



## CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of Sierra Vista held on the 23<sup>rd</sup> day of June, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 14<sup>th</sup> day of July, 2016.

SEAL

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Maria G. Marsh  
Deputy City Clerk

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Jill Adams  
City Clerk

Sierra Vista City Council  
Meeting Minutes  
June 23, 2016

Mayor Mueller called the June 23, 2016 City Council Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, AZ

Roll Call:

Mayor Rick Mueller – present  
Mayor Pro Tem Bob Blanchard – absent  
Council Member Alesia Ash – present  
Council Member Gwen Calhoun – present  
Council Member Rachel Gray – present  
Council Member Hank Huisking – present  
Council Member Craig Mount – present

Others Present:

Chuck Potucek, City Manager  
Mary Jacobs, Assistant City Manager  
Adam Thrasher, Police Chief  
Ron York, Fire Chief  
Victoria Yarbrough, Leisure and Library Services Director  
Sharon Flissar, Public Works Director  
Mat McLachlan, Community Development Director  
David Felix, Finance Manager  
Linda Jones, Management Analyst  
Marcus Johnson, Management Analyst  
Jill Adams, City Clerk

Mayor Mueller stated that Mayor Pro Tem Blanchard is still at St. Joseph's Hospital and wished him a full recovery on behalf of the Council.

Invocation – Pastor Gary M. Brown, Immanuel Lutheran Church, conducted the invocation.

Pledge of Allegiance - Webelos-Packs 419, 436, and 438 led the Pledge of Allegiance.

Item 1 Acceptance of the Agenda

Council Member Calhoun moved that the agenda for the Regular City Council Meeting of June 23, 2016, be approved. Council Member Gray seconded the motion. The motion was approved by a unanimous vote, 6/0.

Awards and Presentations

Council Member Huisking presented plaques to M & M Cycling and Sun n' Spokes as Sierra Vista City Council's Businesses of the Month for June.

City Manager's Report: Mr. Potucek made the following announcements:

- PW-174, traffic signal upgrade for Fry Boulevard and 7<sup>th</sup> Street was awarded to KE&G Construction for an amount of \$188,470. The project is on track to be completed by June 30;
- City Council Work Session on July 12, 2016 at 3:00 p.m., City Hall Council Chambers regarding normal update;
- City offices closed on July 4, 2016 in observance of Independence Day;
- Vista Transit will not operate; but the Cove will be open; and

- Monday's residential trash pickup will be done on Tuesday and Tuesday's trash pickup will be on Wednesday. Recycling pickups will be done on their normal days.

## New Business

### Item 2 Approval of the City Council Special Meeting Minutes of June 7, 2016

Council Member Gray moved that the City Council Special Meeting Minutes of June 7, 2016, be approved. Council Member Huisking seconded the motion. The motion was approved by a unanimous vote, 6/0.

### Item 3 Resolution 2016-040, Approval of the Tentative Budget for Fiscal Year 2016-2017

Council Member Huisking moved that Resolution 2016-040, approval of the Tentative Budget for Fiscal Year 2016-2017, be approved. Council Member Calhoun seconded the motion.

Mr. Potucek stated that the resolution puts forward to Council the Tentative Budget for Fiscal Year 2016-2107 and it affectively caps next year's budget at the amount of \$70,020,613. The cap can be changed within its limits over the next month prior to final adoption of the budget; but will establish the ceiling for the year. There were a few minor changes made to the budget since the last budget work session:

- The \$100,000 for the economic development attraction fund, which was residing in a capital account has been moved to the city manager's budget;
- The small business grant program that was desired by Council at the last work session has been established for \$50,000 and is in the city manager's budget;
- Increased the capital improvement fund transfer to fund the playground projects at \$140,000;
- Reduced the transfer to the Metropolitan Planning Organization, \$9,200; and
- Increased reserve usage from the Capital Improvement Fund by \$40,000 to fund the changes.

The next move on the budget would be to approve the final budget on July 21, 2016 and adoption of the final property tax levy on August 11, 2106. This action will open it up to the public for the next month for any comment for the final budget and changes can be made up until that point and with that, it will complete the budget process for the fiscal year.

Mayor Mueller asked if this action allows the City to publish it in the paper and put it up on the web site for public viewing for rational comments. Mr. Potucek stated that it is correct and the City has very strict reporting and publishing requirements on the budget. The forms that the Sate gives can be a bit confusing; but those will all be posted on the City's website and in the paper as prescribed Arizona Revised Statutes.

