



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minute summary of the regular meeting of the City Council of Sierra Vista held on the 14th day of March, 2019. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 28th day of March, 2019

SEAL

A handwritten signature in black ink, appearing to read "Maria G. Marsh", written over a horizontal line.

Maria G. Marsh
Deputy City Clerk

A handwritten signature in black ink, appearing to read "Jill Adams", written over a horizontal line.

Jill Adams
City Clerk



Sierra Vista City Council
Meeting Minutes
Meeting Agenda
March 14, 2019

Mayor Mueller called the March 14, 2019 Regular Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Roll Call:

Mayor Rick Mueller – present
Mayor Pro Tem Rachel Gray – absent
Council Member William Benning – present
Council Member Gwen Calhoun – absent
Council Member Sarah Pacheco – present
Council Member Carolyn Umphrey - absent
Council Member Kristine Wolfe – present

Mayor Mueller noted that Ms. Yarbrough, Mayor Pro Tem Gray and Council Members Calhoun and Umphrey are absent due to their attendance at the National League of Cities Conference in Washington, D.C.

Others Present:

Chuck Potucek, City Manager
Brian Jones, Interim Fire Chief
Jon Kosmider, Deputy Police Chief
Laura Wilson, Leisure and Library Services Director
Matt McLachlan, Community Development Director
Jill Adams, City Clerk
Nathan J. Williams, City Attorney
Mike Cline, Management Analyst
Judy Hector, Marketing and Public Affairs Chief Officer

Awards and Presentations

Mayor Mueller read a Proclamation declaring March 11 through 17, 2019 as the 107th year of Girl Scouts in the United States and presented it to them on behalf of the Mayor and City Council.

Invocation – Reverend Donna Smith, Graceful Passages for Vets, led the City Council Meeting in prayer.

Pledge of Allegiance - The Girl Scout troops (Brownie 419, Junior 104, and Cadette Senior 1224) led the Pledge of Allegiance.

Council Member Pacheco congratulated the Girl Scouts.

Item 1 Acceptance of the Agenda

Council Member Pacheco moved that the agenda for the Regular City Council Meeting of March 14, 2019 be approved. Council Member Wolfe seconded the motion. The motion unanimously carried, 4/0.

City Manager's Report: Mr. Potucek announced that the next regularly scheduled work session is scheduled for March 26, 2019 at 3:00 p.m. in the City Manager's Conference Room with the Council Meeting following on March 28, 2019 at 5:00 p.m. in the Council Chambers. He then reported that the City has bids out for CDBG projects, the Timothy Lane Park improvements and the sidewalks and ADA sidewalk ramps in the Fry District, which are scheduled to be opened on April 2 and 4, 2019. Three bids are in for review for the Street Maintenance Crack Sealing Project and Council will be notified of the outcome. Also under review is the asphalt repair services for annual street maintenance and there are two companies, who have responded. The Library Concessionaries Café received no bids and the City will have to figure out what will be done and probably go back out for that.

Mayor Mueller voiced his pleasure at the knowledge that the City received two bids on the paving project because that is a good sign.

Item 2 Consent Agenda

Item 2.1 Approval of the City Council Regular Meeting Minutes of February 28, 2019

Item 2.2 Resolution 2019-021, Appointment of William Kennedy and Bruce Phillips to the Environmental Affairs Commission, said terms to expire December 31, 2020

Item 2.3 Resolution 2019-022, Acceptance of Sewer Easement in the Sierra Vista Mobile Home Village

Council Member Pacheco moved that the Consent Agenda consisting of the City Council Regular Meeting Minutes of February 28, 2019, Resolution 2019-021, appointment of William Kennedy and Bruce Phillips to the Environmental Affairs Commission and Resolution 2019-022, acceptance of sewer easement in the Sierra Vista Mobile Home Village, be approved. Council Member Wolfe seconded the motion.

Council Member Pacheco thanked the commissioners for stepping up to serve on commissions.

