

# SIERRA VISTA LIBRARY ADVISORY COMMISSION

---

MINUTES OF THE REGULAR MEETING OF MAY 23 2016

## **CALL TO ORDER**

J. Blaylock, Chair, called the meeting of the Sierra Vista Public Library Advisory Commission to order at 4:35 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

## **ROLL CALL**

MEMBERS PRESENT: Joan Blaylock, Chair  
Leslie Clark, Associate Member  
Virginia Fuller  
Stephanie Fulton  
Dottie Simmons, Vice Chair  
Alvin Slarve

MEMBERS ABSENT: Debra Depew  
Kelly Roberts

OTHERS PRESENT: Emily Scherrer, Library Manager  
Debra Chatham, Library Recorder  
Rita Spano, Friends of the Library  
Janie Fix, Friends of the Library

## **ACCEPTANCE OF THE AGENDA**

A. Slarve moved that the Agenda be accepted as written. D. Simmons seconded the motion. VOTE: 5-0. The motion passed.

## **ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF APRIL 25, 2016**

A. Slarve moved that the minutes of the regular meeting of April 25, 2016 be accepted as written. D. Fulton seconded the motion. VOTE: 5-0. The motion passed.

## **REPORT ON STAFF AND LIBRARY ACTIVITIES**

- a. Summer Reading Program  
E. Scherrer reported that the Summer Reading Program will kick off this weekend. Emily said there are young adult and adult components this year.
- b. Emily said five computers are waiting to be installed in the youth area. These computers will be for youth to use. D. Simmons clarified the computers are being installed in the library. J. Blaylock clarified the location.

## **OLD BUSINESS**

There was no old business to come before the Commission.

## **NEW BUSINESS**

- a. Presentation/discussion of interlibrary loan services  
Debra Chatham discussed the library's interlibrary loan services.
- b. Discussion/decision on the library program or service to review next  
The Commission ask to hear a presentation in June about the alternative therapy lectures, Tuesday talks, Amazing Arizona, and author visits. In July they would like a presentation on library computers, computer classes, self-checkout services, and wifi.
- c. Cochise County Library District Budget cuts and Commission actions to mitigate any negative impact on Sierra Vista Public Library  
E. Scherrer mentioned the new budget would impact bi-monthly purchasing grants. J. Blaylock suggested the Commission could write a letter expressing their concerns about the budget. S. Fulton stressed the budget had not been finalized yet and that there was recently an article in the paper about the county budget. Emily mentioned county ebook services. The Commission liked the idea of writing a letter to the County Board of Supervisors and the Sierra Vista Herald. Stephanie suggested it be done as soon as possible. D. Simmons asked if Proposition 123 had any impact on library budgets.
- d. Discussion/decision on Leslie Clark becoming a full member  
J. Blaylock made a motion to recommend Leslie Clark for one of the upcoming Library Advisory Commission vacancies. A. Slarve seconded. Alan commented on the commitment Leslie has shown to the Commission since becoming an associate member. D. Simmons agreed that Leslie has shown she would be a committed Commissioner. The Commission voted 4–0 to recommend Leslie Clark be appointed to the Commission. Leslie abstained.

**BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL  
DISCUSSIONS RELEVANT TO THE LIBRARY**

Councilmember Mount was unable to attend the meeting.

**CALL TO THE PUBLIC**

Rita Spano reported that the friends made a total of \$1048 at their two monthly half-price sales. The Friends will continue with two monthly sales, one indoor/outdoor and one indoor only through August. J. Fix mentioned the Friends couldn't arrange for more than one outdoor sale a month due to the extensive efforts required to set it up.

**REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS**

S. Simmons asked that discussion of the Library Advisory Commission meeting schedule be on the next agenda. She also asked that the county budget discussion remain on the agenda.

S. Fulton mentioned City Clerk Jill Adams would be doing more Open Meeting Law Sessions. J. Blaylock asked if the Commission would like to invite Jill to a meeting to review the laws. Stephanie suggested waiting until August.

J. Blaylock asked if A. Slarve would like to have a discussion about his liaison duties during the next meeting. The item will be on the agenda.

