

SIERRA VISTA LIBRARY ADVISORY COMMISSION  
REGULAR MEETING  
AUGUST 24, 2015

CALL TO ORDER:

J. Blaylock, Chair, called the regular meeting of the Sierra Vista Public Library Advisory Commission to order at 4:34 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

ROLL CALL:

MEMBERS PRESENT:     Joan Blaylock  
                              Debra DePew  
                              Virginia Fuller  
                              Dottie Simmons  
                              Alvin Slarve

MEMBERS ABSENT:     Kelly Roberts

OTHERS PRESENT:     Victoria Yarbrough, Leisure and Library Services Director  
                              Emily Scherrer, Library Administrator  
                              Craig Mount, City Council Liaison  
                              Debra Chatham, Library Recorder  
                              Janie Fix, Friends of the Library Representative  
                              Trini Valentin, CCLD Citizen Liaison Council Representative  
                              Leslie Clark, Commission Applicant  
                              Stephanie Fulton, Commission Applicant

ACCEPTANCE OF THE AGENDA:

D. Simmons moved that the Agenda be accepted as written. A. Slarve seconded the motion.

VOTE: 4-0. The motion passed.

ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF JULY 14, 2015

A. Slarve moved that the Minutes of the Regular meeting of July 14, 2015 be accepted as written. D. Simmons seconded the motion.

VOTE: 4-0. The motion passed.

## COMMITTEE REPORTS:

### COCHISE COUNTY CITIZEN LIAISON COUNCIL REPORT ON RECENT ACTIVITY

T. Valentin reported that the next meeting will be held in October. Trini will have more information at the next Library Commission meeting.

### DIRECTOR'S REPORT ON STAFF AND LIBRARY ACTIVITIES—Victoria Yarbrough:

V. Yarbrough reported that Leisure and Parks are collaborating on developing an 'adopt a park and facilities' program. The program will be modeled after the adopt a street and adopt a wash programs.

E. Scherrer reported that the laser tag event at the library was attended by about 50 tweens and teens.

Emily reported that Children's Services Librarian Sierra Baril's STEAM programs are always booked and generally have a waiting list. The next STEAM program will feature shark science. The STEAM programs are twice monthly.

V. Fuller mentioned that there was a very nice article in the Herald about Sierra.

Councilman Mount asked how the discovery packs were doing. J. Blaylock asked how the discovery packs are funded.

Referencing the statistics, A. Slarve asked for clarification on ebook use and asked if the library promotes the service to area schools. Alvin also asked about the fluctuation in the monthly patron count.

## OLD BUSINESS:

### a. Discussion on District Interlibrary Lending Policies

V. Yarbrough updated the Commission on the progress Larry Scritchfield, Cochise County systems librarian, has made on the 'local request' conversion process. Sierra Vista Library now has 80% fewer items on local request status. Victoria will continue to update the Commission on this process during her monthly report to the Commission.

## NEW BUSINESS:

### a. Review of the Role of the Commission

J. Blaylock reviewed the current role of the Commission and meeting procedures.

Joan made a motion for a new meeting procedure that will allow members of the public an opportunity to speak for no more than one minute during agenda item

discussions on which there will be a Commission will vote. A. Slarve seconded the motion. The Commission discussed the motion and clarified that this change in meeting procedure would be in addition to the regular call to the public, not in place of.

The Commission voted 4–0. The motion passed.

J. Blaylock made a motion to require agenda items to be submitted to library staff no later than two weeks prior to a meeting. A. Slarve seconded the motion. The Commission asked for clarification of the agenda preparation process.

The Commission voted 4–0. The motion passed.

The Commission asked that discussion of the role of the Commission be on the agenda for the September meeting.

b. Discussion/Decision on Library Advisory Commission Applicants, Leslie Clark and Stephanie Fulton

Leslie Clark and Stephanie Fulton introduced themselves to the Commission and answered questions from the Commission.

J. Blaylock recused herself from the discussion and vote. The Commission discussed Associate Memberships.

A. Slarve made a motion that this item be tabled until the September meeting. V. Fuller seconded the motion. The Commission voted 4–0, the motion carried.

c. Tour of the Library

The Commission asked that a tour take place during the September meeting.

BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL  
DISCUSSIONS RELEVANT TO THE LIBRARY—Councilmember Craig Mount:

Councilmember Mount introduced himself to the Commissioners and thanked them for changing the meeting schedule so that he would be able to attend more often.

Councilman Mount mentioned that there is currently discussion in Council about how the Commissions work, how they get information to the Council, and how they might work together to fulfill their missions.

Councilman Mount encouraged Commissioners to invite other Council members to their meetings and to contact him any time if they have any questions.

CALL TO THE PUBLIC:

Janie Fix, Friends of the Library, reported that the Friends' book sales are going well. Janie reports that their new hours work well for staff. Janie mentioned what happens with books the Friends don't sell.

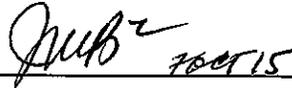
REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS:

D. Simmons asked if the National Library Week discussion will be on the next agenda.

ADJOURNMENT:

There being no further business to come before the Library Advisory Commission J. Blaylock adjourned the meeting at 6:00 p.m.

The next Commission meeting will be Monday, September 28, 2015.



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J. Blaylock