

MINUTES

WEST END COMMISSION MEETING



West End Commission
Regular Meeting (Second Monday of each Month)
Monday, March 13, 2017
4:30 PM

Landmark Café, Landmark Plaza
400 West Fry Boulevard
Sierra Vista, AZ 85635

West End Commission Members

Voting Members

Chairman Mackey, Rosie
Vice-Chairman Adolf, Fr. Greg
Member Anderson, Pam
Member Cotton, Michele
Member McCaa, Julia
Member Petersen, Erik
Member Sheppard, Danielle

Associate Members

Ginsburg, Keren
Miller, David
Tawney, Susan
City Council Liaison Calhoun, Gwen
City Staff Liaison Thornton, Jenifer

1. CALL TO ORDER

Chairperson Mackey called the Sierra Vista West End Commission meeting to order at 4:30

2. ROLL CALL

Members Present

Mackey, Rosie - Chair
Adolf, Fr., Greg
Anderson, Pam
Cotton, Michele
McCaa, Julia
Sheppard, Danielle

Associate Members Present

None present

Council Liaison Present

None present

Staff Liaison Present

Moore, Tina

Members Absent

Petersen, Erik

Public Present

Samson, LeAnn (St. Vincent de Paul)
Coonts, Linda (Friends of Sierra Vista Animal Shelter)
Strain, Jane (Friends of Sierra Vista Animal Shelter)
Cahel-Martin, Jessica (Southwest Gas)
Van Arsdel, William Sheppard, Danielle - Ex

3. ACCEPTANCE OF THE AGENDA

Moved to approve by: Commissioner Adolf Seconded by: Commissioner Cotton
Vote: Unanimous

4. INTRODUCTIONS (Commissioners and Public)

5. CALL TO THE PUBLIC:

There were no comments.

6. **APPROVAL OF MEETING MINUTES: February 13, 2017, Minutes. Will require a vote.**
Moved to approve by: Commissioner Adolf Seconded by: Commissioner Anderson
Vote: Unanimous
7. **GUEST SPEAKER:** Jane Strain and Linda Coonts, Friends of the Sierra Vista Animal Shelter, shared information about their plans to raise approximately \$101,000 to purchase an Animal Safe Trailer. The trailer would be used for various events including community adoptions, mobile vet services for low income neighborhoods, and as an emergency shelter for animals during natural disasters. The organization plans to host numerous events to achieve their goals.
8. **COUNCIL LIAISON GWEN CALHOUN COMMENTS**
 - a. No comments
9. **COMMENTS BY CHAIR**
 - a. Clean up of Forrest Doerner Park on March 25 at 8:00 a.m.; meeting at the bus shelter. Please show up and be ready to work.
10. **OTHER COMMISSION UPDATES: No updates provided**
 - a. CoDI
 - b. Cultural Diversity Commission
 - c. Historical Society
11. **OLD BUSINESS**
 - a. Mural Project. Will take approximately 2 months, underway with prep work.
 - b. West End Event (Octoberfest and Folksmarch). Need volunteer to run the bandstand as David Miller will no longer be available. Ms. Anderson volunteered.
 - c. Plant Project. Preparations for Baker's Dozen to receive planters. Plants will require low maintenance and little water.
 - c. Trash Cans on West End. Commissioner Adolf informed the Commission that the City has installed 6 trash cans along North Ave. City looking at acquiring anchors for cans. Future plans for Theater Drive.
12. **NEW BUSINESS**
 - a. Report to Council. No dates have been established for the West End Commission to report to Council
13. **STRATEGIC PLAN UPDATES**
 - a. No discussion
14. **WEST END FAIR**
 - a. **Mark and SAVE May 6, 2017, on your calendars!**
 - b. SACA
 - c. Chili Cook Off
 - d. Subcommittees
 - ✓ Outreach (Will Van Arsdell volunteered to do outreach to the Farmers Market)
 - ✓ Computer and Administration
 - ✓ Entertainment (Main Stage) (Pam Anderson–Chairman)

- ✓Entertainment (off Fry)
- ✓Logistics

15. PROPOSED FUTURE AGENDA ITEMS.

- **Time change next meeting on Monday, April 10 from 4:30 to 4:00 pm**

16. ANNOUNCEMENTS AND UPDATES:

- Commissioner Adolf announced that the flowers on Foothills recently featured in the paper were a nice touch. Would like to hand out a handful of bags of daisy for people to throw over their walls.

17. UPCOMING SCHEDULED MEETING FOR THE WEST END COMMISSION

Monday, April 10, 2017 4:00 pm

18. ADJOURNMENT at 5:44 p.m.

Rosie Mackey
Chair
West End Commission

Tina Moore
Staff Liaison
West End Commission

WEC meetings are recorded. Should you wish to listen to the meeting, call the City Clerk's Office at (520) 458-3315