

MINUTES

WEST END COMMISSION MEETING



West End Commission
Regular Meeting (Second Monday of each Month)
Monday, December 12, 2016
4:30 PM

Landmark Café, Landmark Plaza
400 West Fry Boulevard
Sierra Vista, AZ 85635

West End Commission Members

Voting Members

Chairman Mackey, Rosie
Vice-Chairman Adolf, Fr. Greg
Member Anderson, Pam
Member Cotton, Michele
Member McCaa, Julia
Member Petersen, Erik
Member Sheppard, Danielle

Associate Members

Ginsburg, Keren
Miller, David
Tawney, Susan

City Council Liaison Calhoun, Gwen
City Staff Liaison Thornton, Jenifer

1. CALL TO ORDER

Chairperson Mackey called the Sierra Vista West End Commission meeting to order at 4:30

2. ROLL CALL

Members Present

Mackey, Rosie - Chair
Adolf, Fr., Greg
Anderson, Pam
McCaa, Julia

Members Absent

Adolf, Fr. Greg - Ex
Cotton, Michelle
Sheppard, Danielle - Ex

Associate Members Present

Ginsburg, Keren
Miller, David

Council Liaison Present

Calhoun, Gwen

Staff Liaison Present

Thornton, Jenifer

Public Present

3. ACCEPTANCE OF THE AGENDA

Moved to approve by: Commissioner Adolf Seconded by: Commissioner McCaa

Vote: Unanimous

4. INTRODUCTIONS (Commissioners and Public). N/A

5. CALL TO THE PUBLIC: N/A

6. APPROVAL OF MEETING MINUTES: November 15, 2016, Minutes. Will require a vote.

Moved to approve by: Commissioner Adolf Seconded by: Commissioner McCaa

Vote: Unanimous

7. GUEST SPEAKER: None

8. COUNCIL LIAISON GWEN CALHOUN COMMENTS

a. Current Council Agendas and Items

b. Update for other Commission, City Events

c. Community Outreach

- The Commission Subcommittee has met twice. The next meeting will be Dec. 13, 2016, at 1:30, City Hall
- There is a 30-day public comment period for changes to the Development Code for bike racks
- There will be a MPO funded study for the transportation systems

9. COMMENTS BY CHAIR

a. Reorganization of commissions. Chairwoman Mackey held off on her statement for the *New Business*

10. OTHER COMMISSION UPDATES

a. CoDI

b. Cultural Diversity Commission - Holiday Celebration in Landmark Plaza. According to Chairwoman Mackey the event was quite successful.

c. Historical Society:

11. OLD BUSINESS

a. Mural Project. No discussion.

b. West End Event (Octoberfest and Folksmarch). Commissioner Anderson will continue to work on this project.

c. Adopt-A-Space Program. Chairwoman Mackey proposed the Commission Adopt-A-Space on the West End. It was proposed that they adopt Forrest Doehner Linear Parkway.

Moved to approve by: Commissioner Mackey Seconded by: Commissioner Anderson

Vote: Unanimous

d. Trash Cans on West End. Commissioner Adolf they would like trash cans place along North and other locations. Director of Community Development McLachlan told him the City would find funding for six trashcans. The local churches will maintain these trashcans. The churches will be seeking additional funding. Commissioner Adolf requested fellow Commissioners let him know if there are additional locations needed trashcans.

12. NEW BUSINESS

- a. Council's Subcommittee or reorganization of Commissions. Discussion by the Commissioners.

13. WEST END FAIR

- a. **Mark and SAVE May 6, 2017, on your calendars!**
- b. SACA
- c. Chili Cook Off
- d. Subcommittees
 - ✓ Outreach
 - ✓ Computer and Administration
 - ✓ Entertainment (Main Stage) (David Miller–Chairman)
 - ✓ Entertainment (off Fry)
 - ✓ Logistics

Chairwoman Mackey is requesting help with the subcommittees. She expects that the packets for donations and participants will be available in early January.

14. STRATEGIC PLAN UPDATES

- a. Chairwoman Mackey discussed the strategic plan. Chairwoman Mackey also passed out *The First Five Objectives of the West End Commissions Strategic Plan (2016)* and the *2017 West End Commission's Recommendation to the City Council* that she developed after talking with Mr. McLachlan.

15. PROPOSED FUTURE AGENDA ITEMS.

- Yard Of The Month

16. ANNOUNCEMENTS AND UPDATES: None

17. UPCOMING SCHEDULED MEETING FOR THE WEST END COMMISSION

January 9, 2016, at 4:30 p.m.

18. ADJOURNMENT at 5:50 p.m.



Rosie Mackey
Chair
West End Commission



Jenifer Thornton
Staff Liaison
West End Commission