



# SIERRA VISTA LIBRARY ADVISORY COMMISSION

MINUTES OF THE SPECIAL MEETING OF DECEMBER 19 2016

## CALL TO ORDER

J. Blaylock, Chair, called the special meeting of the Sierra Vista Public Library Advisory Commission to order at 4:33 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

## ROLL CALL

MEMBERS PRESENT: Joan Blaylock  
Leslie Clark  
Virginia Fuller  
Stephanie Fulton  
Jacob Jones-Martinez, pending, non-voting  
Alvin Slarve  
John Walsh, pending, non-voting

MEMBERS ABSENT:

OTHERS PRESENT: Victoria Yarbrough, Leisure & Library Services Director, Staff Liaison  
Emily Scherrer, Library Manager  
Councilman Mount, City Council Liaison  
Debra Chatham, Commission Recorder  
Janie Fix, Friends of the Library

## ACCEPTANCE OF THE AGENDA

A. Slarve moved that the Agenda be accepted as written. S. Fulton seconded the motion. VOTE: 5-0. The motion passed.

## ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 28, 2016

A. Slarve moved that the minutes of the regular meeting of November 28, 2016 be accepted as written. S. Fulton seconded the motion. VOTE: 5-0. The motion passed.



## **REPORT ON STAFF AND LIBRARY ACTIVITIES**

a. Library café closing

Victoria reported that Bakers Flor at the Library will be closing at the end of December 2016. Staff are looking into other options for the space.

b. Staff holiday events

Emily said that much of the library programming will be on break for the holidays as that is a slow time for attendance. The staff are gearing up for programming in 2017 with an author event and some special Teen Tech programming being planned.

Victoria answered a Commissioner's question about library closures during the holidays.

## **NEW BUSINESS**

a. Presentation/discussion on the Talking Book Service—Debra Chatham

Debra discussed the Talking Book Service and encouraged Commissioners to spread the word about this great free service available to anyone who is unable to read traditional print material.

b. Discussion/decision on the library program or service to review next

The Commissioners asked for a review of class tours at the next meeting.

c. Discussion on the status of local request items in the county library district system

Victoria reviewed the agreement among county libraries that allows libraries to make their new items 'local request' for six months before allowing patrons from other libraries to request the material. She reminded Commissioners of the issue libraries were having with items not being taken off local request status after six months.

Victoria said the issue has been resolved. Commissioner Slarve thanked Victoria for addressing the issue and seeing that it was resolved.

## **BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL DISCUSSIONS RELEVANT TO THE LIBRARY**

Councilmember Mount apologized for the scheduling conflicts that have kept him from attending the commission meetings.

Councilmember Mount said the Council sub-committee tasked with reviewing Commissions is still working on the project. The sub-committee is focusing on how Commissions can provide meaningful input to the Council that the Council can then act on. He invited the Commissioners to attend any of the meetings as they are open to the public.

Councilmember Mount said that before any proposal goes before Council all city Commissioners would have the opportunity to review the proposal and provide input.

**CALL TO THE PUBLIC**

Janie Fix said the Friends of the Library will be having a book sale of old and antique books the third Saturday in April. She asked if she could get help and input from the Commissioners on promoting this event. The item will be on the next meeting agenda.

**REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS**

S. Fulton ask that discussion of National Library Week be on the next agenda.

J. Blaylock verified that the Friends antique book sale would be on the next agenda.

Joan asked that discussion of ways the Library Advisory Commission can facilitate library outreach be on the next agenda.

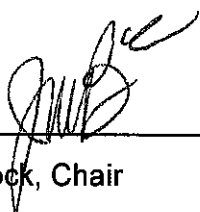
V. Fuller asked that discussion of reserved books hold period and checkout period be on the next agenda.

A. Slarve said he too would like to have outreach opportunities on the next agenda.

**ADJOURNMENT**

There being no further business to come before the Library Advisory Commission, J. Blaylock adjourned the meeting at 5:15 p.m.

The next regular meeting of the Library Advisory Commission will be January 23, 2017.

  
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J. Blaylock, Chair

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D. Chatham, library recorder

The primary purpose of the commission is to advise the Director of Leisure and Library Services and City Council with regard to library services and requirements.

The commission shall also assist the Director of Leisure and Library Services in promoting library services to the public.