

SIERRA VISTA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
SEPTEMBER 15, 2015  
2<sup>ND</sup> FLOOR CONFERENCE ROOM  
Meeting Minutes

The Regular Meeting of the Sierra Vista Planning and Zoning Commission was called to order at 5:00 p.m. in the 2<sup>nd</sup> Floor Conference Room.

Members Present:           Ruben Miranda, Chair  
                                  Dave Grieshop  
                                  Bob Simon  
                                  Patricia Olson  
                                  John Barton  
                                  David Thompson

Members Absent:           Kevin Jorgenson, Vice Chair

Staff Present:             Matt McLachlan, AICP, Director  
                                  Jeff Pregler, Senior Planner  
                                  Tina Moore, Planner  
                                  Bruce Alarie, Senior Building Inspector

Council Present:           Councilmember Gray

Others Present:            Sharon Lake

ACCEPTANCE OF THE AGENDA:

Mr. Simon made the motion to accept the agenda. The motion was seconded by Mr. Barton.

VOTE: Approved by a vote of 6-0.

ACCEPTANCE OF THE MINUTES:

1. Mr. Thompson made the motion to accept the minutes of September 1, 2015. The motion was seconded by Ms. Olson.

VOTE: Approved by a vote of 6-0.

CHAIR COMMENTS

Mr. Miranda welcomed everyone to the Commission.

### CALL TO THE PUBLIC

Mr. Miranda opened the meeting to the public. There being no response, Mr. Miranda closed the meeting to the public.

### NEW BUSINESS

2. Discussion on City Code amendments to the Public Nuisance and Property Maintenance Codes.

Mr. McLachlan introduced the proposed code amendments to the Commission. He stated that the amendments are a result of strategic objectives from the City Council and their desire to increase and expedite the enforcement of the property maintenance and public nuisance codes. Further, he stated that the amendments consolidate related and overlapping provisions under one title and chapter in City code and help streamline the enforcement process.

At the September 1 meeting, the Commission discussed including language that requires contractor's to install equipment that meets manufacturer's standards. In response, Mr. Bruce Alarie, who was present at the meeting, indicated that the City currently requires equipment to be installed meeting manufacturer's standards.

Ms. Olson asked whether "day" related to calendar days or business days. Mr. McLachlan indicated calendar days. Ms. Olson also asked if a shed is considered an accessory structure. Mr. McLachlan indicated that it was an accessory structure and would comply with the Accessory Structure definition.

### FUTURE DISCUSSION ITEMS, COMMISSION REQUESTS, AND ANNOUNCEMENTS

Ms. Olson indicated that she would bring foreign exchange students to the October 20 Commission meeting.

### UPDATES ON PROJECTS

Mr. McLachlan gave an overview of the proposed Development Code text amendments to the zoning designations and property development standards. The language, which will be presented to the Commission at the next meeting, clarifies the zoning designation uses and property design standards for each zoning district.

Mr. McLachlan gave a summary of the Sonoran Institute Encroachment meeting.

### CITY COUNCIL LIAISON COMMENTS:

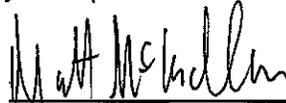
Councilmember Gray had no additional comments.

ADJOURNMENT

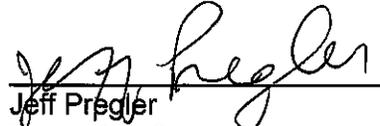
Mr. Miranda adjourned the meeting at approximately 5:45 p.m.



Ruben Miranda  
Chair  
Planning & Zoning Commission



Matt McLachlan, AICP  
Executive Secretary  
Planning & Zoning Commission



Jeff Pregler  
Recording Secretary