

SIERRA VISTA LIBRARY ADVISORY COMMISSION
REGULAR MEETING
DECEMBER 28, 2015

CALL TO ORDER:

J. Blaylock, chair, called the meeting of the Sierra Vista Public Library Advisory Commission to order at 4:35 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

ROLL CALL:

MEMBERS PRESENT: Joan Blaylock
Virginia Fuller
Stephanie Fulton
Dottie Simmons
Leslie Clark, Associate Member

MEMBERS ABSENT: Debra DePew
Kelly Roberts
Alvin Slarve

OTHERS PRESENT: Victoria Yarbrough, Leisure and Library Services Director
Emily Scherrer, Library Manager
Susan Abend, Librarian
Debra Chatham, Library Recorder
Janie Fix, Friends of the Library Representative
Trini Valentin, CCLD Citizen Liaison Council Representative

ACCEPTANCE OF THE AGENDA:

D. Simmons moved that the Agenda be accepted as written. S. Fulton seconded the motion.

VOTE: 4–0. The motion passed.

ACCEPTANCE OF THE MINUTES OF THE SPECIAL MEETING OF NOVEMBER 30, 2015

S. Fulton moved that the minutes of the special meeting of November 30, 2015 be accepted as written. D. Simmons seconded the motion.

VOTE: 4–0. The motion passed.

COMMITTEE REPORTS:

COCHISE COUNTY CITIZEN LIAISON COUNCIL REPORT ON RECENT ACTIVITY

There was no new business to report.

DIRECTOR'S REPORT ON STAFF AND LIBRARY ACTIVITIES—Library Staff Liaison:

- a. Recap of December Events—Star Wars Party, Christmas Cookie Decorating Event, Bicycle Lending, and Talking Books Display

Victoria reported that the Star Wars party was very successful with over 200 people of all ages attending. Susan Abend and Sierra Baril were in costume and themed snacks were provided.

Victoria reported that the Christmas Cookie Decorating event was enjoyed by over 100 people.

Victoria mentioned the bike lending program was doing well and the bikes have circulated regularly and she has received some nice comments from members of the public.

Victoria mentioned a display for the talking book service was up for December.

Emily handed out January calendars showing events and programs for the Teen Center and Library.

OLD BUSINESS:

- a. Discussion about National Library Week, 2016
D. Simmons reported that she is currently working on finalizing details with visiting authors.

S. Fulton reported that the county book mobile will not be available for the event. She asked how work on the banner was progressing and handed out some sample cards from the American Library Association that might be used to promote National Library Week.

Stephanie asked if the committee could get together again in January. Dottie will work on the arrangements.

NEW BUSINESS:

- a. Presentation/Discussion about eBook Service, Overdrive
Susan Abend gave a demonstration and answered questions about Overdrive, the library's eBook service.

b. Discussion/Decision on the Selection of a Library Program or Service to Review
Next

The Commission asked for a presentation/discussion of Zinio, the library's downloadable magazine service.

BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL
DISCUSSIONS RELEVANT TO THE LIBRARY—Councilmember Craig Mount:

Councilmember Mount was unable to attend the meeting.

CALL TO THE PUBLIC:

J. Fix said that due to the Friends' closure for new flooring, the half-price book sale normally scheduled for the 2nd Saturday of the month will be January 16.

Janie reported that the December half-price book sale closed early due to poor weather, so they had another the following Saturday and raised \$1100 between the two sales.

In preparation for their closing, the Friends are having a half-priced sale through the end of December. The Friends will not be accepting any donations during their closure but are accepting them through the end of December.

The Friends will reopen January 13, and will have a grand reopening celebration, book sale, and general membership meeting on January 16.

REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS:

D. Simmons confirmed that discussion of National Library Week would remain on the agenda.

ADJOURNMENT:

There being no further business to come before the Library Advisory Commission, J. Blaylock adjourned the meeting at 5:10 p.m.

The next Commission meeting will be Monday, January 25, 2016.

J. Blaylock, Chair

Program Information

Art Studio: Bring your own, or use our art supplies to create something for your room, locker, or home study area. FREE.

Culinary Hour: You've seen them on Pinterest, now make your own salad jars! FREE. Please register by calling 458-4225.

Dr. Who TV Marathon: We all love him! Come and down and stay as long as you'd like during this all-day marathon. FREE.

Hat Night w/ Booth: Enjoy wearing a variety of silly and outrageous hats and take "selfies" for your own social media account or to share with friends against a ridiculous back-drop. FREE.

Library After Dark: It's Laser tag again! We will be playing some fast-paced games in the library. Ages 12 and up only, please. Participants must sign a permission form and register 458-4225.

Pizza and "Post-it" Art: Enjoy a slice of pizza while creating your very own art out of "Post it" notes. FREE. Please call to register 458-4225.

