



## **REVIEW OF CITY COUNCIL ACTIONS – Gwen Calhoun**

Gwen said the budget is passed and available online. The City has refinanced bonds saving \$500,000 over 10 years. Emergency service pensions are still draining the budget so a good portion of the savings will go toward that. Gwen noted that there are lots of events going on and bringing people into the community.

## **DIRECTOR'S REPORT – Victoria Yarbrough**

Victoria had nothing to report.

## **CALL TO THE PUBLIC**

None.

## **OLD BUSINESS**

### **1. Treasurer's report and discussion – Randi Buros**

Randi said there is \$2,400.35 in the account. The family on payments for the exchange trip ticket paid another \$50. \$420 in the account belongs to the Buena SC club.

### **2. Establishing a 501(c)(3) organization updates – Randi Buros**

Randi sent in the 1023EZ online. It could be done in as little as two weeks. The organization might have non-profit status before Oktoberfest. Overall, Randi estimates he spent \$900 for the process. Gwen asked how the organization can be considered charitable. Randi explained that it is educational. Randi brought a copy of the letter that needs to be signed to open up a bank account. Victoria said she will stage it at the front desk of City Hall for the board members to come and sign with a notary.

### **3. Exchange trip to Germany October 2017 discussion and voting**

Susanne said that, for right now, the travel tickets will be more than last year. It will be 30-40 euro per person. The commission always paid for the health insurance for both, AZ and Cananea. The trip for Prague is already booked. There are 10 people going this time. Susanne said that she and Matthew are going to make little research project groups that will need to study different areas before they go in order to have better presentations afterwards.

### **4. Oktoberfest September 8, 2017 discussion**

Susanne asked John about the next German-American Club meeting. He said they would not meet again until the end of August. Susanne had some questions about pricing. John said that the prices would be the same as last year. Gwen volunteered to go and help with the potato salad. Susanne asked that the commissioners give her a schedule for the hours they can volunteer on September 8<sup>th</sup> from 5:00-11:00 p.m. and September 9<sup>th</sup> from 11:00 a.m.-11:00

p.m. by the next meeting on August 21<sup>st</sup>. Susanne asked to discuss how the commission will manage volunteers eating. She recommended that they get a stamp or ticket this time to prevent all of their friends and family members from getting free food as well. The health department application is turned in and paid for. Randi said he will reserve the grills and put down the deposit at MWR on post. Randi would also like to request that the commission purchase a pressure washer for cleaning and will come up with an estimate for next meeting. Susanne asked for a volunteer to go pick up the brats in Tucson. Gwen said she could go on the 6<sup>th</sup>. 500 pounds have already been ordered. Susanne said she decided to go with Walmart for bread this year. Susanne asked if there was any way she could get payment advancement for her trip to Costco this year. Victoria asked if Susanne could talk to the butcher about talking a card over the phone. There is not enough money in the account right now to pay for the brats. Susanne will talk to John about storing them in freezers. Randi will order 32 cans of sauerkraut from Food City.

## **5. State Conference October 2017 update**

Victoria and Judy put together flyers and letters and did the arrangements for PDS, Cochise College and the Saturday trips. Registration is live as of today. Invites will be mailed. Susanne thanked Victoria and Judy. Money will be turned over to Sister Cities and they will pay for food, making a small profit off the conference. The charge for Friday and Saturday's events will be \$50 for both, or \$25 for just Friday and \$30 for just Saturday.

## **NEW BUSINESS**

### **1. Report and discussion on State Board Meeting & State Conference agenda**

Susanne put together a draft of the conference agenda and passed out a copy. She went over the schedule and some slight changes with the commissioners. There were some huge fundraising ideas presented at the meeting that Susanne added to the conference discussions. She asked if Gwen would push the conference at the League of Cities. The garden and observatory tours have been moved from lunch to after the conference, but prior to the trips. The city will take care of the excursions, but needs volunteers to drive the vans. Lauren offered to drive to Ramsey Canyon, Gwen volunteered to drive to Ft. Huachuca and Randi offered the drive for the 3<sup>rd</sup> trip. John cannot go because of Art in the Park. Susanne reminded Victoria that the Van needs to be reserved to take the kids to Tucson airport. Randi volunteered to drive. Irma and Lauren volunteered to find basket and item donations for the silent auction. Susanne asked that the commission reimburse her for going alone again to the State Board Meeting. Randi moved to reimburse Susanne \$100 for the trip. John seconded. The vote was unanimous and the motion carried. Victoria asked Susanne to invoice the city. The commissioners will not pay for conference attendance because they will be working it.

**ANNOUNCEMENTS AND REQUESTS OF COMMISSIONERS**

None.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:26 p.m.

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Susanne Himstedt-Gilbert, Chairperson