



# SIERRA VISTA LIBRARY ADVISORY COMMISSION

MINUTES OF THE REGULAR MEETING OF FEBRUARY 27, 2017

## CALL TO ORDER

J. Walsh, Commissioner, called the regular meeting of the Sierra Vista Library Advisory Commission to order at 4:33 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

## ROLL CALL

MEMBERS PRESENT: Joan Blaylock (arrived late)  
Leslie Clark  
Virginia Fuller  
Jacob Jones-Martinez  
John Walsh

MEMBERS ABSENT: Stephanie Fulton  
Alvin Slarve

OTHERS PRESENT: Victoria Yarbrough, Leisure & Library Services Director, Staff Liaison  
Kristine Wolfe, City Council Liaison  
Emily Scherrer, Library Manager  
Susan Abend, Librarian  
Debra Chatham, Commission Recorder  
Janie Fix, Friends of the Library  
Rita Spano, Friends of the Library

## ACCEPTANCE OF THE AGENDA

L. Clark moved that the Agenda be accepted as written. J. Jones-Martinez seconded the motion. VOTE: 4-0. The motion passed.

## ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 27, 2017

L. Clark moved that the minutes of the regular meeting of January 27, 2017 be accepted as written. V. Fuller seconded the motion. VOTE: 4-0. The motion passed.



## REPORT ON STAFF AND LIBRARY ACTIVITIES

V. Yarbrough reported that the design for the roofing project has been finalized. The construction should be completed by the end of June 2017. The roof should have a 50–80 year lifespan. Access through the main entrance will be disrupted during construction but the library will remain open.

Victoria reported that Emily's *Limitless* youth leadership conference went very well and that 21 youth attended. A \$1000 scholarship was present to one teen who aspires to be a mechanic. Victoria said she and Emily are already working on ideas for the next conference.

## OLD BUSINESS

### a. National Library Week/Friends' special book sale

J. Fix, Friends of the Library reported that the Friends are not prepared to have their antique book sale during National Library Week. The Friends are still working out a date for that.

Susan Abend said the main event will be a local author event on April 8. Victoria reported at staff are working on a poetry slam. Susan and Emily mentioned there is also a lot of regular programming during that week.

Councilmember Wolfe asked about advertising and funding for the events. Emily responded on the advertising and J. Blaylock said the Commissioners would be interested in pursuing corporate sponsorships.

J. Blaylock asked if the Commissioners could help with the programs. Susan ask that any Commissioners interested in assisting contact her or show up and she will be able to use their help.

### b. Discussion on ways the commission can facilitate library outreach

V. Yarbrough asked the Commissioners if they would be interested in having a booth at the West End Fair to represent the library.

The fair is May 6, 10:00 a.m.—5:00 p.m.

The Commissioners are interested and Joan will fill out the application.

Councilmember Wolfe mentioned that SACA home and garden show will be combined with this year's West End Fair.

Joan asked that the West End Fair be on the next agenda.

## **NEW BUSINESS**

- a. Presentation/discussion on Movie Matinee and Family Movie Night—Susan Abend

Susan discussed the Movie Matinee and Family Movie Night programs including budget, seasonal attendance, and types of movies shown.

Movie Matinee is targeted to an adult audience and is the first and third Wednesday of each month. Family Movie Night is for children of any age and is the first Friday of each month.

Susan said the Friends of the Library cover the cost of the program and a volunteer runs the movie matinee.

Susan and Victoria talked about the limitations of the movie license which impacts advertising.

## **BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL DISCUSSIONS RELEVANT TO THE LIBRARY**

Councilmember Kristine Wolfe introduced herself to the Commissioners and said she is very excited to be the Council liaison and that she loves the library. She encouraged the Commissioners to contact her if they had any comments or concerns.

## **CALL TO THE PUBLIC**

Rita Spano, Friends of the Library, said the Friends made \$880 at the last book sale.

Rita mentioned that all the money they get through corporate sponsorships goes to support the Summer Reading Program.

Janie Fix, Friends of the Library, said a customer mentioned she was very pleased by the activity going on in the library.

Commissioner Jones-Martinez asked when the next book sale is. Rita responded that it is the second Saturday of each month and that the sale includes the books inside the store.

## **REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS**

J. Blaylock asked that discussion of the West End Fair be on the next agenda.

L. Clark said that she would be moving out of state and this would be her last meeting. The Commissioners thanked her and wished her well.

**ADJOURNMENT**

There being no further business to come before the Library Advisory Commission, J. Blaylock adjourned the meeting at 5:10 p.m.

The next regular meeting of the Library Advisory Commission will be March 27, 2017.



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J. Walsh, Commissioner

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D. Chatham, library recorder

*Jean Blaylock for Commissioner Walsh*

The primary purpose of the commission is to advise the Director of Leisure and Library Services and City Council with regard to library services and requirements.

The commission shall also assist the Director of Leisure and Library Services in promoting library services to the public.