Teen Yoga: Bring a yoga mat and get into the spirit of relaxation with this 45 minute video and instructor led activity. FREE.

Tournaments: Each month the TC hosts several tournaments, including ping pong and pool events. Check out our latest calendar of events on Facebook, or the City Website for more information.

Video Games, Homework Help & Movies: Every Tuesday is open for teens to pop in and receive help on homework or enjoy some relaxing time in a safe atmosphere with friends. We offer several activities besides the daily program listed, so feel free to stop by and participate in an activity not listed on the events calendar.

All programs are free of charge unless otherwise noted.

For more info. call the Teen Center at 520-459-8744 or visit us at www.sierravistaaz.gov



Leisure & Library Services



Sierra Vista Public Library Calendar of January 2016

SUN	MON	TUE	WED	THU	FRI	SAT
2					1 <i>New Year's Day</i> LIBRARY CLOSED	2 Puzzle Exchange 1:30 p.m.
3	4	5 No Storytime Computer Class: <i>Email</i> 3:30 p.m.	6 Movie Matinee 1 p.m. Conversational Spanish 2 p.m.	7 Digital Device Drop-in 2:00 p.m.	8 No Storytime	9 Community Garden 10 a.m. Friends Book Sale 10a.m.-4 p.m.
10	11 Finding Your Tribe 5 p.m.	12 No Storytime Computer Class: <i>Home Computer Care</i> 3:30 p.m.	13 Conversational Spanish 2 p.m. CWC Writing Workshop 5:15 p.m.	14	15 No Storytime	16 Drumming Circle 10 a.m.
17	18 <i>Martin Luther King Jr. Day</i> LIBRARY CLOSED	19 Baby Time 10:20 a.m. Preschool Storytime 11 a.m.	20 Book Discussion 10:30 a.m. Movie Matinee 1 p.m. Conversational Spanish 2 p.m.	21	22 Toddler Storytime 10:20 a.m.	23 Digital Photography Workshop for Teens: Composition 1-3 p.m.
24	25 Lego Club 3:30 p.m.	26 Baby Time 10:20 a.m. Preschool Storytime 11 a.m.	27 Conversational Spanish 2 p.m.	28	29 Toddler Storytime 10:20 a.m. Library After Dark: Lasertag 6-8 p.m.	30 Digital Photography Workshop for Teens: Using Your Camera 1-3 p.m.
31						



Your Information
Connection!

<http://www.sierravistaaz.gov>

2600 E. Tacoma
Sierra Vista, AZ
85635

520-458-4225

"Like" us on Facebook!

Program Information

Acupuncture: Join Karin Singer, L.AC, MAOM, she will be demonstrating acupuncture and talking about the health benefits.

Baby Time: This program is aimed at children birth to 18 months. They will enjoy songs, movement activities, rhymes, and playtime. Adult participation is encouraged.

Book Discussion: Adult readers are invited to join the libraries book discussion group. **Registration required.**

Community Garden @ the Library: Gear up for the coming growing season with a Seed Catalog Exchange. Ask the Experts what seeds are the best for our climate/soils.

Computer Classes: Jan 5- Learn all about Email. Jan 12-Learn about Home Computer Care. **Registration required.**

Conversational Spanish: Brush up or perfect your Spanish through discussion and conversations in a group setting. Taught by an accredited teacher and fluent Spanish speaker.

Creative Writing Workshop: Learn writing technique submit your works to the 2016 Creative Writing Celebration and possibly win placement of your work in the "Mirage". **Registration preferred but walk-ins welcome.**

Digital Device Drop-in: Learn how to download library e-books, audiobooks, music and magazines at this open door event.

Digital Photography Workshop for Teens: Composition: This first class taught by John Buono, a local photographer, is open to 30 participants and will cover the fundamentals of photographic composition. Recommended for ages 12-19. **Registration required.**

Digital Photography Workshop for Teens: Using Your Camera, Part 1: John Buono will show up to 15 participants how to properly use their digital cameras. Recommended for ages 12-19. **Registration required. Participants must bring their own digital cameras.**

Drumming Circle: This event is to introduce percussion techniques for a drum circle. Please bring any extra drums, rattles or shakers you have for others. **Registration required.**

Finding Your Tribe: Is designed for any woman who is searching for the 'deeper conversations' in her life as well as for her tribe of like-minded Sisters.

LEGO Club: Ages 6-12. Please call to register! Come and Create!

Movie Matinee: Come join the fun! This months movies are *MAX and Sense & Sensibility*.

Preschool Storytime: This program is aimed at children 3-5 years of age. Children listen to stories, music and more. Adult participation is encouraged.

Puzzle Exchange: Bring your puzzles to trade/swap.

