

GEOGRAPHIC DISTRIBUTION		TABLE 14
Target Area	Percentage of Funds	
Citywide	13%	
Low/Mod Neighborhoods	87%	

### Rationale for the priorities for allocating investments geographically

Please see the preceding response

### Discussion

Please see the preceding response



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

For the 2017 program year, the City received no requests from agencies to aid with affordable housing or assist with those persons experiencing homelessness. However, the City did designate \$60,000 from its 2016 funding for an Emergency Repair Program.

TABLE 15	
One-Year Goals for the Number of Households to be Supported	
Homeless	0 persons
Non-Homeless	0
Special-Needs	0
Total	0 persons

TABLE 16	
One-Year Goals for the Number of Households Supported By Support Type	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0 homes
Acquisition of Existing Units	0
Total	0 homes

#### Discussion

Please see the preceding responses.



## AP-60 Public Housing – 91.220(h)

### Introduction

The City of Sierra Vista does not have a public housing authority nor any low-rent public authority units. The Housing Authority of Cochise County provides City residents any Section 8 vouchers and VASH vouchers. Additionally, there are 2 project-based Section 8 apartment complexes in Sierra Vista and the Arizona Department of Housing administers these properties.

### Actions planned during the next year to address the needs to public housing

Not Applicable

### Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable

### If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

### Discussion

Please see the preceding responses.

## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

### Introduction

Within the City, Good Neighbor Alliance provides services to those experiencing homelessness. However, the City also supports the Good Neighbor Alliance through CDBG funding for bricks and mortar-type projects. The City remains committed to assisting the people experiencing homelessness, regardless of the reason. The City has a staff member as the co-chair of the Cochise County Continuum of Care and also attends the Arizona Department of Housing Balance of State Continuum of Care. Further, a City staff member served on the Governor's Commission on Homelessness and Housing, was a Board member of the local United Way, and is a Board member of the Southwest Arizona Fair Housing Council. The City participates in PIT counts and ADOH summer counts.

Several years ago, the City sponsored a one-day symposium with the Arizona Coalition for Military Families. A staff member is a trained *navigator* for the program and worked with the City be designated as a *supportive designated City*.



**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City government cannot directly assist persons experiencing homelessness; but rather, relies on the Good Neighbor Alliance (owns the homeless shelter) and other service-oriented agencies to assist those persons. The Cochise County Resources Guide lists a number of organizations and agencies that provide food, clothing, financial assistance, healthcare, and transportation assistance. These include State and County agencies and organizations such as the St. Vincent DePaul Society, the Salvation Army, the American Red Cross SSVF Program, the Wellness Connection, the Veterans' Administration, services from Fort Huachuca, the Arizona Coalition for Military Families (focused for service providers), and Good Neighbor Alliance.

The one homeless shelter in the City—the Good Neighbor Alliance facility—provides services for men, women, and families. Good Neighbor Alliance received a PATH grant for the last several years and has staff and caseworkers performing outreach to those individuals experiencing homelessness throughout Cochise County. Good Neighbor Alliance is an emergency and temporary shelter that offers a walk-in shower program, clothes washing, nightly dinner, AA and NA meetings at the location, and case management to ensure that the clients can access HUD and DES programs. The Good Neighbor Alliance facility has a total capacity of 20 persons, combination of single men, single women, and families and has an estimated occupancy rate of 90 percent.

The Forgach House, owned and managed by Catholic Community Services, is a local domestic violence shelter. Clients receive shelter and services up to six weeks; services include counseling, transportation, and child therapy. Additionally the Forgach House access to transitional shelter for three months or longer. The Forgach House has 40 beds and an estimated occupancy rate of 75 percent.

The ConPlan lists the Cochise County Children's Crisis Center in Huachuca City but it has closed its doors.

The City has used Arizona Department of Housing CDBG funds for the Good Neighborhood Alliance (local homeless shelter) prior to becoming an entitlement community—2005 CDBG funded a volunteer coordinator, 2009 CDBG funded a modular building for use as a services center, and 2013 CDBG funded site and safety improvements, fencing, landscaping, and detention pond. The City designed \$20,000 of its 2016 CDBG funding to replace the roof on the Samaritan Station at Good Neighbor Alliance. However, after several unsuccessful solicitations to roofing contractors the City paid for the new roof.

In the 1990s, the City used CDBG funding to assist Catholic Community Services in building the Forgach House. Forgach House has since built a new and larger facility without CDBG funding.