The motion was approved by a unanimous vote, 6/0.

### Item 4 Resolution 2016-041, Arizona State Forestry Division Cooperative Intergovernmental Agreement

Council Member Ash moved that Resolution 2016-041, Arizona State Forestry Division Cooperative Intergovernmental Agreement, be approved. Council Member Gray seconded the motion.

Fire Chief York stated that the resolution is a renewal of the Cooperative Intergovernmental Agreement that the City has with the Arizona State Forestry and it sets the reimbursements rates for each type of fire apparatus that the City may need to send to a wild land assignment.

Anytime that the City is requested to help with a fire by the State, the City will be reimbursed for the City's apparatus and personnel costs whether it is on the initial attack, when the City gets the call initially and they go it and then they come; or if the City is requested for a 14-day assignment.

The Department listed every apparatus in their inventory and capability and each one has an hourly or daily rate assigned to it depending on its type:

- Type 1 structural engines are \$139 per hour;
- Type 6 brush trucks are \$85 per hour; and
- Ambulance is \$500 per day.

Personnel costs are reimbursed for hours worked plus backfill time, if any, at the employee's hourly rate.

The initial draft of the Cooperative Intergovernmental Agreement was sent to all cooperators back in October 2015 and at most if not all, with regard to the liability is placed on the cities and districts; but no agency in the State would sign it. It was reworked, looked at by the City's Risk Pool to ensure that it was fair and sent out to all parties involved. The agreement was in line with past year agreements and the current agreement has increased individual rates.

The motion was approved by a unanimous vote, 6/0.

Item 5 Resolution 2016-042, Appointment of Leslie Clark to the Sierra Vista Library Advisory Commission, said term to expire June 30, 2018

Council Member Mount moved that Resolution 2016-042, appointment of Leslie Clark to the Sierra Vista Library Advisory Commission, said term to expire June 30, 2018, be approved. Council Member Huisking seconded the motion. The motion was approved by a unanimous vote, 6/0.

Council Member Mount welcomed Leslie Clark.

Item 6 Resolution 2016-043, Re-appointment of Kevin Jorgenson, Sharon Lake and appointment of Gerald Gabel to the Sierra Vista Planning and Zoning Commission, said terms to expire June 30, 2018

Council Member Gray moved that Resolution 2016-043, Re-appointment of Kevin Jorgenson and appointment of Sharon Lake and Gerald Gabel to the Sierra Vista Planning and Zoning Commission, said terms to expire June 30, 2018. Council Member Huisking seconded the motion. The motion was approved by a unanimous vote, 6/0.

Council Member Gray acknowledged Ms. Lake and Mr. Gabel.

Item 7 Resolution 2016-044, Re-appointment of Gary Smith and Barbara Fleming to the City of Sierra Vista Fire and Police Pension Boards, said terms to expire August 1, 2020

Council Member Mount moved that Resolution 2016-044, re-appointment of Gary Smith and Barbara Fleming to the City of Sierra Vista Fire and Police Pension Boards, said terms to expire August 1, 2020, be approved. Council Member Gray seconded the motion. The motion was approved by a unanimous vote, 6/0.

Mayor Mueller noted that Ms. Fleming and Mr. Smith do a great job on the Fire and Police Pension Boards.

Item 8 Resolution 2016-045, Approval of Settlement Agreement, Wolfe v. City of Sierra Vista

Council Member Huisking moved that Resolution 2016-045, approval of Settlement Agreement, Wolfe v. City of Sierra Vista, be approved. Council Member Calhoun seconded the motion.

Mr. Potucek stated that the item was discussed in executive session and it amounts to a small settlement in regards to a personnel matter that was brought forward.

The motion was approved by a unanimous vote, 6/0.

#### Call to the Public

Bryan Bays talked about a serious flooding issue on the west end and how it is worse due to the work being done by new bar.

Mayor Mueller stated that he understands that there is a meeting scheduled with staff. Mr. Potucek stated that it is a tough area and staff is trying to work with the property owners.

Mayor Mueller recommended that the city manager and his staff meet with the property owners to help find a solution.

Bryan Bays acknowledged Mr. Potucek and thanked him for his assistance.

Raul Diaz talked voiced his concerns about Busby Drive, Buffalo Soldier Trail and the excessive speeding.

Mayor Mueller asked staff to look into traffic calming measures.

Andrae Newcomb talked about water usage and its quality.

