

Work Session Minutes
July 21, 2015

Mayor Mueller called the July 21, 2015 City Council Work Session to order at 4:31 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, AZ

Roll Call

Mayor Rick Mueller – present
Mayor Pro Tem Bob Blanchard – present
Council Member Alesia Ash – present
Council Member Gwen Calhoun – present
Council Member Rachel Gray – present
Council Member Hank Huisiking – present
Council Member Craig Mount – present

Others Present:

Chuck Potucek, City Manager
Mary Jacobs, Assistant City Manager
Adam Thrasher, Deputy Police Chief
Sharon Flissar, Engineer
Scott Dooley, Public Works Director
Mat McLachlan, Community Development Director
Victoria Yarbrough, Leisure and Library Services Director
David Felix, Finance Manager
Jenifer Thornton, Management Analyst
Larry Whitney, Building Administrator
Pam Weir, Management Analyst
Jill Adams, City Clerk
Nathan J. Williams, City Attorney

1. Presentation and discussion:

A. Discussion of City Manager Staff Meeting Minutes (attached)

Council Member Gray commented on the video titled “Love Me, License Me!” for Animal Control.

In response to Council Member Gray, Mr. Potucek stated that the procurement manager has been tasked with privatizing auto parts in fleet maintenance that can be extended to other maintenance area. NAPA integrated business solutions is a subsidiary of others and the agreement will allow the City to go out on its own if necessary. This will also allow for tighter inventory control and enable the City to carry fewer inventories for financial control.

The concept can also be applied to other areas in terms of privatization. The next step will be for fueling as there maybe the potential for a private vendor that will save costs.

Council Member Gray reported on Ms. McFarland’s attendance at commission meetings and on the fantastic job on her presentation.

Council Member Gray asked about the gun manufacturer being looked at by the Arizona Commerce Authority. Ms. Jacobs explained that this is only a response to the Arizona

Commerce Authority as they want certain space and basic information. This sends leads to communities and Ms. McFarland put out a response to get the City's name out.

Council Member Huisking asked for a Strategic Plan update. Ms. Jacobs stated that the report is being finalized and she hopes to be able to provide it to Council next week.

Council Member Huisking asked about the number of responses to the 3-newsletter as she personally loved the city page; but is open to suggestions and will promote them. Ms. Jacobs stated that she does not have that information; but will follow-up.

Council Member Huisking asked about the turnout at the meeting(s) regarding the transit routes. Mr. Dooley stated that the meeting held at 10:00 a.m. was well attended by the public.

Council Member Huisking stated that the Cochise Racquet Club has a good size pool and requested that the Cove repairs be moved up so that the swim teams can continue to use the pool. Mr. Yarbrough stated that it is unknown as to when the Cove will be closed for repairs; but she will talk to the Cochise Racquet Club and look at alternatives.

Council Member Mount asked about the Windermere's room capacity, especially where the Spot Light Breakfast is being planned. Ms. Jacobs stated that it is about 270.

Council Member Mount noted that the City has sent out 500 invites and asked if a member of the public can attend. Ms. Jacobs stated that they may and all they have to do is call City Hall and request the Public Affairs Office. The Public Affairs Office will take payment over the phone.

B. Report on Recent Trips, Meetings and Future Meetings

Council Member Calhoun inquired about King's Court. Ms. Jacobs stated that the tennis courts remain open and available to the public and Leisure Services is sponsoring different activities that are advertised.

In response to Council Member Calhoun, Ms. Jacobs explained that currently in the Strategic Plan there is the goal to add King's Court to the park plan over a two-year period; but it has not been done yet.

In response to Council Member Gray, Ms. Jacobs stated that King's Court is listed on the information available; but it is not on the official park plan, which is what was asked to be done.

C. Future Discussion Items and Council Requests

Council Member Mount stated that he would like to revise the Strategic Plan and project it out once the budget sets because Council will have to start thinking about it for next year to program it in.

Council Member Ash requested further discussion about the consolidation of the City and Fry Fire. Mr. Potucek stated that based on comments, it was clear that Council and the Board want to maintain the relationship; but did not want to proceed with a joint body. The agreement includes automatic aid, dispatch and training. The agreement is up for renewal and staff will need to start negotiating an agreement, which will include certain items. Chief Miller is on board.

Council Member Ash asked if the session would be a joint meeting. Mr. Potucek stated that the meeting could be held either way. Mayor Mueller suggested a meeting amongst Council first to decide and then once staff has the power to negotiate the agreement, the Board and Council may need a joint meeting. Mr. Potucek stated that he has pointed out things to be fixed.

Council Member Huisking announced that on August 3 at 5:30 p.m. at the Mona Bishop Room there will be a meeting for students attending the Radabeul Exchange through the Sister Cities Commission.

Council Member Huisking stated that the Symphony due to their 21st season is trying out different conductors. October 21st will be all Spanish and she would like to invite the City's Mexican neighbors since the City has been talking about more cultural connections with its neighbors.

Council Member Calhoun commented that the West End Commission has been very active beyond its fair and she wants to be sure that what the Commission is looking at is what the City Council wants. The Commission has been talking to the Community Development Department and she would like to make it clear on what is going on through a work session.

Mayor Mueller noted that the challenge as a Council Liaison is to make sure that the current commission by statute is cognizant and clear. Part of the job is to rein in the commissioners if they want to go beyond because then it needs to go before Council.

Council Member Mount announced that the Library Advisory Commission will be meeting on the fourth Monday and requested that the library be put out front for marketing, for the branding.

2. Adjourn

Mayor Mueller adjourned the work session at 4:50 p.m.

Mayor Frederick W. Mueller

Minutes prepared by:

Attest:

Maria G. Marsh, Deputy City Clerk

Jill Adams, City Clerk