Toddler Storytime: This program is aimed at children 18 months to 3 years of age. Children listen to short stories, music, and more. Adult participation is encouraged.

All library programs are free of charge.

For more info, call the library at 520-458-4225 or visit us at www.sierravistaaz.gov/svlibrary



Leisure & Library Services



Sierra Vista Public Library

BECAUSE
KIDS CAN
LOVE TO
READ.

BECAUSE
LIBRARIES
ARE
WITHOUT
JUDGEMENT
OR BIAS.

BECAUSE...

BECAUSE,
FOR
STUDENTS,
READING IS
SUCCEEDING.

LIBRARIES TRANSFORM

The American Library Association created a new awareness campaign entitled "Libraries Transform" which speaks to the power libraries have to transform communities and lives. In the spirit of the campaign, the Arizona Library Association asked people to write their own 'because statements'. These postcards highlight just a few of our favorite answers.

Why do you think Libraries are important?

Please visit Librariestransform.org for more information.



**BECAUSE THERE
ARE MORE
THAN
14,400,000
SEARCH RESULTS
FOR THE 2016
PRESIDENTIAL
ELECTION.**

**LIBRARIES
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PUBLIC LIBRARY

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STUDENTS
CAN'T AFFORD
SCHOLARLY
JOURNALS ON
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BECAUSE MORE
THAN A
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DON'T HAVE A
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AN INTERNET
CONNECTION.

LIBRARIES
TRANSFORM

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PUBLIC LIBRARY

ALA American
Library
Association

LIBRARIESTRANSFORM.ORG

The ways in which libraries transform are as nuanced and varied as the people they serve. Physical transformations are easy to spot. Transformations in service and scope can be less apparent, but are ever important.

Thank you to the Seattle Public Library for having an IT librarian to create these pages.

For Sierra Vista Public Library patrons please replace Seattle Public Library with **Cochise County Library District**. And use ccl.d.lib.overdrive.com instead of spl.lib.overdrive.com or catalog.spl.org. **Do not use the Cochise County Library Catalog always use the Overdrive site- ccl.d.lib.overdrive.com.**

If you have any questions we have a DIGITAL DEVICE DROPIN the first Thursday of the month at 2 pm at the library.



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for Windows PC and Mac Computer, with option to transfer to most eBook readers.

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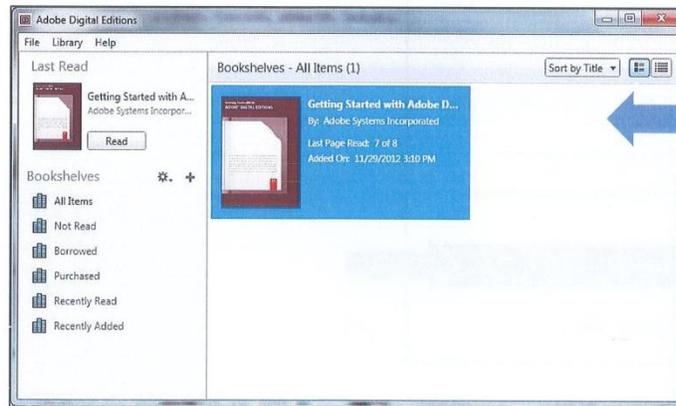
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Locate your preferred platform and click on it to download the installer. Then run the installer on your machine to install Adobe Digital Editions.

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Adobe ID
Sign in

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Stay signed in [Forgot password?](#)
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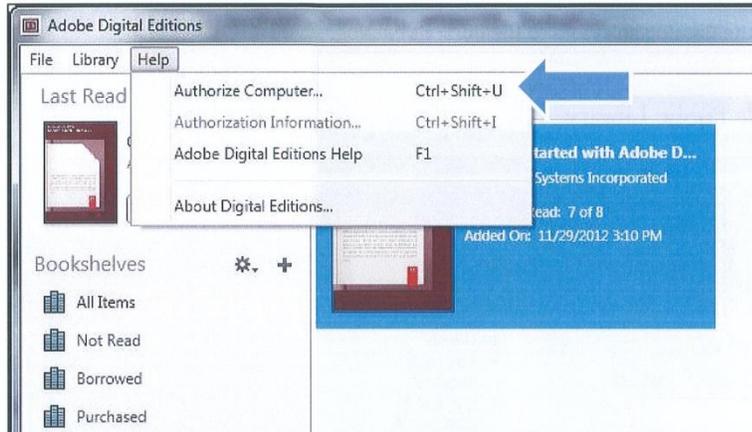
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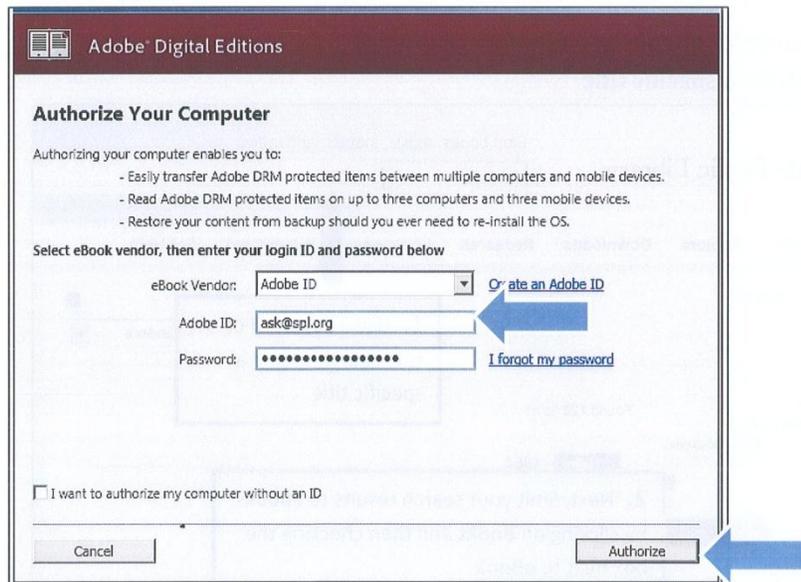
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a. Open Adobe Digital Editions software. Click **Help**, and then click on **Authorize Computer...**