The motion unanimously carried, 4/0.

Public Hearing

Item 3 Consideration of funding applications for FY 2019-20 Community Development Block Grant (CDBG) Annual Action Plan

Council Member Wolfe moved that the public hearing for the consideration of funding applications for FY 2019-2020 Community Development Block Grant (CDBG) Annual Action Plan, be continued to the next regularly scheduled meeting of March 28, 2019 in order for the full Council to be present to hear discussion.

Mayor Mueller asked Council if they did not object to having the report first from Mr. McLachlan so that it can go out to the public. Mr. Potucek stated that procedure-wise, if Council tables the item at this point, the Council will not be able to hear the report and any discussion from

members of the public that Council may wish to hear from. He recommended that the Council hear the report/discussion first and then going ahead with tabling the item. Council Member Wolfe concurred.

Mr. McLachlan stated that the purpose of today's public hearing, which was advertised previously with the notice of funding availability, is to provide staff with preliminary feedback and direction on the funding proposal for the upcoming program year. As discussed during the work session, staff is working with a funding estimate as the federal government has not yet completed the appropriation process. For planning purposes, staff is using last year's grant amount of \$260,000 as the basis for developing the Plan. The number will be adjusted to match the official estimate when it is provided to the City later in the spring or summer. The City will have 60 days after the allocations are announced or until August 16, 2019, whichever comes first to submit the Plan to HUD.

There is one funding request from an outside organization this year, NAMI of Southeastern Arizona has requested \$5,000 for a specialist to provide therapeutic activities for youth, who are experiencing mental health issues.

Mr. McLachlan stated that Ms. Kelly Norris from NAMI is present to provide her proposal in detail. In terms of City projects, staff is recommending improvements to Soldier Creek Park and James Landwehr Plaza to augment the scheduled investment to the North Garden Avenue streetscape and bolster the City's West End revitalization effort. Economic Development and Leisure Services staff has developed a conceptual framework plan for creating a community event gathering space at Soldier Creek Park that can serve as a starting basis for preparing a more detailed master plan scope of work. Staff is also proposing a line item of \$40,000 for ADA ramps and sidewalks to fill in the network in the target areas. If the grant comes in above the estimate, staff is recommending that the increase go towards that project. Staff is also recommending that eight percent of the grant or \$20,000 go towards administration. If Council should decide to fund NAMI's request, staff recommends taking that amount from the administration budget.

Mr. McLachlan stated, as previously indicated, he understands that the full Council wants to participate in the selection process; therefore, staff's recommendation is to hold the public hearing as previously advertised and then table the item to Council's March 28, 2019 meeting. The projects that are ultimately recommended will be included in the draft Consolidated Plan that will be presented to Council next month.

Ms. Kelly Norris, Executive Director of NAMI, Southeastern Arizona, the National Alliance on Mental Illness, stated that their mission is to provide advocacy, education and support for anyone affected by a mental illness. They do not charge for any of their services and the programs are educational. They do not want financial situations to be a barrier to the community members from getting resources for mental health. She added that this is not a clinic as they are not therapists nor social workers; but they do provide education. They have a parenting education class that helps parents how to navigate the education and medical systems so that they can be a better advocate for their children. They also teach peer classes, family classes and a lot of different support groups/programs in their organization.

Ms. Norris further stated that the grant request is for a youth, art therapy project. It would be a one-year long youth therapy group project. Every month they would have a different schedule to give more youth in the community the opportunity to attend. In the groups they would have a therapeutic art activity as well as access to resources, help and support for mental health,

mental health illness education, suicide prevention and bullying.

Council Member Pacheco asked if the service is being provided by a therapist. Ms. Norris explained that it will vary throughout the program. They have a retired school physiologist on the board and an intern with a master of social work, who will also work with them. It may not always be by a licensed therapist; but there are members of SEABHS as well as a mental health professional and a NAMI Advocacy Group.

