

SIERRA VISTA LIBRARY ADVISORY COMMISSION

MINUTES OF THE REGULAR MEETING OF MARCH 27, 2017

CALL TO ORDER

J. Blaylock, Chair, called the regular meeting of the Sierra Vista Library Advisory Commission to order at 4:40 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

ROLL CALL

MEMBERS PRESENT: Joan Blaylock
Virginia Fuller
Stephanie Fulton
Jacob Jones-Martinez
Alvin Slarve

MEMBERS ABSENT: John Walsh

OTHERS PRESENT: Victoria Yarbrough, Leisure & Library Services Director, Staff Liaison
Kristine Wolfe, City Council Liaison
Emily Scherrer, Library Manager
Susan Abend, Librarian
Debra Chatham, Commission Recorder
Janie Fix, Friends of the Library

ACCEPTANCE OF THE AGENDA

A. Slarve moved that the Agenda be accepted as written. S. Fulton seconded the motion. VOTE: 5–0. The motion passed.

ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 27, 2017

A. Slarve moved that the minutes of the regular meeting of February 27, 2017 be accepted as written. J. Jones-Martinez seconded the motion. VOTE: 5–0. The motion passed.

REPORT ON STAFF AND LIBRARY ACTIVITIES

a. Teen Tech Week

Victoria reported that Teen Tech Week went very well and that Sierra and Ruthy did a great job. She said there was a good mix of boys and girls from various backgrounds who attended. Victoria explained that Teen Tech Week is an American Library Association sponsored event and that Sierra and Ruthy organized the event to coincide with local spring break.

Victoria went over the various activities youth participated in during the program.

b. Security Camera Installation

Victoria and Emily reported on the need for and progress of a security camera system for the library. Several cameras will be installed at various locations in the library.

J. Fix, Friends of the Library, asked about the possibility of having one installed in the Friends' book store.

c. Catalog Upgrade

Victoria reported that the library catalog is being upgraded. She said the new interface will look nice and be very user friendly.

OLD BUSINESS

a. Discussion on final plans for National Library Week

S. Abend reviewed the activities she arranged for National Library Week. She asked for Commissioners to volunteer to help with the programs. Susan discussed how the event will be promoted.

E. Scherrer said there will be a lot of regular programming going on during that week.

J. Fix mentioned the friends monthly half-priced book sale would also be during that week.

NEW BUSINESS

a. Presentation/discussion of library services: eBooks and eAudiobooks

S. Abend demonstrated how to use the Overdrive eBook and eAudiobook service. Susan mentioned that OneClick will be discontinued. Susan gave tips for using the service effectively. In response to concerns expressed by Councilmember Wolfe, Susan said assistance is available to anyone who needs help and encouraged people to contact her if they need assistance.

V. Yarbrough talked about collection development and how budget affects how many items are purchased and the various purchasing options.

b. Discussion on West End Fair participation

J. Blaylock said she would try to get the application turned in to the West End Fair committee.

A. Slarve said he attended the All Commissions Meet and Greet and suggested the Commissioners do more to help advertise the library.

c. Discussion on commission's annual update to City Council

J. Blaylock will work on the presentation and the Commissioners will be able to review it before it is presented to Council.

d. Discussion on recognizing staff for National Library Workers Day—Joan Blaylock

J. Blaylock said National Library Workers Day is April 11 and asked library staff for ideas. Various options were discussed.

**BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL
DISCUSSIONS RELEVANT TO THE LIBRARY**

Councilmember Kristine Wolfe commented on the need for the Library Commission to review their mission and find ways to work and communicate effectively with City Council.

The Commissioners agreed that clarification of their purpose and direction from Council would be beneficial. Councilmember Wolfe said that the Council would be giving more direction to Commissions in the future.

CALL TO THE PUBLIC

J. Fix, Friends of the Library, said that the last half-priced book sale made \$1300 and was their most successful sale to date.

Janie mentioned the Friends had a great collection of history books and suggested this could tie in with the local authors event occurring during National Library Week.

REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS

At the April meeting, A. Slarve would like clarification from City Council on their understanding of the Library Advisory Commissions' role and how they envision the Commission fulfilling that role.

ADJOURNMENT

There being no further business to come before the Library Advisory Commission, J. Blaylock adjourned the meeting at 5:30 p.m.

The next regular meeting of the Library Advisory Commission will be April 24, 2017.

J. Blaylock, Chair

D. Chatham, library recorder

The primary purpose of the commission is to advise the Director of Leisure and Library Services and City Council with regard to library services and requirements.

The commission shall also assist the Director of Leisure and Library Services in promoting library services to the public.