The City will continue to assess the community's needs and develop the policies, procedures, and capacity to better assist persons experiencing homelessness and other special needs activities. Several avenues already exist and the City will attempt to expand its assistance to achieve these goals.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

There is one homeless shelter in the City—the Good Neighbor Alliance facility that is for men, women, and families. Good Neighbor Alliance has received a PATH grant for the last several years and has staff and caseworkers performing outreach to those individuals experiencing homelessness throughout Cochise County. Good Neighbor Alliance is an emergency and temporary shelter that offers a walk-in shower program, clothes washing, nightly dinner, AA and NA meetings at the location, and case management to ensure that the clients can access HUD and DES programs. The Good Neighbor Alliance facility has a total capacity of 20 persons, combination of single men, single women, and families and has an estimated occupancy rate of 90 percent. Currently, the Samaritan Station (dorm) is in need of a new roof. Without replacing the roof, the building will become inhabitable and displace all 20 persons. Good Neighbor Alliance has received ESG and rapid rehousing funding, but due to State cuts hasn't received it for several years. They work with agencies like the Legacy Foundation to try to house clients as case managers. GNA also works closely with the mental health providers to ensure the well being of their clients.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Good Neighbor Alliance PATH team and the case managers are instrumental in assisting these individuals. Aiding people experiencing homelessness or having experienced homelessness or could soon face homelessness is a focus of the Cochise County Continuum of Care.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

This is being discussed at the Cochise County Continuum of Care. GNA did not received ESG or rapid rehousing funding, due to State funding cuts, for several years. However, it does now have a small amount of funding to assist with rehousing. However, being grant funded, funding is unknown year-to-year.



## Discussion

Please see the preceding response.

## AP-75 Barriers to affordable housing – 91.220(j)

### Introduction

The primary means to address this issue in Sierra Vista will be a housing rehabilitation program (and an emergency repair program) for owner and rental properties in order to keep persons in their homes. The City can provide rental assistance and seek to develop affordable housing projects. The latter efforts will be limited because of the amount of funds available and the many competing needs.

The City supports Low-Income Housing Tax Credit (LIHTC) projects that seek to build in the City through 50 percent reduction in processing reviews fees for bona fide projects, when monitored by the government for 15 years.

### **Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City has addressed its zoning and land use regulations to ensure they are as equitable and open as possible. Development standards, though they sometimes add costs to construction or rehabilitation, are necessary for the safety and health of residents. The City continues efforts to streamline and facilitate the permitting process locally. The City reviews building codes to ensure that non-life safety codes are not adding cost.

## Discussion

Please see the preceding responses.

## AP-85 Other Actions – 91.220(k)

### Introduction

The City of Sierra Vista takes significant care to ensure that their CDBG funding is used for the best and proper use to service those living in low- to moderate-income circumstances. This year's funding, 2017, will be used to construct infrastructure projects in low- to moderate-income neighborhoods and assist with scholarships for a before- and after-school program for low- to moderate-income families.



### **Actions planned to address obstacles to meeting underserved needs**

The greatest challenge to meeting underserved needs in the coming year will be the ability to meet the increased need for program activities with a limited amount of funding. To overcome this significant challenge, the City continues to seek a greater level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage funds.

For example, the roof at Good Neighbor Alliance roof was in need of repair. Not having a local facility be opened to serve those experiencing homelessness, would add pressure to the City. Therefore, the City paying for the roof reduced costs in other ways; for example, citizen complaints, police actions, property code enforcement, trespassing, panhandling.

### **Actions planned to foster and maintain affordable housing**

As noted above, the City could, in later program years, provide rental assistance and seek to develop affordable housing projects. The latter efforts will be limited because of the amount of funds available and the many competing needs.

### **Actions planned to reduce lead-based paint hazards**

The City incorporates all HUD requirements concerning lead-based paint abatement into its housing rehabilitation programs, will see that program participants are informed about lead-based paint hazards and will see that all abatement work is undertaken by qualified contractors who have completed US HUD and EPA lead training courses.

### **Actions planned to reduce the number of poverty-level families**

Because the nature of poverty is complex and multi-faceted, the City will attempt to allocate CDBG funding for services to very low-income households. CDBG can provide funding for meeting these critical basic needs, but these efforts will be constrained by the amount of funds available and competing priority needs.

### **Actions planned to develop institutional structure**

The City seeks partners in the development of a service delivery system and will seek to enhance the relationship with existing partners in City departments and social service agencies to coordinate the delivery of programs and services. The City will also continue to seek opportunities to leverage the limited available resources.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City maintains a close relationship with state, regional, and county organizations that assist low- and moderate-income persons as well as those persons experiencing homelessness. The City works closely with local non-profit organizations and actively encourages housing programs for low- and moderate-income persons. The Department of Community Development continues to maintain a





positive relationship with the builders, developers, and financial institutions in the region. This collaborative approach will assist in the creation and delivery of effective service delivery programs and affordable housing projects.

## Discussion

Please see the preceding responses.



## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction

Community Development Block Grant Program (CDBG)  
Reference 24 CFR 91.220(l)(1)

The following list identifies all FY16 CDBG funded Projects.

1. The total amount of <u>program income</u> that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of <u>proceeds from section 108 loan guarantees</u> that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
3. The amount of <u>surplus funds from urban renewal settlements</u>	\$0
4. The amount of any <u>grant funds returned to the line of credit</u> for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of <u>income from float-funded activities</u>	\$0
<b>Total Program Income:</b>	<b>\$0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	\$0
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2. The City estimates over 100 percent of CDBG funding activities (excluding Administration costs) will benefit persons of low- and moderate-income. Overall Benefit - A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70 percent of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.

100.00%

## Discussion