

**YOUTH COMMISSION AGENDA**  
Work Session, December 6, 2016, 5:00 PM  
Teen Center, 3405 E. Fry Blvd, Sierra Vista

The purpose of the Youth Commission is to advise City Council on matters of concern to the youth of Sierra Vista, and to recommend and encourage action programs and legislation beneficial to the youth of the community; promote better understanding and integration of youth and the local government, and assist in the planning, operation and evaluation of the local service delivery system for youth related services as consumers of these services.

1. CALL TO ORDER
2. ROLL CALL
3. ACCEPTANCE OF THE AGENDA
4. NEW BUSINESS
  - a. 2017 Leadership Conference—Breakout Session
5. ADJOURNMENT

The next regular meeting will be December 20, 2016 5:00 p.m. at the Teen Center, 3405 E. Fry Blvd, Sierra Vista, Arizona.

For special needs and accommodations, please contact Jenifer Thornton, Management Analyst, Department of Community Development, 72 hours prior to the meeting or activity. Ms. Thornton can be reached at 520-458-3315, at [Jenifer.Thornton@SierraVistaAz.gov](mailto:Jenifer.Thornton@SierraVistaAz.gov), or through the Arizona Relay Service at 1-800-367-8939, or by dialing 7-1-1

**SIERRA VISTA YOUTH COMMISSION MINUTES**  
**OCTOBER 18, 2016, 5:00 PM**  
**Teen Center, 3405 E. Fry Blvd, Sierra Vista**

**1. CALL TO ORDER**

R. Jacobs, Chair, called the regular meeting of the Sierra Vista Youth Commission to order at 5:11 p.m. at the Teen Center, 3405 E. Fry Blvd., Sierra Vista.

**2. ROLL CALL**

**MEMBERS PRESENT**

Krysta Ellis  
Ariana Heinrich  
Rachel Jacobs  
Dominic Valentin

**MEMBERS ABSENT**

Savannah Carter  
Ethan Johnson  
Timothy Jones

**OTHERS PRESENT**

Emily Scherrer, Library Manager  
Alesia Ash, City Council Liaison  
Gwen Calhoun, City Councilmember  
Debra Chatham, Library Recorder

**3. ACCEPTANCE OF THE AGENDA**

A. Heinrich moved that the agenda be accepted as written. D. Valentin seconded the motion. VOTE: 4—0. The motion carried.

**4. ACCEPTANCE OF THE MINUTES FROM SEPTEMBER 20, 2016—REGULAR MEETING**

R. Jacobs moved that the minutes of the regular meeting of September 20, 2016 be accepted as written. D. Valentin seconded the motion. VOTE: 4—0. The motion carried.

**5. CITY COUNCIL LIAISON REPORT ON CITY RECENT COUNCIL ACTIONS—  
Councilmember Alesia Ash:**

Councilmember Ash asked Councilmember Calhoun, as a member of the Boards and Commissions review sub-committee, to explain the City Council's task to review Boards and Commissions. Councilmember Calhoun explained how the sub-committee came to be, who was on the sub-committee, and what they hoped to accomplish.

Councilmember Calhoun asked the Commissioners to email any ideas, suggestions, or recommendations to herself, Council members Gray or Mount, or any Council member.

Councilmember Ash asked if the sub-committee would meet individually with Commissioners and associated staff and if there is a time-frame for the sub-committee to complete their task. Councilmember Calhoun replied that the sub-committee had not yet met so those details have not been worked out at this time.

**6. STAFF LIAISON REPORT ON DEPARTMENT ACTIONS AND ACTIVITIES—Emily Scherrer:**

Emily reported that a Recreation Leader III position has been created for the Teen Center which will allow for more direct supervision and management at the Teen Center.

Emily reported that the security cameras and ID card system are in place at the Teen Center and said there have been no recent problems at the Teen Center.

Emily said the Teen Center/Library programming collaborations are going well and the Library After Dark programs are always very well attended.

Emily mentioned she spoke with the Wickenburg city manager and their Youth Commission liaison about their youth advisory group. She said the model may be one to consider as the Boards and Commissions review process takes place.

**7. NEW BUSINESS**

a. Council Review of Boards and Commissions

There was no discussion on this item beyond what was mentioned during the City Council Liaison Report.

b. Military Leadership Day Fair

A. Heinrich mentioned that she would not be able to spend much time on this project but hoped the other Commissioners would work on it.

Emily mentioned that there was already a Leadership Day being planned and that there was no budget to support another one and suggested that the Youth Commission incorporate some of Commissioner Heinrich's ideas into the Leadership Day conference.

Councilmember Ash said that someone is already working on this type of event and suggested that Councilmember Heinrich connect with that person. The Commission agreed that something on a smaller scale would be more appropriate, such as helping with the Leadership Day already being planned.

- c. Edward Jones Food Drive/Empty Bowl Project  
Rachel reminded the Commissioners to sign up to volunteer if they wanted to help at this event.
- d. Youth Commission Mission and Council Opportunities  
Emily reviewed the Commission's mission and purpose and stated that she would like the Commission to refocus on their mission. She suggested two projects a year, one focusing on the leadership conference for youth and the other one a government related project. Emily will provide information to the Commissioners so they can become more involved in the Council work sessions and meetings.

## **8. OLD BUSINESS**

- a. 2017 Leadership Conference  
Emily said the date has been set and it will be from 8:00 a.m. to 3:00 p.m. at the end of February in 2017.

The Commissioners offered their input on a theme, catering, and speakers.

Emily asked the Commissioners to be thinking about a breakout session that she would like the Commissioners to plan, organize, and manage during the conference.

- b. Strategic Plan Recommendation(s)  
Emily and Councilmember Calhoun asked Commissioners to communicate their ideas, thoughts, and suggestions to Emily. Councilmember Calhoun reminded the Commissioners that they do not have to present fully developed plans or thoughts.

## **9. TEEN CENTER DESIGN, POLICIES, & PROGRAMMING**

Emily presented the November Teen Center programming calendar to Commissioners to review and provide their recommendations and input.

The Commissioners were encouraged to bring their ideas for programming to the next meeting or share them with Emily at any time.

The Commissioners asked if Teen Center staff could attend a future meeting to discuss programming.

## **10. CALL TO THE PUBLIC**

No members of the public addressed the Commission.

## **11. REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS**

The Commissioners had no requests other than inviting Teen Center staff to the next meeting.

## **12. ADJOURNMENT**

The meeting was adjourned at 5:57 p.m.

The next meeting will be November 15, 5:00 p.m., at the Teen Center, 3405 E. Fry Boulevard, Sierra Vista.

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R. Jacobs, Chair

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D. Chatham, Recorder

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