

SIERRA VISTA PLANNING AND ZONING COMMISSION
REGULAR MEETING
SEPTEMBER 18, 2018
CITY COUNCIL CHAMBERS
Meeting Minutes

The Regular Meeting of the Sierra Vista Planning and Zoning Commission was called to order at 5:00 p.m. in the City Council Chambers.

Members Present: David Thompson, Chair
 Sharon Lake
 Bradley Snyder
 Chrysti Lassiter
 Robert Karp

Members Absent: Gerald Gabel, Vice-Chair
 Patricia Olson

Staff Present: Matt McLachlan, Director, Department of Community Development
 Jeff Pregler, Senior Planner
 Tina Moore, Planner II

Council Present: None

Others Present:

ACCEPTANCE OF THE AGENDA:

Ms. Lake made the motion to accept the agenda. Ms. Lassiter seconded.

VOTE: Approved by a vote of 5-0.

ACCEPTANCE OF THE MINUTES:

1. Mr. Karp made the motion to accept the minutes of July 17, 2018. The motion was seconded by Ms. Lake.

VOTE: Approved by a vote of 5-0.

CHAIR COMMENTS

Mr. Thompson had no comments.

CALL TO THE PUBLIC

Mr. Thompson opened the meeting to the public. There being no response, Mr. Thompson closed the meeting to the public.

NEW BUSINESS

2. **DISCUSSION ITEM**-Architectural Design Review

Mr. Pregler gave the staff presentation. He started the presentation by providing a background on the current Architectural Design Guidelines and Process. The conclusion of presentation discussed potential Architectural Design amendments. One amendment for the Commission to consider is to create measureable and objective criteria based on location and zoning. Another amendment to consider is revising the review process and clarifying the role of the review authority while providing an avenue for appeals.

Mr. Snyder understood the need for measureable standards but had a concern that the standards and revised process would increase development costs and review times. He wanted to ensure that the City maintained a business friendly philosophy.

Mr. Karp was in support of measureable and objective criteria that is enforceable and indicated that the City has a responsibility to improve the aesthetic standards of the community.

Mr. Thompson stated that the design standards should focus on either existing buildings proposing exterior building improvements or new buildings. He also agreed that the financial costs should be a considered.

Mr. Snyder stated that the City should consider more flexible standards in the West End to encourage investment and redevelopment.

The Commission agreed that there should be a higher standard of architecture and design for properties along or within arterial roadways, commercial corridors, and residential areas in comparison to properties along or within industrial areas and local roadways. Further they recommended additional design flexibility for the West End.

Staff will proceed with creating code amendments that reflect the Commission's comments to include measureable design standards that is location appropriate and providing flexibility within the review process.

3. **DISCUSSION ITEM**-RV Parking in the Right-of-Way

Mr. McLachlan gave the staff presentation. He stated that per the direction of the Commission staff has prepared draft provisions related to the parking of recreational vehicles and trailers on public roadways. He further explained that staff was seeking the Commission's input on the provisions particularly with respect to how long these vehicles should be permitted to be parked on the street.

The Commission agreed that the parking of recreational vehicles and trailers (to include boat trailers) on a public roadway should be regulated. There was a consensus that 5 days should be the maximum number of days allowed for the parking of the vehicles. The Commission also requested that provisions be included to consider repeat offenders and that the definition of recreational vehicle and trailers be clearly defined. Staff will proceed with proposed language as directed by the Commission.

INFORMATION


Mr. Pregler stated that staff will provide the Executive Report to the Commission which will include all updated information about upcoming development projects.

CITY COUNCIL LIAISON COMMENTS:

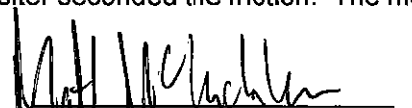
Councilmember Gray was not present at the meeting.

ADJOURNMENT

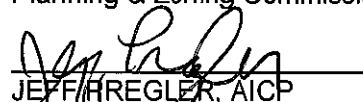
Mr. Karp moved to adjourn the meeting. Ms. Lassiter seconded the motion. The meeting adjourned at approximately 6:15 p.m.



DAVID THOMPSON
Chair
Planning & Zoning Commission



MATT MCLACHLAN, AICP
Executive Secretary
Planning & Zoning Commission



JEFF PREGLER, AICP
Recording Secretary