

# MINUTES

## WEST END COMMISSION MEETING



West End Commission  
Regular Meeting (Second Monday of each Month)  
Monday, March 13, 2017  
4:30 PM

Landmark Café, Landmark Plaza  
400 West Fry Boulevard  
Sierra Vista, AZ 85635

### West End Commission Members

#### Voting Members

Chairman Mackey, Rosie  
Vice-Chairman Adolf, Fr. Greg  
Member Anderson, Pam  
Member Cotton, Michele  
Member McCaa, Julia  
Member Petersen, Erik  
Member Sheppard, Danielle

#### Associate Members

Ginsburg, Keren  
Miller, David  
Tawney, Susan  
City Council Liaison Calhoun, Gwen  
City Staff Liaison Thornton, Jenifer

### 1. CALL TO ORDER

Chairperson Mackey called the Sierra Vista West End Commission meeting to order at 4:30

### 2. ROLL CALL

#### Members Present

Mackey, Rosie - Chair  
Adolf, Fr., Greg  
Anderson, Pam  
Cotton, Michele  
McCaa, Julia  
Sheppard, Danielle

#### Associate Members Present

None present

#### Council Liaison Present

None present

#### Staff Liaison Present

Moore, Tina

#### Public Present

Samson, LeAnn (St. Vincent de Paul)  
Coonts, Linda (Friends of Sierra Vista Animal Shelter)  
Strain, Jane (Friends of Sierra Vista Animal Shelter)  
Cahel-Martin, Jessica (Southwest Gas)  
Van Arsdel, William Sheppard, Danielle - Ex

#### Members Absent

Petersen, Erik

### 3. ACCEPTANCE OF THE AGENDA

Moved to approve by: Commissioner Adolf      Seconded by: Commissioner Cotton  
Vote: Unanimous

### 4. INTRODUCTIONS (Commissioners and Public)

### 5. CALL TO THE PUBLIC:

There were no comments.

**6. APPROVAL OF MEETING MINUTES: February 13, 2017, Minutes. Will require a vote.**

*Moved to approve by: Commissioner Adolf      Seconded by: Commissioner Anderson*

*Vote: Unanimous*

- 7. GUEST SPEAKER:** Jane Strain and Linda Coonts, Friends of the Sierra Vista Animal Shelter, shared information about their plans to raise approximately \$101,000 to purchase an Animal Safe Trailer. The trailer would be used for various events including community adoptions, mobile vet services for low income neighborhoods, and as an emergency shelter for animals during natural disasters. The organization plans to host numerous events to achieve their goals.

**8. COUNCIL LIAISON GWEN CALHOUN COMMENTS**

- a. No comments

**9. COMMENTS BY CHAIR**

- a. Clean up of Forrest Doerner Park on March 25 at 8:00 a.m.; meeting at the bus shelter. Please show up and be ready to work.

**10. OTHER COMMISSION UPDATES: No updates provided**

- a. CoDI  
b. Cultural Diversity Commission  
c. Historical Society

**11. OLD BUSINESS**

- a. Mural Project. Will take approximately 2 months, underway with prep work.  
b. West End Event (Octoberfest and Folksmarch). Need volunteer to run the bandstand as David Miller will no longer be available. Ms. Anderson volunteered.  
c. Forest Doerner Park. Clean up will be March 25.  
d. Plant Project. Preparations for Baker's Dozen to receive planters. Plants will require low maintenance and little water.  
e. Trash Cans on West End. Commissioner Adolf informed the Commission that the City is looking into what is needed and the best method for the installing the trash cans.  
f. Report to Council. No dates have been established for the West End Commission to report to

**12. NEW BUSINESS**

- a. Proposed Redevelopment Area was not discussed.

**13. STRATEGIC PLAN UPDATES**

- a. No discussion

**14. WEST END FAIR**

- a. **Mark and SAVE May 6, 2017, on your calendars!**  
b. SACA  
c. Chili Cook Off  
d. Subcommittees  
✓ Outreach (Will Van Arsdel volunteered to do outreach to the Farmers Market)

- ✓ Computer and Administration
- ✓ Entertainment (Main Stage) (Pam Anderson–Chairman)
- ✓ Entertainment (off Fry)
- ✓ Logistics

**15. PROPOSED FUTURE AGENDA ITEMS.**

- **Time change next meeting on Monday, April 10 from 4:30 to 4:00 pm**

**16. ANNOUNCEMENTS AND UPDATES:**

- Commissioner Adolf announced that the flowers on Foothills recently featured in the paper were a nice touch. Would like to hand out a handful of bags of daisy for people to throw over their walls.

**17. UPCOMING SCHEDULED MEETING FOR THE WEST END COMMISSION**

**Monday, April 10, 2017 4:00 pm**

**18. ADJOURNMENT** at 5:44 p.m.



Rosie Mackey  
Chair  
West End Commission

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Tina Moore  
Staff Liaison  
West End Commission

*WEC meetings are recorded. Should you wish to listen to the meeting, call the City Clerk's Office at (520) 458-3315*