



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE: REGULAR MEETING AGENDA: JANUARY 3, 2019

MEETING LOCATION:

City of Sierra Vista: Public Works Bld.
Main Conference Room
401 Giulio Cesare Ave.
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting #287 957 271
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

January 3, 2019
10:00 AM

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmmpo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO TECHNICAL ADVISORY COMMITTEE (TAC)

One or more members may participate via teleconference

Chair:	Matt McLachlan, Dir. Community Development, City of Sierra Vista
Vice-Chair:	Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
Member:	Jackie Watkins, P.E., Cochise County Engineer Designated Alternate: Brad Simmons, P.E., Civil Engineer
Member:	Daniel Coxworth, AICP, Cochise County Planning Director Designated Alternate: Paul Esparza, AICP, Planning Manager
Member:	Jing Luo, P.E., City of Sierra Vista Engineer
Member:	Jennifer Fuller, Town Clerk, Town of Huachuca City Designated Alternate: Jim Halterman, Public Works Supervisor
Member:	Mike Normand, Vista Transit Administrator
Member:	Mark Hoffman, Arizona Department of Transportation

STAFF:

SVMPO Administrator: Karen L. Lamberton, AICP

Members of the Public: Please let the Administrator know before the meeting if you wish to speak on a specific Agenda Item.

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the TAC Regular Meeting Minutes of November 1, 2018.

5. ELECTION OF TAC CHAIR AND VICE-CHAIR

Action: Per the SVMPO By-Laws, Section III B 2, elected officers will be selected at the first meeting of the calendar year. The TAC will discuss and provide direction to the Administrator on rotation and balancing of member jurisdiction elected officers on the TAC. Nominations and election of both a Chair and a Vice-Chair of the TAC will be made.

OLD BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. PUBLIC PARTICIPATION PLAN: PRELIMINARY DRAFT

Action: The Public Participation Plan was released for a 45 day public review comment period on December 1, 2018. The TAC will review comments received, suggested changes to the preliminary draft plan and provide review comments on the FY19 update to the Public Participation Plan. The TAC will be asked to forward the preliminary plan, with recommended revisions, to the Executive Board. The final plan will be presented to the Executive Board for approval on January 17th.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

7. SVMPO LEDGER

The TAC will review the current funding ledger for the SVMPO region. The TAC will be advised of several loans made with FY19 funds for repayment in FY20 in order to secure construction funding for the North Garden/Fry Blvd project in the FY20 construction year. A brief presentation will be made on the interaction between the Federal Ledger, the SVMPO Ledger, the SVMPO TIP and the State TIP.

This is an informational item.

8. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): AMENDMENT TWO

Action: The TAC will review the status of TIP projects and be advised of an administrative Amendment to the active TIP to move identified FY19 funding for the HURF Exchange North Garden/Fry Blvd Project into FY20 in order to be consistent with current design and construction schedule. There is no change to the project or overall regional funding as a result of this administrative Amendment.

TAC members may nominate, discuss and take possible action to assign a regional project to remaining FY19 STBG funds (rough estimate of \$226,322 available in the FY TIP).

9. WORK PROGRAM: FUTURE PROJECT IDENTIFICATION

Action: The TAC will review the current FY19 Work Program, available planning funds (\$90,000) and take possible action to assign remaining FY19 funding to regional studies or planning activities. TAC members will give the Administrator guidance on planned attendance at conferences or need for memberships approved under the Work Program for TAC members.

The TAC will also discuss the Work Program elements for FY20 and provide direction to the Administrator on potential FY20 and FY21 activities.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

10. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the TAC to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an informational item.

11. JURISDICTION PROJECT UPDATES & ANNOUNCEMENTS

A status update on SVMPO funded project activities will be given by each member jurisdiction: Pavement Condition Survey; Adaptive Signal Control; North Garden/Fry Blvd Design; pending Charleston Road HSIP Project.

This is the time set aside for the TAC Member to share information about member jurisdiction projects and current events/announcements.

This is an informational item.

12. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

SEAGO Meeting set for January 17, 2019 at 10:00 a.m. Cochise College, Benson, AZ
SVMPO Board Meeting set for January 17, 2019 at 3:30 p.m. Sierra Vista City Hall
MPO/COG Director Meeting on SPR funds set for January 22, 2019 at 9:00 a.m. ADOT, Phoenix, AZ
Rural Transportation Advisory Committee set for January 28, 2019 at 12:00 noon in Phoenix, AZ
MPO/COG Planner Meeting set for February 1, 2019 at 10:00 a.m. MAG offices, Phoenix, AZ
SVMPO Offices Closed: January 21st & February 18th

- ❖ The Administrator will update the TAC on the status of the adopted FY19 Title VI and Environmental Justice Plan. *ADOT Civil Rights Division approved December 17th.*
- ❖ The Administrator will update the TAC on the availability of recently updated SVMPO demographic and employment data on MAG's state-wide website:
<https://maps.azmag.gov/>
- ❖ The Administrator will update the TAC on recruitment for two part-time positions with the SVMPO: both are for Regional Transportation Planners with one likely an academic internship and the other a Community Outreach Specialist.
- ❖ The Administrator will update the TAC on the status of Federal and State legislative activities.
- ❖ The Administrator will brief the TAC on changes to In-Kind Forms and Reporting.

13. FUTURE AGENDA ITEMS

The next TAC meeting is scheduled for March 5, 2019 at 10:00 a.m.

14. ADJOURNMENT

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.