b. Type your **Adobe ID** and **Password**. Then click on **Authorize**.



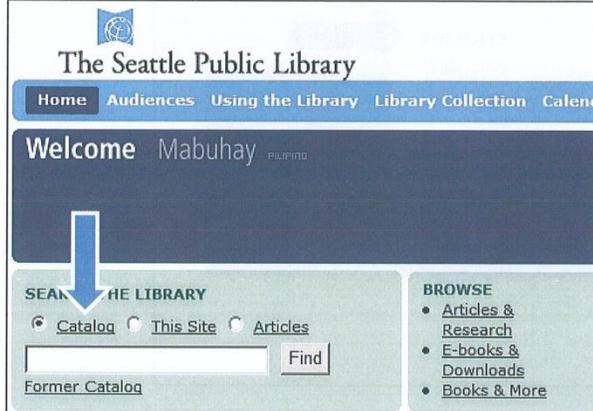


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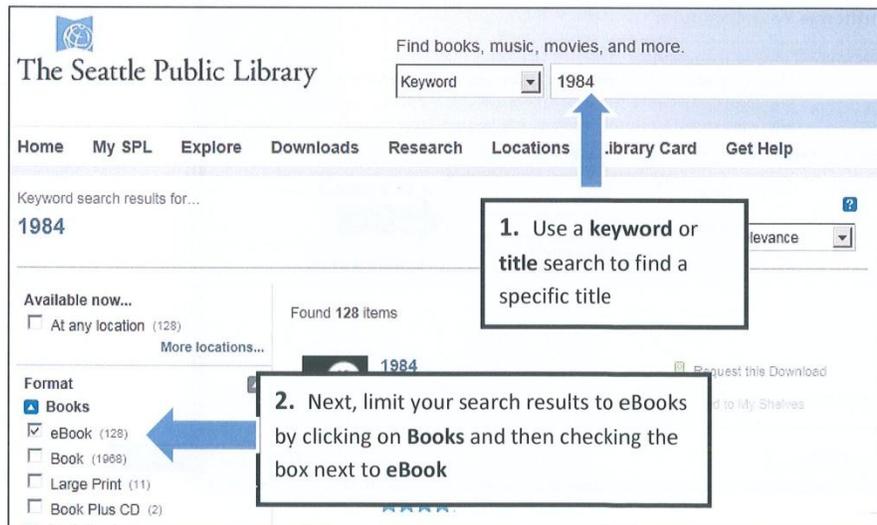
a. Go to: <http://www.spl.org>

b. Next, click on the **Catalog** link to go to the library's catalog.



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c. To search for a specific title





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d. To browse for all eBooks:

Find books, music, movies, and more.

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NOTE: To limit search results by What's available now or by Kindle format, see: [Limit by format and available now in OverDrive](#)

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a. After you find an item you are interested in, click on the **Check Availability** link to see if it is available.