Council Member Pacheco asked how the youth members are identified for the class. Ms. Norris stated that they will not stipulate that any youth can or cannot attend because there are many youth in the community that have gone to their parents, telling them that they have depression or feel anxious, stress and their parents tell them that they are fine and that it is normal. They are being denied help because the parents do not realize that they might have an issue and then there are children that are afraid to talk to their parents. The program would not deny any children because currently there are five-year olds that are being hospitalized for suicide. They are all welcome to attend to get the education, resources, peer support as well as getting to their families the education and resource information.

Council Member Benning thanked Ms. Norris for being present and for what she and NAMI do for the community. He added that he looks forward to Ms. Norris coming back to report to Council on the program and its results.

Mayor Mueller thanked Ms. Norris for applying and noted that NAMI has been a great part of the community and the Council really appreciates their efforts. Ms. Norris thanked Council for joining them on the upcoming Sky Island Tour.

Council Member Benning asked if NAMI is the only outside organization that applied. Mr. McLachlan stated that he is correct. Mayor Mueller noted that there is an established process. Council Member Benning stated that he would like to see more people applying.

Council Member Wolfe moved that the public hearing for the consideration of funding applications for FY 2019-2020 Community Development Block Grant (CDBG) Annual Action Plan, be tabled to the next regularly scheduled meeting of March 28, 2019. Council Member Benning seconded the motion. The motion unanimously carried, 4/0.

Item 4 Resolution 2019-023, Approval of a Multi-License Acquisition of Control Liquor License for a Series 09 for Good 2 Go Stores, LLC

Council Member Benning moved that Resolution 2019-023, approval of a multi-license Acquisition of Control Liquor License for a Series 09 for Good 2 Go Stores, LLC, be approved. Council Member Wolfe seconded the motion.

Ms. Adams stated that this is an application as moved to transfer ownership of a Series 9 Liquor Store License for Good to Go Stores, located on the corner of Fry Boulevard and El Camino Real. The notice of the public hearing was posted on the building and no comments from the public have been received. The Police Department performed the background check of the applicant and has no objection to moving forward. If approved, it will be returned to the State for final action.

The motion unanimously carried, 4/0.

Item 5 Resolution 2019-024, Approval of a Multi-License Acquisition of Control Liquor License for a Series 10 for Good 2 Go Stores, LLC

Council Member Wolfe moved that Resolution 2019-024, approval of a multi-license Acquisition of Control Liquor License for a Series 10 for Good 2 Go Stores, LLC, be approved. Council Member Benning seconded the motion.

Ms. Adams stated that this is a second application, an administrative transfer of ownership for a Series 10, a beer and wine sale liquor license. This application was discussed during the work session that she reached out to the applicant; but was unable to contact her and staff is presuming that they own two different licenses and they are keeping them both active at the same location regardless of whether they need the beer and wine license at that location. Notice was posted for the 20 day-public hearing time. The Police Department has done the background check and has no objection and if approved, it will be returned to the State for final action.

The motion unanimously carried, 4/0.

Item 6 Resolution 2019-025, Approval of a New Series 12 Liquor License for Hiep Thi Wingate for Twin Peacock Vietnamese Cuisine Restaurant

Council Member Benning moved that Resolution 2019-025, approval of a new Series 12 Liquor License for Hiep Thi Wingate for Twin Peacock Vietnamese Cuisine Restaurant, be approved. Council Member Wolfe seconded the motion.

Ms. Adams stated that this application was submitted by Ms. Wingate for a liquor license at the Peacock Restaurant and the notice of the public hearing was posted on the facility and the City has not received any comments from the public pro or con; but she has heard comments in-house that they are pleased. The Police Department did a background check of the applicant and have no objections to the liquor license moving forward to the State for final approval, if approved by Council.

The motion unanimously carried, 4/0.