**ADJOURNMENT**

There being no further business to come before the Library Advisory Commission, J. Blaylock adjourned the meeting at 5:19 p.m.

**The next Commission meeting will be Monday, June 27, 2016.**

---

J. Blaylock, Chair

---

Debra Chatham, library recorder

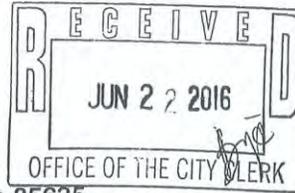
<b>LIBRARY ACTIVITY REPORT</b>				
<b>MAY 2016</b>				
	15/16	14/15	14/15 TO DATE	15/16 TO DATE
<b>CIRCULATION</b>				
ADULT	8,439			
AUDIO	2,137			
AV EQUIPMENT	8			
BICYCLE	7			
CHILDREN	5,847			
DISCOVERY PACKS	32			
DVD	6,963			
E-BOOKS	1,185			
INTERLIBRARY LOANS	1,047			
JUVENILE	3,328			
PERIODICALS	541			
YOUNG ADULT	1,183			
VIDEO GAMES	244			
<b>MONTHLY TOTAL</b>	<b>30,961</b>	<b>28,083</b>	<b>290,525</b>	<b>251,005</b>
Average Daily Circulation	1,032			
Patron Count	14,659			
New Users	372			
Internet use (number of accesses)	2,447			
Bishop Room Usage (# of groups)	56			
Conference Room Usage (# of groups)	36			
<b>TECHNICAL PROCESSING</b>				
Collection Total	115793	119057		
Added	479	237	6199	7598
Materials Withdrawn	(457)	(44)	(3536)	(13857)
<b>ADJUSTED TOTAL</b>	<b>115815</b>	<b>119250</b>		
<b>CHILDREN'S PROGRAMMING</b>	<b>Children</b>	<b>Adults</b>	<b>Total</b>	
Baby Time	150	128	278	
Preschool Storytime	137	92	229	
Toddler Storytime	75	56	131	
Lego Club	24	12	36	
STEAM	18	10	28	
Family Movie Night	8	18	26	
Library After Dark : Laser Tag	36	0	36	
SRP Kickoff	430	90	520	
Ric Fout	36	21	57	
<b>ADULT PROGRAMMING</b>			<b>0</b>	
Library	0	377	377	
<b>TOTAL ATTENDANCE</b>	<b>914</b>	<b>804</b>	<b>1718</b>	

<b>FY 15/16 PATRON COUNT FOR THE MONTH OF:</b>	
JULY	18,185
AUGUST	14,734
SEPTEMBER	14,165
OCTOBER	15,162
NOVEMBER	12,279
DECEMBER	13,470
JANUARY	10,042
FEBRUARY	15,079
MARCH	15,917
APRIL	14,423
MAY	14,659
JUNE	
<b>YTD TOTAL</b>	<b>158,115</b>



# City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635  
520/458-3315 - fax 520/458-0584 - www.ci.sierra-vista.az.us



## APPLICATION TO CITY BOARD/COMMISSION

DATE: 21 June 2016

BOARD/COMMISSION: Library Advisory Commission (ONE PER FORM)

NAME: Jean Blaylock TELEPHONE: [REDACTED] (HOME) [REDACTED] (WORK)

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: Sierra Vista AZ ZIP: 85635

MAILING ADDRESS: Same

CITY RESIDENT? Yes REGISTERED TO VOTE IN CITY? Yes

EDUCATION: Master of Library Science; Master of Art (Amer. History)

OCCUPATION: Librarian

PROFESSIONAL/COMMUNITY ACTIVITIES: ALA, SLA, ACRL, LAC 2014-2016 (IF RETIRED, INDICATE FORMER OCCUPATION)

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: Familiar w/ Library (Public) Services, Academic, products, trends.

REFERENCES: 1. Stephanie Nelson S.V. AZ [REDACTED] (PHONE)  
(NAME) (ADDRESS)

2. Cristole Balma S.V. AZ [REDACTED] (PHONE)  
(NAME) (ADDRESS)

**THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.**

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER WILL BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

[Signature]  
(APPLICANT'S SIGNATURE)

Please return completed application to the city clerk's office - 08/29/05