1984

By Orwell, George

(eBook - 2002)

EBOOK FIC ORWELI 002

Check availability »

Average Rating:
★★★★☆

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Add to My Shelves

You will then see:

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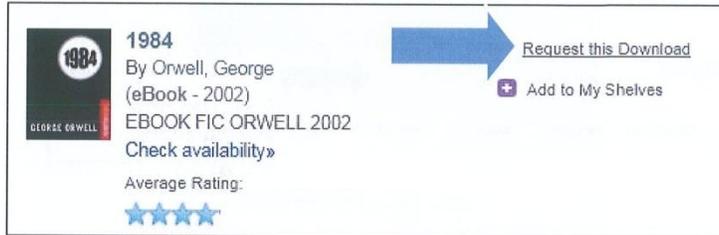
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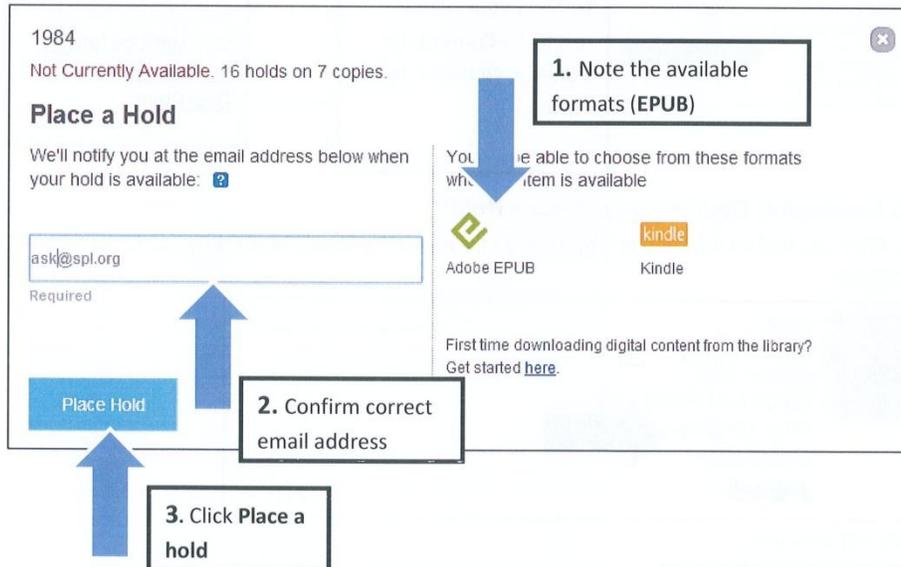
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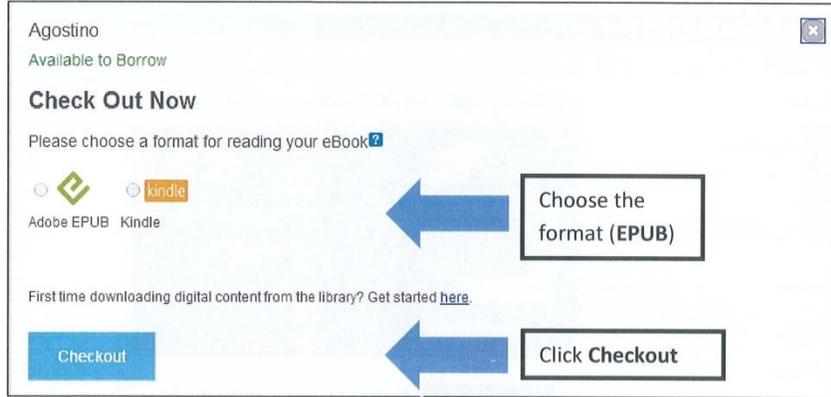


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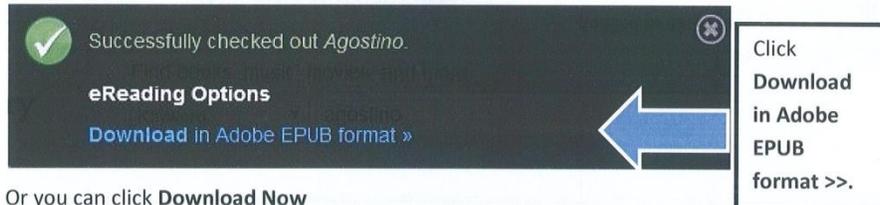


