



**SIERRA VISTA AIRPORT COMMISSION
REGULAR MEETING MINUTES
August 12, 2015, 5:30 PM
SVMA TERMINAL**

CALL TO ORDER:

Chairman Jackson called the meeting of the Airport Commission to order at 5:29 P.M. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

ROLL CALL:

Present: Frank Jackson, George Pohlman, James Short, Felicia Tucker, and John Voishan.
Absent: Arthur Weisberger and Lee Gray (non-voting).

ATTENDEES:

City of Sierra Vista: Scott Dooley (Director of Public Works), Richard Cayer (Operations Manager), and Yvette Matthias.

Public: Carolyn Thompson (LAAF Manager), Leo Scherping (EAA 776/Tenant), Rosie Mackey (West End Commission), Darnell Rambert, Clifford VanVleet (EAA 776), Gale Nellans, (Tenant), and Vivan Patel (Viven Patel Tourism).

INTRODUCTIONS: Everyone in the audience introduced themselves.

ACCOLADES FOR AVIATORS AND FRIENDS OF THE AIRPORT: None

ACCEPTANCE OF AGENDA – August 12, 2015:

- Commissioner Tucker made a motion to accept the agenda as written. Seconded by Commissioner Pohlman. The motion carried unanimously, 5/0.

ACCEPTANCE OF JULY 8, 2015 MEETING MINUTES:

- Commissioner Short made a motion to accept the minutes as written. Seconded by Commissioner Tucker. The motion carried unanimously, 5/0.

REPORTS:

Airport Operations Report – Public Works: Scott Dooley

- Airport Updates- Scott Dooley
 - Public Works Restructure
 - Scott Dooley announced his retirement.
 - Public Works will now have two sections: Public Works with Director Sharon Flissar and Transportation and Environmental Services with Interim Director Richard Cayer. The airport is under transportation and environmental services.
 - Airport Updates
 - The department is working with FAA and ADOT to submit the airport capital improvement plan for 2017. The two top projects are the strengthening of Taxiway G & J and the lighting and signage of Taxiway P. There's also a possibility of some maintenance on the facility through the ADOT pavement maintenance program.

Fort Huachuca/Libby Army Airfield - Carol Thompson:

- Bradys will be operating out of LAAF and Hubbard LZ 24-28 Aug 15.
- LAAF Mow week will be 17-21 Aug 15.
- South Ramp construction continues. Pouring of concrete is delayed until Oct 15. ECD: Dec 15. Note: Since Twy Charlie was left out of the project, we will only be able to support the helotankers on the South Ramp until we can get Twy Charlie Repaired. Carol reported that Taxiway Charlie was closed July 24, Taxiway Delta is scheduled for crack seal September 4, and Taxiway Echo was closed July 17.

She explained the taxiway conditions and the maintenance plans that are scheduled through 2018. She also mentioned that they may need to use the City side until repairs are completed.

City Report - Rachel Gray: Absent

- Current Events

Commission Report:

- Open Meeting Law Requirements - Chairman Jackson advised that the commission has to adhere to the open meeting law. He explained that it prevents public agencies from taking any action or discussing taking any action without letting the public know. He said the commission can only discuss agenda items, but it was okay to occasionally call on a member of the public with specific expertise since that is how the meeting is normally conducted. Subcommittees are to follow the same open meeting law requirements as commissions or city council by preparing agendas to be posted 24 hours before meetings and preparing minutes after the meeting.
- Copperstate Subcommittee – Chairman Jackson stated he would like the entire commission to work on the Copperstate event. After some discussion, Commissioner Tucker made a motion to disband the Copperstate subcommittee. Seconded by Commissioner Short. The motion carried unanimously, 4/0. Commissioner Pohlman was not present.
- Copperstate 2015 – Commissioner Voishan stated he reserved a space at Copperstate and has additional passes for individuals who help staff the booth. He said he will check on the status of the brochures with the new brand. There was some discussion regarding updating the airport section of the brochure. He also mentioned that he will have information on the Cowboy Poetry event in February for Copperstate.
- SVAC Member Renewal/Election:
 - Commissioner Tucker made a motion to appoint Darnell Rambert to the Airport Commission. Seconded by Commissioner Voishan. The motion carried unanimously, 4/0. Commissioner Pohlman was not present.
 - Commissioner Voishan made a motion to reappoint Felicia Tucker to the Airport Commission. Seconded by Commissioner Short. The motion carried unanimously, 4/0. Commissioner Tucker abstained.
 - Commissioner Voishan made a motion to reappoint George Pohlman to the Airport Commission. Seconded by Commissioner Tucker. The motion carried unanimously, 4/0. Commissioner Pohlman abstained.
 - Commissioner Voishan made a motion to reappoint Frank Jackson to the Airport Commission. Seconded by Commissioner Short. The motion carried unanimously, 4/0. Commissioner Jackson abstained.
- EAA Young Eagles – Clifford VanVleet announced that the EAA was invited by the Douglas Rotary to attend their pancake breakfast and to fly young eagles on October 3 at the Douglas Municipal Airport. He reported that Yvette is soliciting schools to attend the Sierra Vista Young Eagles event. He also mentioned that there is a change in what the City can provide, so the EAA is revamping and networking with Sierra Vista Rotary and other organizations to assist with the event.
- Vacant Hangars – Chairman Jackson commented that the vacant hangars will probably not fill until the economy and development in the local area increase. Incentives have already been established.
- McColley Memorial - No report.

CALL TO PUBLIC

Mr. Patel, Gateway Studio Suites, stated he is open for a partnership with the Airport Commission.

Clifford VanVleet said he observed three airports that provided a courtesy car and one that provided a hangar at no charge while he was touring the Midwest. He also announced that Oshkosh, a large aviation event, has a weekly attendance of 650,000 people.

Leo Scherping commented that he received a call from a person west of Safford who mentioned now nice Iggy was when he was looking for a hangar. He announced there is a WINGS program in Sierra Vista September 12. He also mentioned that Cochise College has a new CJ-7 simulator they will use in their next program.

Rosie Mackey invited the commission to set up a booth at their West End Fair in May.

COMMENTS FROM COMMISSIONERS

Commissioner Tucker suggests obtaining an aerial map that can be displayed during the meeting.

Commissioner Short announced a WINGS event September 12, 9:00 a.m. – 12:00 Noon at Public Works. The event will have three speakers on the topics of mountain flying safety and chart review. The FAA should send notification emails next week. There will also be a call for volunteers to provide transportation.

ADJOURNMENT

Chairman Jackson adjourned the meeting at 6:36 p.m.



Frank Jackson, Chairman