1. CALL TO ORDER
Chairperson Mackey called the Sierra Vista West End Commission meeting to order at 4:30

2. ROLL CALL

Members Present
Mackey, Rosie - Chair
Adolf, Fr., Greg
Anderson, Pam
Cotton, Michele
McCaa, Julia
Sheppard, Danielle

Members Absent
Petersen, Erik

Associate Members Present
Mackey, Rosie
Adolf, Fr., Greg
Anderson, Pam
Cotton, Michele
McCaa, Julia
Sheppard, Danielle

Public Present
Samson, LeAnn (St. Vincent de Paul)
Coonts, Linda (Friends of Sierra Vista Animal Shelter)
Strain, Jane (Friends of Sierra Vista Animal Shelter)
Cahel-Martin, Jessica (Southwest Gas)
Van Arsdel, William
Sheppard, Danielle - Ex

3. ACCEPTANCE OF THE AGENDA
Moved to approve by: Commissioner Adolf       Seconded by: Commissioner Cotton
Vote: Unanimous

4. INTRODUCTIONS (Commissioners and Public)

5. CALL TO THE PUBLIC:
There were no comments.
6. **APPROVAL OF MEETING MINUTES:** February 13, 2017, Minutes. Will require a vote.  
   Moved to approve by: Commissioner Adolf  
   Seconded by: Commissioner Anderson  
   Vote: Unanimous

7. **GUEST SPEAKER:** Jane Strain and Linda Coonts, Friends of the Sierra Vista Animal Shelter, shared information about their plans to raise approximately $101,000 to purchase an Animal Safe Trailer. The trailer would be used for various events including community adoptions, mobile vet services for low income neighborhoods, and as an emergency shelter for animals during natural disasters. The organization plans to host numerous events to achieve their goals.

8. **COUNCIL LIAISON GWEN CALHOUN COMMENTS**  
   a. No comments

9. **COMMENTS BY CHAIR**  
   a. Clean up of Forrest Doerner Park on March 25 at 8:00 a.m.; meeting at the bus shelter. Please show up and be ready to work.

10. **OTHER COMMISSION UPDATES:** No updates provided  
    a. CoDI  
    b. Cultural Diversity Commission  
    c. Historical Society

11. **OLD BUSINESS**  
    a. **Mural Project.** Will take approximately 2 months, underway with prep work.  
    b. **West End Event (Octoberfest and Folksmarch).** Need volunteer to run the bandstand as David Miller will no longer be available. Ms. Anderson volunteered.  
    c. **Plant Project.** Preparations for Baker’s Dozen to receive planters. Plants will require low maintenance and little water.  
    c. **Trash Cans on West End.** Commissioner Adolf informed the Commission that the City has installed 6 trash cans along North Ave. City looking at acquiring anchors for cans. Future plans for Theater Drive.

12. **NEW BUSINESS**  
    a. **Report to Council.** No dates have been established for the West End Commission to report to Council

13. **STRATEGIC PLAN UPDATES**  
    a. No discussion

14. **WEST END FAIR**  
    a. **Mark and SAVE May 6, 2017, on your calendars!**
    b. SACA  
    c. Chili Cook Off  
    d. Subcommittees  
      ✓ Outreach (Will Van Arsdel volunteered to do outreach to the Farmers Market)  
      ✓ Computer and Administration  
      ✓ Entertainment (Main Stage) (Pam Anderson–Chairman)
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✓ Entertainment (off Fry)
✓ Logistics

15. PROPOSED FUTURE AGENDA ITEMS.
   • Time change next meeting on Monday, April 10 from 4:30 to 4:00 pm

16. ANNOUNCEMENTS AND UPDATES:
   • Commissioner Adolf announced that the flowers on Foothills recently featured in the paper were a nice touch.
     Would like to hand out a handful of bags of daisy for people to throw over their walls.

17. UPCOMING SCHEDULED MEETING FOR THE WEST END COMMISSION
   Monday, April 10, 2017 4:00 pm

18. ADJOURNMENT at 5:44 p.m.

_______________________________   _______________________________
Rosie Mackey     Tina Moore
Chair      Staff Liaison
West End Commission  West End Commission

WEC meetings are recorded. Should you wish to listen to the meeting, call the City Clerk’s Office at (520) 458-3315