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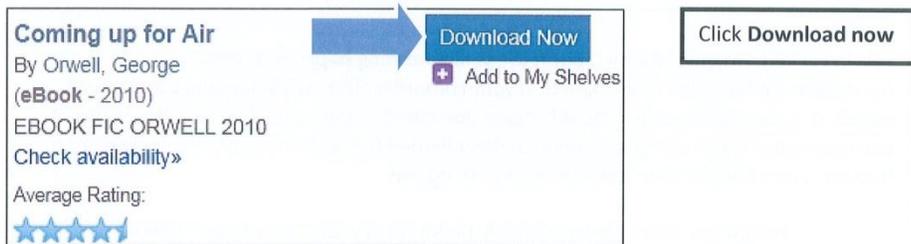
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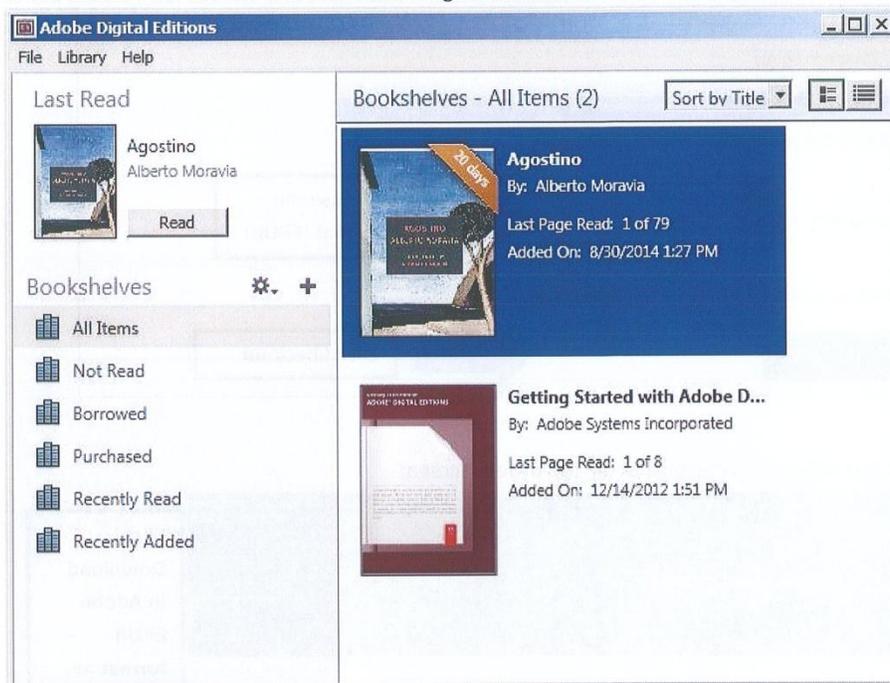
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- Select "Open with", then select "Adobe Digital Editions"

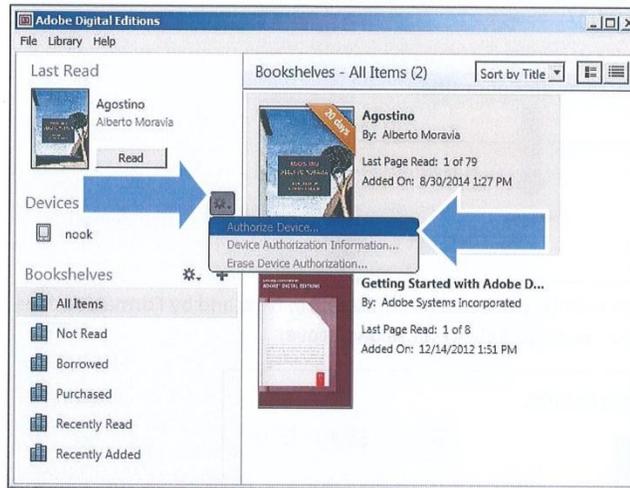


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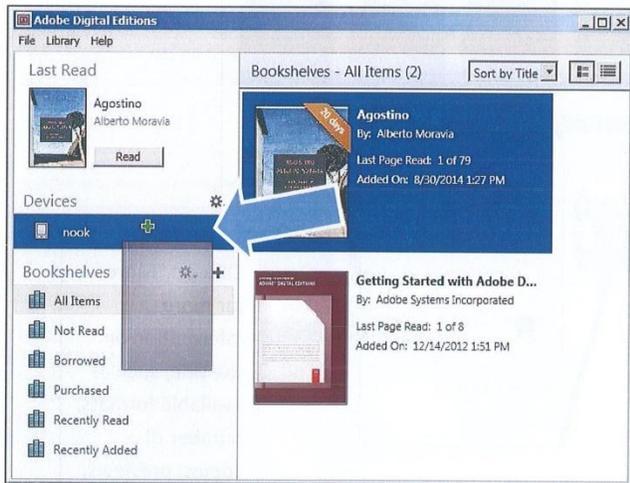
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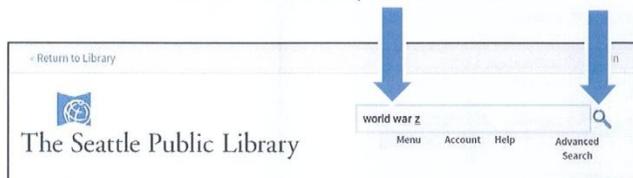
Extra Features

Limit by format and available now in Overdrive

1. Open up a web browser and go to the library's OverDrive-specific catalog:

<http://spl.lib.overdrive.com/>

2. Click in the search box to search by author or title.



3. When you get a list of search results, you can limit by **Available Now** and by **Format**, such as EPUB. When you find an item you want, just click on the **book cover**

Filter search by:
eBook
Audiobook

Show me...
All Titles
Available Now
Format (5)
Kindle Book (2601)
OverDrive READ (2669)
EPUB eBook (2737)
Open EPUB eBook (67)
OverDrive MP3 Audiobook (816)

Subject (100) +
Publisher (100) +
Language (2) +
Rating (6) +

Search Results

Sort B relevancy

World War Z
Max Brooks

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Click on "More" for more information on the title, such as available formats, number of copies, previews, etc.



