



## CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minute summary of the regular meeting of the City Council of Sierra Vista held on the 10th day of January, 2019. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 24th day of January, 2019

SEAL

A handwritten signature in black ink, appearing to read "Maria G. Marsh", written over a horizontal line.

Maria G. Marsh  
Deputy City Clerk

A handwritten signature in black ink, appearing to read "Jill Adams", written over a horizontal line.

Jill Adams  
City Clerk



Sierra Vista City Council  
Meeting Minutes  
January 10, 2019

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Ceremonial Swearing in of Mayor and Council - Ms. Adams, City Clerk, swore in Mayor Rick Mueller and Council Members, William Benning, Sarah Pacheco and Carolyn Umphrey.

Mayor Mueller called the January 10, 2019 City Council Regular Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Roll Call:

Mayor Rick Mueller – present  
Council Member William Benning – present  
Council Member Gwen Calhoun – present  
Council Member Rachel Gray – present  
Council Member Sarah Pacheco – present  
Council Member Carolyn Umphrey - present  
Council Member Kristine Wolfe – present

Others Present:

Chuck Potucek, City Manager  
Victoria Yarbrough, Assistant City Manager  
Brian Jones, Interim Fire Chief  
Adam Thrasher, Police Chief  
Laura Wilson, Leisure and Library Services Director  
Sharon Flissar, Public Works Director  
Jill Adams, City Clerk  
Nathan J. Williams, City Attorney  
David Felix, Chief Financial Officer  
Tony Boone, Economic Development Chief Officer  
Mike Cline, Management Analyst  
Abe Rubio – IT Chief Officer  
Tina Moore, Planner  
Adam Curtis, Public Information Officer

Invocation – Pastor Chuck Carlson, Sierra Vista Community Church, lead the City Council Meeting in prayer.

Pledge of Allegiance - Council Member Pacheco led the Pledge of Allegiance.

Item 1 Acceptance of the Agenda

Council Member Benning moved that the agenda for the Regular City Council Meeting of January 10, 2019, be approved. Council Member Calhoun seconded the motion. The motion unanimously carried, 7/0.

## Awards and Presentations

The Environmental Affairs Commission along with the Mayor and Council presented to Bryant Sayers, of the Neighborhood Response Team, the 2018 Environmental Merit Award, in recognition of his community environmental efforts to promote community beautification.

Mayor Mueller noted that this is not something that the City initiated. This was done by the neighbors stating that they had an issue that they wanted to deal with and so they started working together, got the City and other folks involved. They continue to do a great job for the West Side, which is greatly appreciated. Mr. Sayers thanked everyone for the recognition.

City Manager's Report: Mr. Potucek stated that next regularly scheduled work session is scheduled for 3:00 p.m. in the City Manager's Conference Room on January 22, 2019. Also on that date, preceding and starting at 10:00 a.m. is the Council's Retreat at Fire Station III at Guilio Cesare. He also announced that City Offices will be closed on January 21, 2019 in observance of Martin Luther King Jr. Day and reported that the Animal Control Surgical Expansion has been awarded to Canyon Building and Design at a base bid price of about \$240,000. The Strategic Leadership Planning Consultant was awarded to the firm of Extraordinary Balance based out of Phoenix, Arizona. They will be getting in touch with the Mayor and Council soon to discuss the strategic planning process, which is hoped to be accomplished late in February.

## New Business

### Item 2 Resolution 2019-006, Appointment of Rachel Gray as Mayor Pro Tem

Council Member Wolfe moved that Resolution 2019-006, appointment of Rachel Gray as Mayor Pro Tem, be approved. Council Member Calhoun seconded the motion.

Council Member Gray stated that she will be recusing herself from the vote since it directly impacts her. She then thanked the Mayor for the honor of the appointment and having enough faith in her to give her the title. She added that she looks forward to the next two years.

The motion carried, 6/0. Council Member Gray abstained.

### Item 3 Consent Agenda

#### Item 3.1 Approval of the Regular City Council Meeting Minutes of December 13, 2018

Item 3.2 Resolution 2019-001, Appointment of Vera Gates-Williams to the Tourism Commission, said term to expire December 31, 2021

Item 3.3 Resolution 2019-002, Appointment of Tom Kennedy to the Airport Commission, said term to expire December 31, 2020

Item 3.4 Resolution 2019-003, Appointment of John Voishan to the Environmental Affairs Commission, said term to expire December 31, 2020

Item 3.5 Resolution 2019-004, Appointment of Marie Balzarini to the Municipal Property Corporation, said term to expire December 31, 2021

Council Member Umphrey moved that the Consent Agenda consisting of the regular City Council Meeting Minutes of December 13, 2018, Resolution 2019-001, appointment of Vera Gates-Williams to the Tourism Commission, Resolution 2019-002, appointment of Tom Kennedy to the Airport Commission, Resolution 2019-003, appointment of John Voishan to the Environmental Affairs Commission and Resolution 2019-004, appointment of Marie Bazarini to the Municipal Property Corporation, be approved. Mayor Pro Tem Gray seconded the motion. The motion unanimously carried, 7/0.

