

**Environmental Affairs Commission**  
Regular meeting --Agenda  
Pedro Castro Public Works Administrative Building  
August 24, 2016

**CALL TO ORDER** - The meeting was called to order at 3:32 P.M.

**ROLL CALL**

Members Present:                   Bernie Stalman  
  Tom Kennedy  
  Dennis Ehrenberger  
  George Monken  
  Ron Faulkner  
  Norm Patten  
  Tait Wilcox

Associate Members Present:     Amy Carter  
  Gene Fenstermacher  
  Joanne Roberts

Council Liaison Present:         Hank Huisking

Staff Liaison Present:            Sharon Flissar, Director of Public Works

Others Present:                    Jing Luo, Sierra Vista City Engineer

**ACCEPTANCE OF THE AGENDA**

Commissioner Kennedy moved to accept the agenda for the meeting. Commissioner Patten seconded the motion.

The motion was approved.

**ACCEPTANCE OF THE July 27, 2016 MEETING MINUTES**

Commissioner Kennedy moved to accept the agenda for the meeting. Commissioner Ehrenberger seconded the motion.

The motion was approved

**COUNCIL LIAISON'S COMMENTS**

Councilperson Huisking said she was happy that the commission was able to hear from Sierra Vista's City Manager Chuck Potucek at the last EAC meeting and hoped the EAC was better informed. She heartily endorses associate members.

Councilperson Huisking stated that since this was Commissioner Stalman's last meeting being on the EAC, she asked him to be her representative on the Citizen Advisory Commission. He has accepted her request. His appointment to the Citizen Advisory Commission still has to be approved by the city council. She also noted that the Breakfast in the Garden would be on Saturday 27 August 8-10AM.

**Environmental Affairs Commission**  
Regular meeting –Agenda  
Pedro Castro Public Works Administrative Building  
August 24, 2016

**STAFF LIAISON COMMENTS**

Staff Liaison Sharon Flissar reported Community Development Department is having an annual community clean-up day on 17 September. The plan is not only to have clean-up of the areas that have been adopted but to tackle areas that have not been adopted such as the Garden Canyon Linear Park. More information will be forthcoming in Sierra Vista Herald. The meet up location will be at the library. This year's plan was to keep it small and grow the clean-up day in future years. A mural will be painted on the Qwest Building on the corner of Fry and Buffalo Soldier Trail as part of city clean-up. Future plans are to paint a mural on the wall near Culver's on Highway 92.

Sharon has found the EAC Banner. Since the banner is dated Sharon will work with PAO to get an updated banner with the new Sierra Vista branding logo.

**EAC CHAIR COMMENTS**

Commissioner Kennedy presented a letter from the mayor thanking Commissioner Stalman for his efforts as a member of the EAC. Commissioner Stalman stated that the past eight years has been a wonderful experience. He said that he has learned a lot about the West End and that it was a lot of fun serving on the EAC.

**OLD BUSINESS**

**Property Clean Up** - Commissioner Patten noted that the revised city web site is easier to navigate. Sharon Flissar stated that Judy Hector was the point of contact for suggested changes. Councilperson Husking said that the city council had requested a work session where there would be a walkthrough of the revised city web site. She invited EAC members to attend and will keep the EAC informed when the work session will happen.

**PV Solar** - Commissioner Kennedy reported that he has been told by the city leadership that they will contact the EAC concerning PV Solar for the city. There was a discussion concerning what the EAC could do to have the city move forward on PV Solar. Councilperson Husking will follow up with City Manager Chuck Potucek concerning his statement that he would have staff work on a Request for Quotation (RFQ). It was suggested that PV Solar be one of the strategic priorities provided to the city council.

**EAC Public Awareness** - Commissioner Kennedy recapped future events that EAC would participate in. The first event is Breakfast in the Garden. Commissioners Wilcox, Ehrenberger and Monken will participate. The next event will be Art in the Park 30 Sept, 1-2 October. Commissioners need to let Commissioner Wilcox know when they will be able to participate.

**Environmental Merit Award Proposal discussion** - Associate Member Joanne Roberts updated the current status of the award. She reported that after discussions with Judy Hector, the application form is in final draft. She noted that award category has been changed to environmental category. She anticipated that the proposal will be ready for implementation in 2017. She will have Sharon forward an updated draft of the proposal.

**Environmental Affairs Commission**  
Regular meeting –Agenda  
Pedro Castro Public Works Administrative Building  
August 24, 2016

**Battery Recycling Update** - Commissioner Monken reported that there were 4 topics that needed to be discussed prior to making a recommendation to the city council. The topics are:

- Frequency of collection
- Collection done in concert with other events
- Location
- City responsibilities

There was a limited discussion concerning frequency and if batteries could be collected in the same way glass recycling is being done. This topic will be added to a future EAC meeting for a working discussion.

**NEW BUSINESS**

**Commissioners Stalman's replacement** – Commissioner Kennedy reported that one application had been received from Associate Member Fenstermacher. Commissioner Kennedy urged commissioners to solicit other applications for a vote by the commission at its September meeting.

**Associate members** – Commissioner Kennedy led a discussion concerning an EAC policy for associate members. The group formulated the following policy for associate members:

- The practice of retaining associate members for indefinite periods of time will be discontinued.
- Associate members will be appointed for specific tasks, and for specific periods of time, based on the needs of the EAC.
- Associate members will be reviewed every September for retention
- Associate members must have skills commensurate with the needs of the EAC.
- Number of associates will vary with the needs of the EAC.
- Associate members must reside in the Sierra Vista area, but not necessarily in Sierra Vista.

The EAC will formalize this policy by a vote at the September meeting.

The EAC also formulated an interim policy for the three associate members. Amy Carter, Gene Fenstermacher, and Joanne Roberts will be terminated after the December 2016 meeting unless they are retained as an active member of one of the EAC projects.

The EAC will formalize this policy by a vote at the September meeting.

**Recommended EAC projects for next fiscal year** - Moved to September meeting.

**EAC Member assignments** – Commissioner Kennedy recapped the current EAC project assignments. The lead for all EAC Projects will be a commissioner instead of an associate member. Updated EAC projects assignments are as follows:

- Property Cleanup - Commissioner Patten
- PV Solar - Commissioner Kennedy
- Public Awareness - Commissioner Wilcox
- Battery Recycling - Commissioner Monken
- Environmental Award - Commissioner Ehrenberger

**Environmental Affairs Commission**  
Regular meeting –Agenda  
Pedro Castro Public Works Administrative Building  
August 24, 2016

Net Zero Water - Commissioner Faulkner

Updated associate member assignments are as follows:

Joanne Roberts – Environmental Award  
Gene Fenstermacher – Net Zero Water  
Amy Carter – Public Awareness

**Net Zero Water** - There was a lively discussion concerning Associate Member Fenstermacher's proposal concerning Net Zero Water for developers. It was decided that the EAC would have a work session to discuss this contentious topic. Once a date has been determined, Sharon will insure that EAC members are notified as well as it being publicly announced.

**FIELD TRIPS OR OTHER FUTURE ACTION ITEMS:**

Bisbee solar water works in the fall

**CALL TO THE PUBLIC** – None

**ADJOURNMENT** - Meeting was adjourned at 5:03 PM

**Next meeting: September 28, 2016 3:30 PM**

  
\_\_\_\_\_  
Tom Kennedy  
Chairman