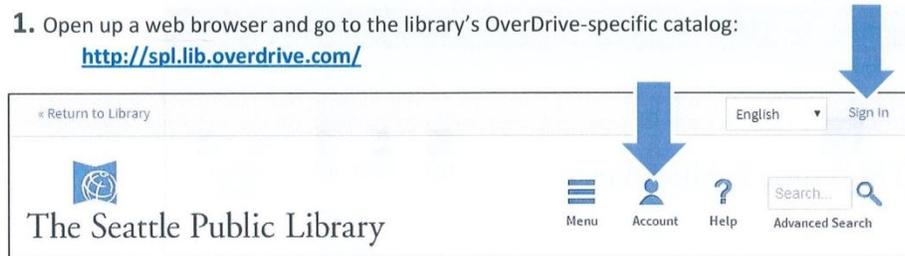
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Enable Automatic Checkout

When you enable automatic checkouts, any e-books you have on hold will be automatically checked out to you when they are available. If you do not enable automatic checkouts, you will have 4 days to checkout a hold before you lose it.

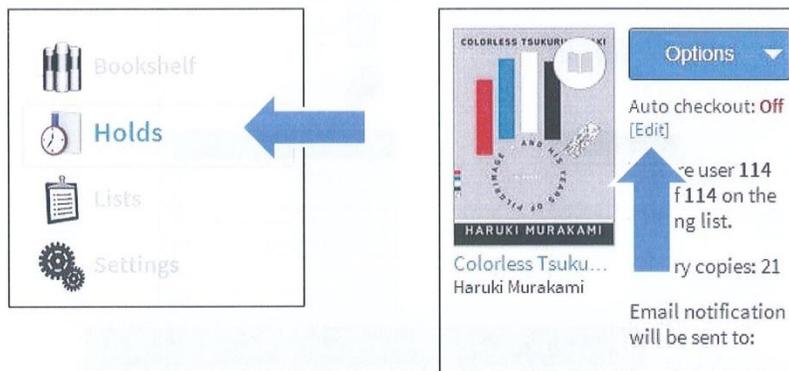
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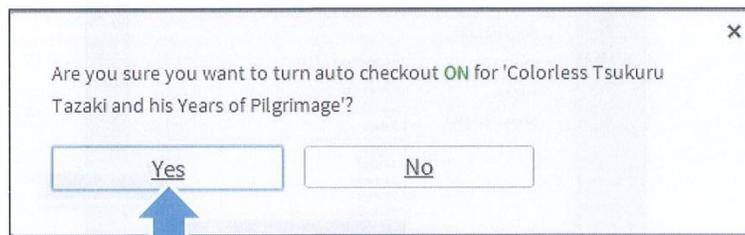


2. Log into your account

3. Navigate to your holds, and next to any item, beneath Auto Check out, click on **[Edit]**



4. Click on **Yes** to turn on the Auto Checkout feature





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Suspend a Hold

After placing an item on hold, you can choose to **Suspend** it for up to 90 days. You will continue to move up the hold queue, but you will not be asked to download the item until you activate your hold.

Click on **Options**, then on **Suspend Hold**

Start reading instantly in your browser with OverDrive Read

Return to Library English Sign Out

The Seattle Public Library Menu Account Help Search Advanced Search

Holds

Below is a list of titles you have on hold. When a title becomes available to borrow, you will receive an email notification.

The Goldfinch
Donna Tartt

Library copies: 165

Email notification will be sent to:

- Options
- Edit email address
- Suspend hold
- Auto checkout
- Remove hold

My Account:

Checkout limit:	25
Titles checked out:	2
Checkouts remaining:	23
Hold limit:	25
Titles on hold:	1

Next choose a **Time frame**

Start reading instantly in your browser with OverDrive Read

Return to Library English

Suspend Hold

Title: The Goldfinch

Author: Donna Tartt

Suspend hold for: 7 days

- 7 days
- 14 days
- 21 days
- 28 days
- 60 days
- 90 days

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Checkout a Hold

1. When a hold is ready for you to check out, you will receive an email like this one. Go to <http://seattle.bibliocommons.com/holds/index/active> and log in.