#### New Business

Item 4 Resolution 2019-005, Declaring, for the purposes of Section 1.150-2 of the Federal Treasury Regulations, Official Intent to be reimbursed in connection with Certain Capital Expenditures

Council Member Calhoun moved that Resolution 2019-005, declaring, for the purposes of Section 1.150-2 of the Federal Treasury Regulations, official intent to be reimbursed in connection with certain capital expenditures, be approved. Mayor Pro Tem Gray seconded the motion.

Mr. Felix stated that this is the annual resolution that is done every year for getting reimbursed and explained that the City purchases equipment during the fiscal year and staff puts the package together to go out to bid the financing in the May/June timeframe. This is required by the Internal Revenue Service and the City is reimbursed after the purchase. He further stated that the items listed in Appendix A were included in the budget and approved. This year, the City is looking at financing items out of the General Fund for about \$873,000 of which \$663,000 is the potential lighting project that Ms. Wilson received a grant for. The other part of it has to come from the City and that is being looked at being financed.

Mr. Felix explained that the advantage of doing it this way is because if there is excess funds that were not spent elsewhere, then the City is not required to do the financing, which has been done in the past. If the financing had been done at the beginning of the year, then the City would be paying interest on it in a trust account and would then get reimbursed as the funds were spent on the items; but the cost of the items may change over time from when it was first estimated in the budget as to when it finally comes in and then at the end of the year, if there was a savings, the City would still have to finance the items as that process cannot be skipped. This is an option to reduce debt and to not add more debt at the end of the year, if the City has done well during the year.

The motion unanimously carried, 7/0.

Call to the Public – there were no requests.

#### Comments and Requests of the Council

Council Member Benning reported that the Parks and Recreations Commissions could not meet due to a lack of a quorum; but they have had two applications submitted. He also reported on the League of Cities New Council Orientation in Mesa that he attended along with Council Members Umphrey and Pacheco, which was very informative and valuable. They had the opportunity to sit down with Council Members from Wilcox, Benson, Douglas and within the County. He then stated that he is very proud to live in Sierra Vista because other entities have issues that Sierra Vista does not have to deal with. He further reported that during Christmas, he was invited to a party at Mary's Mission and he would like to entice the public to find organizations to share their time and resources with because the community

coming together is great. In closing, he gave kudos to Major and Lisa, whom are doing amazing work at Mary's Mission.

Council Member Calhoun welcomed new Council Members and stated that she is looking forward to two more years of enjoyable work with so many good folks. She also stated that many of the City Commissions are looking for new commissioners, noted that the Youth Commission is trying to reform and invited youngsters in high school, at home and in the neighborhood to the Youth Commission Welcoming/Introduction on January 15, 2018 at 5:00 p.m. at the Library. She added that Council Member Pacheco is the Youth Commission's Council Liaison and that they both look forward to young people getting involved with the City to develop their perspective to the many things that the City does in the community. In closing, she thanked everyone present.

Mayor Pro Tem Gray welcomed new Council Members and stated that she is truly looking forward to working with all of them over the next two years. She further stated that she believes that they each bring something very diverse, unique to the table and it will be a joy to work with them. She then advised them, as someone who has been on Council, to always remember why they are here - to serve the citizens in the community of Sierra Vista. She asked that they not let the distractions get in the way, which can sometimes be easy to do; but she knows that they will each do a great job moving forward. In closing, she congratulated Mayor Mueller on his third four-year term that speaks a great deal about his leadership and respect in the community.

Council Member Pacheco thanked everyone who supported her journey and stated that she is looking forward to the next four years and working with Council and Mayor as she is excited about what they have moving forward. She then thanked Council Member Calhoun for her comments on the Youth Commission and added that they are both trying to re-engage them.

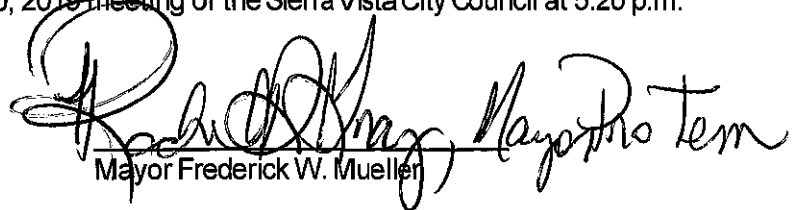
Council Member Umphrey thanked everyone in attendance and stated that it is really great to have the support. She further stated that she is glad that she witnessed Mr. Sayers receiving an Environmental Merit Award because there is not anyone more deserving than him. She then thanked Mr. Sayers for everything that he does in keeping Sierra Vista beautiful.

Council Member Wolfe thanked new Council Members and stated that she is excited to work with them as it will be a great two years. She also thanked all of the people who stepped up to be on a commission and noted that there are still many vacancies.

Mayor Mueller congratulated new Council Members and noted that they all have a challenge ahead and added that he is very pleased as to what he has seen so far from each Council Member, being willing to work as a team and bringing new ideas forward. He then thanked the public for being present and in particular the staff for putting together the reception and the swearing in ceremony.

Adjournment

Mayor Mueller adjourned the January 10, 2019 meeting of the Sierra Vista City Council at 5:20 p.m.



Richard Gray Mayor Pro Tem  
Mayor Frederick W. Mueller

Minutes prepared by:

Attest:



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Maria G. Marsh, Deputy Clerk



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Jill Adams, City Clerk