



SIERRA VISTA LIBRARY ADVISORY COMMISSION

MINUTES OF THE REGULAR MEETING OF NOVEMBER 28 2016

CALL TO ORDER

A. Slarve, Vice-Chair, called the meeting of the Sierra Vista Public Library Advisory Commission to order at 4:34 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

ROLL CALL

MEMBERS PRESENT: Leslie Clark
Stephanie Fulton
Virginia Fuller
Alvin Slarve

MEMBERS ABSENT: Joan Blaylock
Kelly Roberts

OTHERS PRESENT: Victoria Yarbrough, Leisure & Library Services Director, Staff Liaison
Emily Scherrer, Library Manager
Susan Abend, Librarian
Debra Chatham, Commission Recorder
Janie Fix, Friends of the Library
John Walsh, Member of the Public/Commission Applicant
Jacob Jones-Martinez, Member of the Public/Commission Applicant
Amelia Jones-Martinez, Member of the Public

ACCEPTANCE OF THE AGENDA

S. Fulton moved that the Agenda be accepted as written. L. Clark seconded the motion. VOTE: 4-0. The motion passed.

ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 22, 2016

S. Fulton moved that the minutes of the regular meeting of August 22, 2016 be accepted as written. L. Clark seconded the motion. VOTE: 4-0. The motion passed.

Library Advisory Commission
November 28, 2016
Page 1 of 5



Leisure & Library Services

COCHISE COUNTY CITIZENS' LIAISON COUNCIL REPORT ON RECENT ACTIVITY

Councilmember Slarve was unable to attend the meeting in October. The next meeting date has not yet been set.

REPORT ON STAFF AND LIBRARY ACTIVITIES

- a. **New county librarian**
Victoria reported that Amadee Ricketts has been hired as Director of the Cochise County Library District. Library staff will be meeting with Ms. Ricketts in the weeks to come to discuss the direction the county libraries will move in.
- b. **Updating library policies**
Victoria reported that staff have been working on library policies and that the Commissioners will have an opportunity to review and comment on the policies in the months to come.

NEW BUSINESS

- a. **Presentation/discussion on the Book Discussion To-go Kits—Susan Abend**
Susan discussed the kits and the associated costs, management, and use of the kits. Susan answered Commissioners questions about how the kits are advertised, how to find out what is in the collection, how many kits are available, and circulation statistics.
- b. **Discussion/decision on the library program or service to review next**
The Commissioners asked for a review of the Talking Book Service at the December meeting.
- c. **Discussion/decision on December meeting date**
Due to the library being closed for holiday on the regular meeting date, the Commissioners voted unanimously to have a Special Meeting December 19, 4:30 p.m. in the library conference room.
- d. **Discussion of All Commission Get Together and possible collaboration efforts—S. Fulton and L. Clark**
Commissioners Fulton and Clark discussed the All Commission Get Together event they attended in August. They suggested the Commissioners have booths at various events put on by other Commissions. The Commissioners agreed such activities fall within their mission and that it would be a good way to promote library services.
- e. **Strategic Plan Recommendation(s)**
Victoria handed out a list of goals which the Commissioners discussed. After discussion, Commissioner Slarve made a motion that the Commission propose to City Council that the library's strategic plan be to establish a library outreach

program that would cost-effectively expanded library services and partnerships. V. Fuller seconded. The motion passed by unanimous vote.

Victoria explained the next steps in the strategic plan process.

- f. Discussion/decision on Library Commission Applicants John Walsh and Jacob Jones-Martinez
Messrs Walsh and Jones-Martinez introduced themselves and explained why they wanted to serve on the Library Advisory Commission. After discussion, Commissioner Clark made a motion that the Commission recommend to City Council that Mr Walsh be approved as Commissioner and Mr Jones-Martinez be accepted as Associate Member. S. Fulton seconded the motion. After more discussion Commissioners voted unanimously to recommend to Council the approval of both applicants to the Commission as full members pending the outcome of discussion with a Commissioner who has been unable to attend the meetings. If the non-attending Commissioner is unwilling to resign her seat, the Commissioners will recommend approval of Mr Walsh to the vacant seat and accept Mr Jones-Martinez as an Associate Member until such time as a seat is vacated.
- g. Discussion of outreach opportunities with local charter schools—A. Slarve
Commissioner Slarve explained the need for the library to reach out to charter schools which do not have libraries. Commissioner Fulton suggested that the library not focus solely on charter schools because library resources are funded by taxes and charter schools are private schools. She suggested that the library's outreach extend equally to all schools and organizations that could benefit from it.

Victoria and Emily explained the outreach and services staff already provide to schools, home schoolers, and other groups and explained budget and staff limitations.

Commissioner Slarve suggested that under staff direction, the Commissioners could become involved in outreach opportunities. Victoria appreciated that idea and will explore that option.

- h. Tour of the new city/library website
Victoria demonstrated the new city and library website and answered questions from the Commissioners.

BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL DISCUSSIONS RELEVANT TO THE LIBRARY

Councilmember Mount was unable to attend the meeting.

CALL TO THE PUBLIC

There were no comments from the public.

REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS

Commissioner Slarve asked for an update on the status of the books marked 'Local Request' in the county-wide system and how the Commissioners could advocate for a county-wide library card. These items will be on the December agenda for discussion.


Mr Walsh mentioned he is part of a consortium which is advocating for a state-wide library card.

ADJOURNMENT

There being no further business to come before the Library Advisory Commission, A. Slarve adjourned the meeting at 5:48 p.m.

The next Special Meeting of the Library Commission will be Monday, December 19, 2016.

The regular meeting of December 26 has been cancelled due to the holidays.



A. Slarve, Vice-Chair

D. Chatham, library recorder

Goal 11-12 Provide quality library services

Strategies 1. Identify the Library's goals and supporting objectives.

2. Involve the Library in land-use decisions that affect library services.

3. Ensure there is adequate library service availability for future annexations.

4. Maintain equipment and facilities according to the community needs.

5. Coordinate with Fort Huachuca to identify and fulfill its library needs.

6. Explore and implement innovative ways to cost-effectively expand library services.

7. Establish a library outreach program.

8. Expand outdoor programming opportunities and spaces.