Dear Seattle Public Library patron,

The following title is now available for check out and download:
The Passage of Power: The Years of Lyndon Johnson IV
by: Robert A. Caro
eBook

To checkout and download directly from the Seattle Public Library catalog:

1. Visit <http://seattle.bibliocommons.com/holds/index/active>
2. Find the item in your Holds list and click "Available for checkout" to download it.
3. Select file format and then checkout.

Notes:

- Holds expire 5 days (120 hours) from the time this email was sent. Complete checkout as soon as possible to avoid losing your place in the queue.
- You are not able to change file format selection after checkout.
- You can also download this title by visiting The Seattle Public Library website <http://spl.lib.overdrive.com> and selecting the 'My Hold Requests' link from the 'My Digital Account' page. From there, you'll be able to add this title to your Cart and proceed to check out.
- For more information on The Seattle Public Library's E-books & Downloads, visit <http://www.spl.org/library-collection/e-books-and-downloads>

Please note that this email address is not monitored. If you require support please reference the following URL: <http://spl.lib.overdrive.com/Help.htm>

2. Click on the **Digital** tab to limit your holds to only downloadable items. Then click on **Available for checkout** to begin [checkout](#).

Holds ?

Active | Suspended | Expired | Cancelled

Select: items 1-3 of 3, none

View: All | Physical | **Digital**

Sort by hold position

The Passage of Power
By Caro, Robert A
(eBook - 2012)

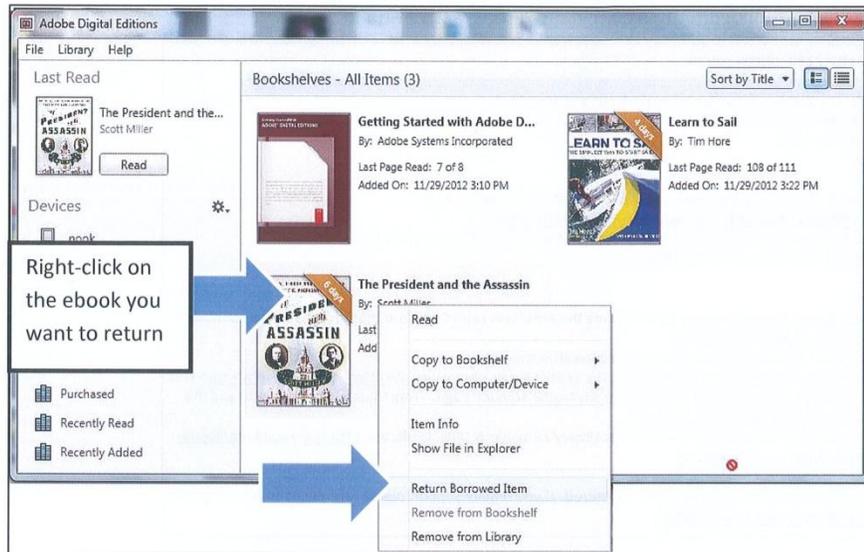
Available for checkout Status: Ready for pickup



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Return eBooks Early

At the end of your checkout period, all items will return automatically; however EPUB and PDF eBooks can be returned early using Adobe Digital Editions.



Downloading checked out items

If you checked out an item already, you can attempt to download later following these steps.

1. Go to <http://seattle.bibliocommons.com/checkedout>
2. Click **Download Now** for the item.





The Seattle Public Library Frequently Asked Questions

Why can't I log into my account?

Please contact us directly to look into your account:

<https://www.spl.org/using-the-library/get-help/ask-a-librarian>



Can I download eBooks directly to a smartphone or tablet?

Yes. EPUB eBooks can be downloaded directly to a device using the [Overdrive Media Console App](#), which is available for several types of smartphones and tablets.

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- Locate the .acsm file (It will likely be found in your "Downloads" folder)
- Right-click on the .acsm file (for Mac, Control + click)
- Select "Open with", then select "Adobe Digital Editions"

Why did I get this error?

"User not authorized" after connecting Nook to PC

This error means there is a problem with the Adobe ID on your Nook. This will need to be reset. Here's what you can do to fix this issue:

1. If open, close Adobe Digital Editions
2. Connect the Nook to the computer via USB
3. Open the "Start > Computer" or use Explorer window to find the Nook's drive
4. Within Nook's drive, find and delete the folder called ".adobe-digital-editions."
6. Unplug the Nook from computer
7. Open Adobe Digital Editions, and plug-in the Nook.
8. Authorize Nook within Adobe Digital Editions. Under the Devices section, click on "Nook", then click on the widget, select **Authorize Device**.

"E_ADEPT_REQUEST_EXPIRED"

This error usually means your computer has an incorrect clock time, incorrect date, or incorrect time zone. Make sure these are correct, and then log in to account again, and try to download your e-book.

All other errors please contact OverDrive Front Line Tech Support:

<http://frontline.overdrive.com/?Lib=Seattle%20Public%20Library>

