

MINUTES

WEST END COMMISSION MEETING



West End Commission
Regular Meeting (Second Monday of each Month)
Monday, June 13, 2016
4:30 PM

Landmark Café, Landmark Plaza
400 West Fry Boulevard
Sierra Vista, AZ 85635

West End Commission Members

Voting Members

Chairman	Mackey, Rosie
Vice-Chairman	Adolf, Fr. Greg
Member	Cotton, Michele
Member	Ginsburg, Karen
Member	McCaa, Julia
Member	Petersen, Erik
Member	Wolfe, Kristine

Associate Members

Anderson, Pamela	
Miller, David	
Tawney, Susan	
City Council Liaison	Calhoun, Gwen
City Staff Liaison	Thornton, Jenifer

1. CALL TO ORDER

Chairperson Mackey called the Sierra Vista West End Commission meeting to order at 4:35

2. ROLL CALL

Members Present

Mackey, Rosie - Chair
Adolf, Fr. Greg - Vice Chair
McCaa, Julia
Wolfe, Kristine

Members Excused

Cotton, Michele
Ginsburg, Karen
Petersen, Erik

Associate Members Present

Anderson, Pamela
Miller, David

Council Liaison Present

Calhoun, Gwen

Staff Liaison Present

Thornton, Jenifer

Public Present

Gaston, Jodi

3. ACCEPTANCE OF THE AGENDA

Moved to approve by: Commissioner Adolf
Vote: Unanimous

Seconded by: Commissioner Wolfe

4. INTRODUCTIONS (Commissioners and Public)

Jodi Gaston, visitor

- 5. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects **not on the agenda**. Individuals wishing to address the Commission need not request permission.
None

6. APPROVAL OF MEETING MINUTES: April 11, 2016, Minutes. Will require a vote.

Moved to approve by: Commissioner Adolf Seconded by: Commissioner McCaa

Vote: Unanimous

7. GUEST SPEAKER: Dan Coxworth, Director, MPO, Fry Blvd. Corridor Study

Mr. Coxworth updated the Commission on the Fry Blvd. Corridor Study and invited them to attend a **July 26, 2016**, Council work session for an update from J2. Mr. Coxworth was asked how the Commission can assist this project, what to expect, time frames, etc.

8. COUNCIL LIAISON GWEN CALHOUN COMMENTS

- a. Current Council Agendas and Items
- b. Update for other Commission, City Events
- c. Community Outreach

- Good Morning Sierra Vista will be on July 7 and the cost is \$15. Councilwoman Calhoun encouraged Commission members to attend if possible.
- There is a Council Meet and Greet on July 15, 2016, 4 p.m. to 6 p.m. at the Library
- Councilwoman Calhoun said that she thinking of replacing or supplementing the Meet and Greets with a *Table Topics*-type venue. She wanted Commissioner ideas or thoughts on this.
- Legacy Foundation will be hosting a Cyber Security for Business seminar on June 16, 2016, 7:30 a.m. at PDS.
- There was an article in the Herald regarding small business support. The Council is still discussing how the City can assist them, and there will be a work session on June 21. If you would like to be able to talk at the meeting, please let Gwen know so she can ensure that the agenda includes you (otherwise there is no public comment during work sessions). Right now the idea is assisting 2-3 business in bringing buildings up to code.
- Council is still working on the budget.

9. COMMENTS BY CHAIR

- a. Commission Membership.
 - ✓ Commissioner Mackey spoke regarding the opening of several positions and having more "winners" on the Commission.
 - ✓ JustServe.org is a place to put in requests for assistance. The website was created by and being maintained by Ken James and the local LDS church.
 - ✓ Tru Low is holding a fund raiser for *Santa on the West End*.
 - ✓ Working on the requirements for using the Special West End Programs Fund.
 - ✓ On June 1, 2016, the 3rd in a series of Sulger Alleys will be held.
 - ✓ Code Enforcement meeting was held in the Ciarimatero Park.

10. OTHER COMMISSION UPDATES

- a. CoDI
- b. Cultural - Commissioner: McLemore was unable to attend this meeting, but requested that the following information be passed along to the West End Commission.

"Commission on Cultural Diversity will be sponsoring Christmas Around the World in December and invite participation from the West End. We will be forming a Committee to get all around input. More info to follow. Theme is to have different heritage groups come out and set up displays of how their country celebrates Christmas.

- c. Historical Society

11. OLD BUSINESS

- a. Update on Joint Commission Mtg: The last Joint Commission Meeting was in April and 6 Commissions were represented.

12. NEW BUSINESS

- a. Commission expirations: There are two Commissioners with terms expiring in October. Both of the Commissioners have been notified. The goal is to have the two positions appointed by Council before October so there is no time lap.
- b. Annual elections of officers: In June the officer elections have been traditionally held. Chairperson Mackey ask for nominations and stated both she and Fr. Greg are will to remain in the Chair and Vice Chair positions, but stated if anyone would like to be nominated, please feel free. Being no new nominations, the vote continued. Moved to approve by: Commissioner McCaa Seconded by: Commissioner Wolfe
Vote: Unanimous
- c. Annual tour time and date: The Commission received a request to consider changing the Annual West End Tour away from DecemberIt was motioned and approved to change the meeting to September. Moved to approve by: Commissioner Wolf Seconded by: Commissioner Adolf
Vote: Unanimous

13. WEST END FAIR

- a. **Mark and SAVE May 6, 2017, on your calendars!**
- b. Final accounting (to date): The bills have been paid totally out of *table rental* funds and the sponsorship money was not used.
- c. Next year: Chairperson Mackey said for the Commissioners to look around for more "winners" to help on the Commission.

14. STRATEGIC PLAN UPDATES

- a. On hold until autumn 2016

15. PROPOSED FUTURE AGENDA ITEMS

- 16. ANNOUNCEMENTS AND UPDATES:** Announcements and/or update may be provided by, Commission member, Staff Liaison, or other invitees.

Associate Commissioner Anderson

- ✓ Southwest Gas is moving their Kiosk to the new building on Industry. Wondered if there was anything the Commission could do to keep one on the West End. Councilwoman Calhoun agreed Possibly put on next month's agenda.

17. UPCOMING SCHEDULED MEETING FOR THE WEST END COMMISSION

JULY 11, 2016, at 4:30 p.m.

- 18. ADJOURNMENT**_at 5:57 p.m.



Rosie Mackey

Chair

West End Commission



Jenifer Thornton

Staff Liaison

West End Commission