

Minutes - Citizens Advisory Commission
Tuesday, February 3, 2015
City Manager Conference Room, City Hall

Call to Order

Liz York called the meeting to order at 2:02 pm

Members present:

Liz York
Sandra Kenny
Ken Cecil
Jeff Anselmi
Greg Thomas
LaVerne Jenkins

Members absent:

Clyne Namuo

Other people present:

Mary Jacobs, Assistant City Manager
Pam Weir, City of Sierra Vista Staff Liaison
David Felix, Finance Manager

Review of City Council Tasking and Timeframe

Ms. Jacobs summarized the background leading up to the CAC tasking and shared the Council resolution and tasking parameters (attached).

Presentation and Discussion Regarding Draft Approach

Ms. Jacobs presented the draft approach to the CAC tasking (attached). She noted that the time frame is condensed to coincide with the City budget development timeline. The CAC was advised that while each session is dedicated to individual departments, the final recommendations from the Commission should encompass the City as a whole.

Review Member Availability for Meetings

Ms. Weir presented a preliminary meeting schedule for feedback. She will follow up with individuals who had any major conflicts.

Ground Rules/Open Meeting Law Requirements

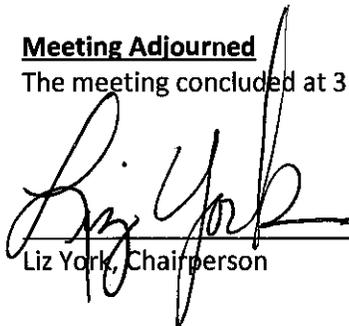
Ms. Jacobs summarized the Open Meeting Law and ground rules for the CAC (attached).

Next Meeting

Scheduled for Wednesday, February 11 at 1:00 pm

Meeting Adjourned

The meeting concluded at 3:15 pm


Liz York, Chairperson


Ken Cecil, Secretary

Minutes - Citizens Advisory Commission
Wednesday, February 11, 2015
City Manager Conference Room, City Hall

Call to Order

Liz York called the meeting to order at 1:00 pm

Members present:

Liz York
Sandra Kenny
Ken Cecil
Jeff Anselmi
Greg Thomas
LaVerne Jenkins
Clyne Namuo

Other people present:

Mary Jacobs, Assistant City Manager
Pam Weir, City of Sierra Vista Staff Liaison
David Felix, Finance Manager
Don Brush, Community Development Director

Presentation of Final Meeting Schedule

Ms. York shared the final meeting schedule (attached) with the rest of the CAC, noting that meetings are subject to change and more may be added. The City will post final agendas at least 24 hours prior to each meeting, so members of the public can double check meeting times and locations each week.

Budget Overview Staff Presentation

Ms. Weir, Ms. Jacobs, and Mr. Felix presented a general overview of the Sierra Vista City Budget (attached). The presentation and discussion described the various funds of the city and explained the general fund budget in detail. Staff also presented the City's current tax rates. CAC members were specifically interested in learning about the revenue sources on which they may make recommendations. These sources are: City sales tax, City property tax, and assorted license, permit, and user fees.

VISTA 2030 General Plan Staff Presentation

Mr. Brush presented an overview of the components of the VISTA 2030 General Plan (attached) and the Dream Your City Process.

Questions and Discussion of Presentations

CAC members discussed the importance of educating the public about the City budget and Sierra Vista's tax rates relative to other Arizona communities.

Call to the Public

Bruce Piepho remarked that the CAFR (Comprehensive Annual Financial Report) provides good information about City finances and is available online. He described his work on the General Plan as a member of the Planning and Zoning Commission, and expressed the importance of transparency in government.

Jacqueline O'Connor discussed fluctuations she has observed in the City budget over the years and noted the cuts that have been made to City staff in the past few years. She expressed hope that the CAC will recommend raising additional revenue.

Glen Cobb noted that the highest category of sales tax is in the hotel/motel category. She encouraged the City to continue its work to raise awareness about what Sierra Vista has to offer around the state and region to increase tourism.

Glenn McDaniel stated that public safety should be the City's highest priority.

Tricia Gerrodette encouraged the CAC to develop several alternatives with projected results for the City Council to consider even if some seem to be more viable than others.

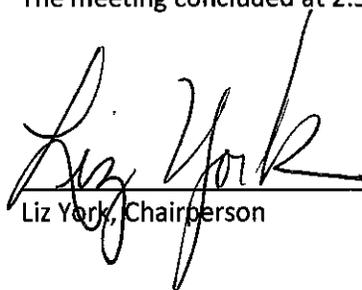
Andre Newcomb shared that he would like his opinions heard by the CAC and has many ideas regarding alternative revenues for the City.

Next Meeting

Scheduled for Wednesday, February 18 at 1:00 pm in the City Manager's Conference Room. Topics will include CAC officer elections and a presentation by the Police Department.

Meeting Adjourned

The meeting concluded at 2:52 pm


Liz York, Chairperson


Ken Cecil, Secretary