

**CITY OF SIERRA VISTA**  
**COMMISSION ON CULTURAL DIVERSITY**  
**Regular Meeting of February 22, 2016**  
Oscar Yrun Community Center, Conference Room  
3020 E. Tacoma St., Sierra Vista, AZ 85635

**CALL TO ORDER**

Gail Houston called the meeting of the Commission on Cultural Diversity to order 5:03 p.m.

**ROLL CALL**

MEMBERS PRESENT:      AJ Biemi                      Frances Micheau  
   Sigrid Limtiaco              Chrysti Lassiter-Jones  
   Gail Houston                Shaundra Sanders  
   Janet Pressler

STAFF LIAISON PRESENT:      Lee Elaban

COUNCIL LIAISON PRESENT:      Gwen Calhoun

**ACCEPTANCE OF THE AGENDA**

Shaundra made a motion to accept the agenda as written.  
Janet seconded the motion.

VOTE:                      UNANIMOUS

**ACCEPTANCE OF THE MINUTES OF January 25, 2015**

Frances made a motion to accept the minutes as written.  
Chrysti seconded the motion.

VOTE:                      UNANIMOUS

**STAFF LIAISON'S REPORT**

- Lee showed the members the start of the poster for the Heritage Fair drawing. Lee requested the members get back to him regarding what's going on the poster by April 1.
- Gail requested 2 or 3 boxes for surveys by the door for the Heritage Fair.

**COUNCIL LIAISON REPORT ON CITY COUNCIL ACTIVITIES**

- Gwen had reported that they were trying to form a committee to look at the commissions, but the council preferred they just use the CAC, Citizens Advisory Committee, to do that.
- The budget process has begun and Gwen invited everyone to share any input or concerns by emailing her.

**CHAIRPERSON'S COMMENTS/REPORT**

- Gail requested that members have cell phones silenced and out of sight.

## **NEW BUSINESS**

No new business

## **OLD BUSINESS**

### **1. Heritage Fair - April 9th**

- Laura will be Master of Ceremonies. Members will have assigned spots/jobs for the Fair. The assignments as of today: AJ and Janet will be at the table, Shaundra will be the backup MC, Frances and Chrysti will take the numbers, and Sigrid will do the raffles. These assignments are subject to change.
- The sound system person will be on site all day. Gail proposed the committee pay the sound person with funds from the raffle in the amount of \$100.  
VOTE: UNANIMOUS
- A bagpipe person will lead the Parade of Nations. Gail proposed the committee pay the bagpipe person with funds from the raffle in the amount of \$50.  
VOTE: UNANIMOUS
- Leftover monies will be used for buying trinkets for the kids.
- Parade of Nations will be in alphabetical order, with Croatia first and Vietnam last.
- Japan will be the first of the cultural performances.
- Gail requested that everyone arrive at the site for the Fair around 7 am the day of the event to set up and decorate.
- Donna will get a half sheet size of the poster for handing out.
- On April 7<sup>th</sup> from 6:00pm to 8:00pm there will be a reception for all Countries and the commission at the Ethel Berger Center. The reception will be an opportunity for everyone to meet, and get to know each other.

### **2. Annual Commission presentation to City Council - March 15<sup>th</sup>**

- Gail is working on the presentation with Victoria.

### **3. Open Meeting Law Training – March 1<sup>st</sup> or 3<sup>rd</sup>**

- Shaundra will attend March 1<sup>st</sup>.

### **4. Commissioner list**

- Janet will recommit to the commission, needs to submit a new application soon.
- AJ has finished his 3 terms.
- 1 new application for next month.
- Prospective members may come in and meet with commission members first.
- There is no limit to the number of associate members; appointment will be noted in minutes.

## **CALL TO THE PUBLIC**

- Teresa Penny is the new administrative secretary for the Leisure Services department, and will be the secretary for the commission.

## **CALL TO THE COMMISSION**

- Shaundra wanted to discuss the Meet and Greet, she found that the Landmark Café and Hoppin Grapes would be happy to host a Meet and Greet. She suggested looking at West End businesses to host, giving those businesses promotion and merging our commissions. Discussion about the time and place for the next Meet and Greet will follow via email. Shaundra is targeting personally owned businesses for contributions, allowing them to get some publicity as well.
- Chrysti had nothing.
- Frances will hear back from Mandalay, and will check in with Style 161.
- Janet has 5 \$5 gift certificates from Olive Garden, and will hear back from Hastings, the Food Co-Op and Timeless Therapeutic, and will check in with Ace Hardware.
- AJ said that the Cochise College Cultural Committee will hold their Black History Celebration 02/24/16 11-1 at the Student Union and surrounding areas. There will be other cultural events at the college and the Arts & Humanities is hosting the Youth Arts Festival on 02/27/16 at the college.
- Sigrid said that Sierra Vista is now on the international website of Sister Cities. The German Exchange students are here now. Sigrid invited them all to the next Meet and Greet. Sister Cities said they would attend the Heritage Fair, with 1 table and will let us know if they will have food. Cananea is asking for crutches and canes for the blind, school supplies, hygiene products, and cleaning supplies. Sigrid got 2 \$25 gift cards from the German Café and will check in with the Bread Basket.
- Gail told everyone about the Black Cultural Community event on 02/24/16 5:00pm-7:30pm hosted by Buena High School with a full program for the event.

## **ADJOURNMENT**

The meeting was adjourned at 5:56 p.m.

---

Gail Houston  
Chairperson, Commission on Cultural Diversity