

# SIERRA VISTA LIBRARY ADVISORY COMMISSION

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MINUTES OF THE REGULAR MEETING OF JUNE 26, 2017

## **CALL TO ORDER**

J. Blaylock, Chair, called the regular meeting of the Sierra Vista Library Advisory Commission to order at 4:35 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

## **ROLL CALL**

MEMBERS PRESENT: Joan Blaylock  
Virginia Fuller  
Stephanie Fulton  
Alvin Slarve

MEMBERS ABSENT: John Walsh  
Jacob Jones-Martinez

OTHERS PRESENT: Victoria Yarbrough, Leisure & Library Services Director, Staff Liaison  
Debra Chatham, Commission Recorder  
Janie Fix, Friends of the Library

## **ACCEPTANCE OF THE AGENDA**

A. Slarve moved that the Agenda be accepted as written. S. Fulton seconded the motion. VOTE: 4-0. The motion passed.

## **ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF MARCH 27, 2017**

S. Fulton moved that the minutes of the regular meeting of March 27, 2017 be accepted as written. A. Slarve seconded the motion. VOTE: 4-0. The motion passed.

## **BRIEF REPORT BY THE CITY COUNCIL LIAISON ON CITY COUNCIL DISCUSSIONS RELEVANT TO THE LIBRARY**

Councilmember Wolfe was unable to attend the meeting.

### **REPORT ON STAFF AND LIBRARY ACTIVITIES**

Victoria reported that Sierra Baril had applied for and received a \$22,050 LSTA grant. The grant will be used to expand the STEAM programming and will include items for coding, technical, and textile activities.

Victoria said that the work on the roof is going well. The work on the exterior was completed ahead of schedule so monsoon rains will not interfere with the remainder of the work.

Victoria said that the Summer Reading Programming is doing great. There will be a report in a future meeting on the programming.

Victoria encouraged the Commissioners to stop by the new cafe, Mindful Morsels, and welcome them to the library. The hours of operation are Mondays through Fridays from 10 a.m.—2:00 p.m. and Saturdays from 11:00 a.m.—2:00 p.m.

### **OLD BUSINESS**

a. After Action Report, West End Fair—J. Blaylock

Joan reported that she engaged about 50 people of all ages and types over a period of 4 hours at the West End Fair, May 6. She said she visited with Council members as well as the public.

Joan suggested that next year more Commissioners volunteer to assist with the Fair so that they can have a presence there for a longer period of time.

b. After Action Report, Commission's Annual Update to City Council—J. Blaylock

Joan talked about her presentation to the Council and said she thought it was well received. She said she was asked about the role of the Commission.

Joan made the suggestion to Council that they analyze library membership using GIS. Victoria responded that staff are working on this type of demographic survey with the MPO.

- c. After Action Report, National Library Week—J. Blaylock  
Joan said she had heard from staff that National Library Week programming had gone very well. She felt that allowing library staff to manage the event with Commissioners having a supporting role worked better than having the Commission manage NLW.

### **NEW BUSINESS**

- a. Discussion/decision on the library program or service to review next  
The Commission discussed possible topics. A. Slarve made a motion to hear a presentation on the LSTA grant in July and a report on the Summer Reading Programming in August. S. Fulton seconded. The motion passed, 4—0.
- b. Discussion on the role of the Commission  
Councilmember Wolfe was unable to attend the meeting but Joan would like to hear her input on this topic at a future meeting. Joan asked if there were any questions on the resolution concerning Commissions. Joan asked for clarification of the terms 'board' and 'commission.'
- c. Review and discuss amended Commission guidelines  
Victoria discussed the changes in the Commission guidelines, the biggest change being term expiration dates.
- d. Upcoming Library Advisory Commission term expirations  
Term expirations for current and future Commissioners were reviewed.

Victoria mentioned there is a vacancy on the Commission.

### **CALL TO THE PUBLIC**

No members of the public addressed the Commission.

### **REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS**

J. Blaylock asked that the Commission review and discuss with the City Council liaison the Council's expectations of the Commission and the Commissions' guidelines and goals for the upcoming year.

S. Fulton asked that the Commission discuss outreach opportunities.

### **ADJOURNMENT**

There being no further business to come before the Library Advisory Commission, J. Blaylock adjourned the meeting at 5:10 p.m.

The next regular meeting of the Library Advisory Commission will be July 24, 2017.

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J. Blaylock, Chair

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D. Chatham, library recorder

The primary purpose of the commission is to advise the Director of Leisure and Library Services and City Council with regard to library services and requirements.

The commission shall also assist the Director of Leisure and Library Services in promoting library services to the public.