#### Comments and Requests of the Council

Council Member Mount thanked staff and Council for their work on the budget; noted where they were a year ago, the foundation that gets set for economic development, the closing and attraction funds, which he thinks are essential and needed to help the City move forward in achieving the strategic goal that Council asked for.

Council Member Mount also stated that having some metrics for economic development will help in finding out if there is a return on investment for the money that is being spent and by having that formulized into the budget is good for the tax payers in terms of accountability and it gives the City's economic development team something to aim for. He also noted that he knows that one does not always get what they want in the budget; but this year, he is happy with the things that did get into the budget. These things will go a long way in helping the City secure a future that continues to build and Council can go back and get some of those other things that need to be focused on.

Council Member Ash acknowledged Virginia Thompson, Co-Chair of the Arts and Humanities Commission; reported on the Open Mic Night/Battle of the Bands, where 20 open mic performers and several bands participated, which is being looked into being expanded; stated that the Millennial Mixer comprised of great people went well and thanked Ms. McFarland and Mr. Johnson for facilitating it; welcomed and thanked newly appointed and reappointed commissioners.

Council Member Calhoun welcomed newly appointed and reappointed commissioners and noted that she truly appreciates their input.

Council Member Gray congratulated M & M Cycling and Sun n' Spokes; and noted that M & M Cycling was the main sponsor for the San Pedro Surge, which was one of the first cycling

events held in Sierra Vista; thanked the people that come and talk to Council at the Call to the Public and encouraged people to continue; welcomed newly appointed and reappointed commissioners and noted that Ms. Lake was on the Planning and Zoning Commission before and will be joining the City again; and gave kudos to the finance staff and Council because since she has been on Council, the City has reduced the debt by \$16 Million in an economy that continued to decline. In closing, she noted that the good stewardship that Council shows with the finances and that needs to be an example to be set for many cities across the United States.

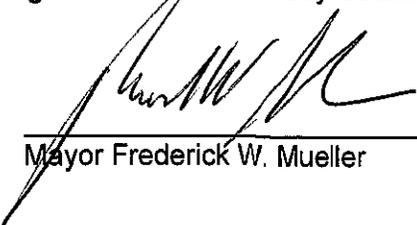
Council Member Huisking congratulated Sun n' Spokes and M & M Cycling; recalled that during her last campaign for office, she was asked if she would be riding her bike to work at City Hall and that if she agreed, they might vote for her and so she will have to make that come through. She thanked Sun n' Spokes because she got her beach cruiser worked on by them, which she has ridden in parades and all around the City's multiuse paths. She added that she hopes that the Environmental Affairs Commission will consider doing a new adoption of a MUP because there are places where bikes are ridden that could be cleaned up as well and asked people that if they have noticed particular places, she would appreciate it if they would come and talk to Council.

Council Member Huisking also voiced her appreciation to M & M Cycling, who figured out how to outfit her with a bike that she could use to finish the triathlon last year and noted that the City is trying to grow this industry in terms of tourism. Council appreciates anyone that uses the bike shops because it is the reason why the City got on the national bike route called Highway 90. The designation was given to the City going from west to east because the City has two bike shops and people that are travelling long distances can stop and get their bikes fixed, stay the night and have a good meal. In closing, she wished everyone a happy and safe 4<sup>th</sup> of July.

Mayor Mueller reported that he had the honor of representing the City at the luncheon put on by the Association of Defense Communities where he was picking up the Defense Community of Excellence Award for 2016 on behalf of the community, which Council can award to some community leaders at a future Council meeting; reported that Mr. Brandon Eaton, a great member of the City's Police Department, was recognized in the Inaugural Second Congressional District Award for Responders of Distinction; explained that the purpose of the Millennial Mixer is to see what can be done with the community's future and to have as many young minds as possible engaged in the City's future; encouraged people to attend the evening's concert by the MI Corp Band at Veterans' Memorial Park and the upcoming Desert Swing Jazz concert on June 30<sup>th</sup>; noted that once the July 4<sup>th</sup> festivities take place, the concerts will move to Saturday night and in closing stated that the great fireworks show by the Rotarians is still on and cautioned people that the festivities are on a weekend and if travelling to be safe and mind the amount of adult beverages - don't drink and drive.

#### Adjournment

Mayor Mueller adjourned the Regular Meeting of the Sierra Vista City Council at 5:39 p.m.

  
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Mayor Frederick W. Mueller

Minutes prepared by:

Attest:

  
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Maria G. Marsh, Deputy Clerk

  
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Jill Adams, City Clerk