

SIERRA VISTA LIBRARY ADVISORY COMMISSION  
REGULAR MEETING  
JULY 14, 2015

CALL TO ORDER:

M. Watts, Chair, called the regular meeting of the Sierra Vista Public Library Advisory Commission to order at 4:30 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

ROLL CALL:

MEMBERS PRESENT:     Joan Blaylock  
                              Virginia Fuller  
                              Dottie Simmons  
                              Alvin Slarve  
                              Mary Watts

MEMBERS ABSENT:

OTHERS PRESENT:     Victoria Yarbrough, Leisure and Library Services Director  
                              Simone McFarland, Economic Development Manager  
                              Emily Scherrer, Library Administrator  
                              Debra Chatham, Library Recorder  
                              Rita Spano, Friends of the Library  
                              Janie Fix, Friends of the Library  
                              Trini Valentin, Member of the Public  
                              Debra DePew, Member of the Public

ACCEPTANCE OF THE AGENDA:

D. Simmons moved that the Agenda be accepted as written. A. Slarve seconded the motion.

VOTE: 5–0. The motion passed.

ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF JUNE 9, 2015

J. Blaylock moved that the Minutes of the Regular meeting of June 9, 2015 be accepted as written. D. Simmons seconded the motion.

VOTE: 5–0. The motion passed.

## COMMITTEE REPORTS:

### COCHISE COUNTY CITIZEN LIAISON COUNCIL REPORT ON RECENT ACTIVITY

T. Valentin reported that the next meeting will be held in October.

### DIRECTOR'S REPORT ON STAFF AND LIBRARY ACTIVITIES—Victoria Yarbrough:

V. Yarbrough reported that Summer Saturdays @ the Museum are very popular. The program is structured so that children's activities are in the mornings, and adult activities are in the afternoons.

Victoria reported that response to the change in library hours has been favorable overall. The change in hours will begin August 3.

E. Scherrer reported that Sierra Baril is doing a fantastic job with the Summer Reading Program and storytimes. 550 children have signed up for the Summer Reading Program. The Super Hero Training Camp is at capacity.

Emily reported that Susan Abend's Tuesday Talks program is very popular and the speaker is well received. One of the lectures was featured in the Sierra Vista Herald.

Emily reported that the Library and Teen Center are coordinating programming. This collaboration provides and opportunity to promote both services to area youth.

Emily reported that the office in the children's area of the library has been repurposed for programs and activities. Emily has applied for a grant that can be used to turn the space into a makerspace.

## OLD BUSINESS:

V. Yarbrough requested that the Commission hear item 9 A at this time so that Ms. McFarland could attend to other obligations after her presentation.

Ms. McFarland, Economic Development Manager, introduced herself and gave a presentation on the focus of the city's economic development plan. At this time, the main focus will be on retention and growth of existing businesses and marketing to attract new businesses.

#### a. Discussion on District Interlibrary Lending Policies

V. Yarbrough reported that Larry Scritchfield, Cochise County systems librarian, created and implemented a script that will remove the Local Request status on a weekly basis.

A. Starve asked how it was working. Victoria will provide an update at the next meeting.

- b. Discussion about National Library Week, 2016  
D. Simmons provided an outline for organizing programming for National Library Week, April 10–16, 2016.
- c. Discussion/Decision on a New Representative for the Cochise County Citizen Liaison Council  
T. Valentin said he would like to continue his role as liaison, with Y. Valentin being the alternate.  
  
D. Simmons made a motion to retain Trini and Yolanda as the liaisons. A. Slarve seconded the motion. The motion passed, 5–0.
- d. Election of New Commission Officers  
The Commission voted J. Blaylock Chair, 5–0.  
The Commission voted D. Simmons Vice-Chair, 5–0.

NEW BUSINESS:

- a. Presentation by Simone McFarland About Economic Development  
This item was moved to Old Business.
- b. Discussion of Library Advisory Commission Meeting Schedule  
The Commission discussed various possibilities for the Library Advisory Commission meeting schedule.  
  
A. Slarve made a motion to change the Library Advisory Commission meetings to the fourth Monday of each month at 4:30 p.m., pending availability of the City Council liaison. D. Simmons seconded the motion.  
  
The motion passed, 5–0.
- c. Discussion/Decision on Library Advisory Commission Applicant, Debra DePew  
A. Slarve spoke on behalf of Debra DePew. Debra introduced herself.  
  
After discussion, M. Watts made a motion to recommend to City Council that Debra DePew be appointed to the Library Advisory Commission. A. Slarve seconded the motion. The motion passed, 5–0.
- b. Acceptance of the Resignation of Mary Watts  
Mary Watts said this would be her last meeting and thanked the Commission.  
  
V. Yarbrough thanked Mary for her many long years of service to the city and to the library in particular.

BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL  
DISCUSSIONS RELEVANT TO THE LIBRARY—Councilmember Craig Mount:

Councilmember Mount was unable to attend the meeting.

CALL TO THE PUBLIC:

Janie Fix, Friends of the Library, reported that the Friends made over \$1000 at their last Saturday Sale. Janie mentioned that the Friends have monthly specials that are posted on their door. Mary Watts commended the Friends for their outstanding performance. Janie mentioned that due to the change in library hours, the Friends will also be adjusting their hours.

T. Valentin mentioned that anyone is welcome to attend the Cochise County Library District Liaison Council meetings.

REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS:

A. Slarve asked that a tour of the library be placed on the August agenda. Alvin also mentioned that his granddaughter is very fond of the library.

ADJOURNMENT:

There being no further business to come before the Library Advisory Commission M. Watts adjourned the meeting at 5:34 p.m.

The next Commission meeting will be Monday, August 24, 2015.

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M. Watt

Sierra Vista Library

Celebration of National Library Week

I- set the theme, ALA.org is a site to use for suggested activities and work with children's librarian so as to compliment its program.

II- draft calendar w/schedule.

III- once theme is set then choose Book Mobile\*, speakers, music, entertainment and types of displays.

IV- work with Susan A., in order to schedule rooms and or areas for activities to be held.

V- Co-ordinate with Susan and or Friends for budget request/ funds if needed.

VI- NEED TO START IN NOVEMBER AND SOLIDIFY PLANS BY JANUARY FOR PUBLICITY VIA PAO, Vista 411

VII- February- March do any fine tuning of schedule.

\*Note need to arrange Bookmobile 4-6 months in advance

During National library Week keep in mind:

Saturday- Friends Book Sale

Sunday- officially begins week

Monday- Top ten list of frequently challenged books

Tuesday- speakers program, Baby and pre-school story times

Wednesday- National book mobile day

Thursday- Teen literature day

Friday- toddler story time

Saturday- S.T.E.M.