New Business

Item 7 Resolution 2019-026, Amendment One of the existing Master Traffic Signal and Highway Lighting Maintenance Agreement (IGA/JPA 12-137-I) with the Arizona Department of Transportation

Council Member Pacheco moved that Resolution 2019-026, Amendment One of the existing Master Traffic Signal and Highway Lighting Maintenance Agreement (IGA/JPA 12-137-I) with the Arizona Department of Transportation, be approved. Council Member Wolfe seconded the motion.

Ms. Flissar stated that this agenda item involves an update to an existing IGA that the City has with ADOT for traffic signal and lighting maintenance along State highways. The existing agreement allows the City to perform emergency maintenance on ADOT's facilities due their extended response time as their nearest traffic signal shop is located in Tucson and if this agreement were not in place, the City would have to wait for them to get to the location, which

can be one hour and a half, two hours and sometimes more as it depends on if there are other things down around the region.

The update to the agreement is basic in nature. It switches the City from the Safford District to the South Central District, a change that happened about a year ago and ADOT is now updating the agreement to reflect the change in district. It also adds a few street lights that were recently installed along State Route 92. There are no other substantive changes to this agreement.

Mayor Mueller thanked Ms. Flissar for her report and noted that this is something that the City needed to get updated for some time.

The motion unanimously carried, 4/0.

Call to the Public- There was no response.

Comments and Requests of the Council

Council Member Benning wished safe travels to esteemed colleagues and stated that he looks forward to them getting back. He thanked Reverend Donna Smith for her invocation, the Girl Scouts of America, Brownie 419, Junior 104, and Cadette Senior 1224, as it is always great seeing young people doing great things. He also thanked Mr. Kennedy and Mr. Phillips for joining a commission as he agrees with Council Member Pacheco's statement that it is always nice to see people step up and joining in helping the community and Council. Lastly, he reported that he attended the Award Banquet last Saturday with the Fire and EMS, which took him back to his Army days as the camaraderie and respect were amazing. In closing, he thanked the Fire Chief for the invitation and noted that they stand the post and they tell us that we are all safe and they have to be appreciated.

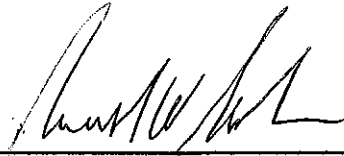
Council Member Pacheco thanked the Girl Scouts for being present and congratulated them on 107 years. She shared that she used to live in Savannah, Georgia and has been to the Juliette Gordon Low House and she loves the Girl Scouts and the cookies. In closing, she welcomed the commissioners.

Council Member Wolfe thanked the Girl Scouts and shared that she was a Girl Scout. She pointed out that the City still has a couple of items that are still out for public comment and noted that Council is definitely looking at all of the updates coming in. In closing, she encouraged people to let Council know what they think.

Mayor Mueller congratulated the Girl Scouts and shared that he has two sisters that are Gold Award Winners for which he is very proud. He then shared that that it is a sad day for the City on Friday, March 15, 2019 because the City will be losing an employee who has been with the City for 21 years. Tina Moore, a young lady who started out answering the phones at the front desk, moved up, got herself a good education/training, and become a valuable member of the Community Development Department. Unfortunately, she is going to Killeen, Texas, where her parents live; but he told her that once she gets squared away, Mr. McLachlan will be ready to retire and he is looking forward to her coming back to work with Sierra Vista. He thanked Tina Moore and stated that she has been a good friend, hard worker and many people will miss her.

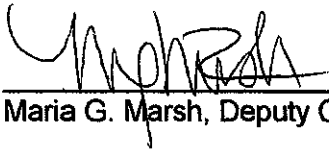
Adjournment

Mayor Mueller adjourned the March 14, 2019 meeting of the Sierra Vista City Council at 5:26 p.m.



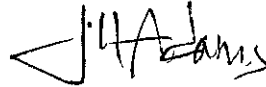
Mayor Frederick W. Mueller

Minutes prepared by:



Maria G. Marsh, Deputy City Clerk

Attest:



Jill Adams, City Clerk