



**Sierra Vista City Council**  
Meeting Agenda  
April 26, 2018

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**Call to Order**

5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona

**Roll Call**

**Invocation**

**Pledge of Allegiance**

**Item 1** Acceptance of the Agenda

**Awards and Presentations**

Proclamation declaring the Month of May Service Club Appreciation Month

City Council Business for the Month of April

Commission on Disability Issues Certificate of Excellence Presentation

Fire Department Employee of Year Awards

Public Works Employee of Year Awards

**City Manager's Report:** Upcoming Meetings, Bid Openings and Bid Awards

**New Business**

**Item 2** Approval of the City Council Meeting Minutes of April 12, 2018

**Item 3** Resolution 2018-031, Appointment of David Grieshop to the Sierra Vista West End Commission, said term to expire December 31, 2019

**Item 4** Resolution 2018-032, Appointment of John Moreno to the Parks and Recreation Commission, said term to expire December 31, 2019

**Call to the Public**

**Comments and Requests of the Council**

**Adjournment**

For special needs and accommodations, please contact Jill Adams, City Clerk, 72 hours prior to the meeting or activity at (520) 458-3315 or through the Arizona Relay Service at 1-800-367-8939 or by simply dialing 7-1-1.



**Sierra Vista City Council**  
Meeting Minutes  
April 12, 2018

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Mayor Mueller called the April 12, 2018 City Council Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, AZ

**Roll Call:**

Mayor Rick Mueller – present  
Mayor Pro Tem Alesia Ash – present  
Council Member Bob Blanchard – present  
Council Member Gwen Calhoun – present  
Council Member Rachel Gray – present  
Council Member Craig Mount – present  
Council Member Kristine Wolfe – present

**Others Present:**

Chuck Potucek, City Manager  
Lawrence Boutte, Commander, Police Department  
Ron York, Fire Chief  
Laura Wilson, Leisure and Library Services Director  
Sharon Flissar, Public Works Director  
Matt McLachlan, Community Development Director  
Jeff Pregler, Senior Planner  
Jill Adams, City Clerk  
Nathan Williams, City Attorney  
Adam Curtis, Marketing Support Specialist  
Mike Cline, Management Analyst  
Tony Boone, Economic Development Manager  
Abe Rubio, IT Manager

**Invocation** - Pastor Roger Bayes, First Baptist Church, conducted the invocation.

**Pledge of Allegiance** - Council Member Wolfe lead the Pledge of Allegiance.

**Item 1** Acceptance of the Agenda

Council Member Blanchard moved that the agenda for the Regular City Council Meeting of April 12, 2018, be approved. Council Member Mount seconded the motion. The motion unanimously carried.

**Awards and Presentations**

A Proclamation declaring the month of April as the City of Sierra Vista Second Chance Month was presented to Cathy Boston on behalf of the Cochise County Re-entry Coalition. Ms. Boston thanked the Mayor and Council, noted that economic development cannot be talked about without including the demographics of those that return home from prison. Efforts are being made nationwide to help people that were incarcerated reintegrate successfully back into the

community because one major obstacle is employment. The Cochise County Re-entry Coalition is asking that these individuals be given a chance. In closing, she stated that the Cochise County Re-entry Coalition appreciates this and are in relationships with many service organizations for re-entry. The Governor as well recognizes that re-entry is very important and the Faith Community as well other organizations working together can make the community safer and can make sure that there are opportunities for employment.

A Proclamation declaring the month of April as Fair Housing Month was presented to Matt McLachlan, Community Development Director. Mr. McLachlan voiced his appreciation and stated that April 11, 2017 marked the 50th anniversary of the passage of the Civil Rights Act. The Fair Housing Act is Title VIII of that law, which means that all persons can live free. Fair housing means access to opportunity and it is important that people understand their rights under that law. He further stated that the City has posted information across all City facilities and has provided assistance through the partner agencies in resolving complaints. While the numbers are relatively low, the City had three contacts last year.

The Government Finance Officers Association Distinguished Budget Award for the Fiscal Year 2017 was presented to Linda Jones, Management Analyst. Ms. Jones stated that this is totally a joint venture between all of the departments at the City as they all work together to make this happen - Hats off to all of them for another year of win!

City Manager's Report: Mr. Potucek announced the upcoming work session scheduled for April 24, 2018, at 3:00 p.m. in Council Chambers and a potential work session on May 1, 2018 to discuss the refuse rate and recycling situation. He then reported that a pre-proposal meeting was held at the Cove regarding the Cove Aquatic Facility heater replacement on April 2, 2018 with two interested contactors in presence. The proposals will be opened on April 20, 2018 at 2:00 p.m. BNR Paving was awarded on April 7, 2018 the FY 18 Annual Street Maintenance Bella Rosa Pavement Replacement and under review are two responsive proposals from AVFuel and Epic Fuels for the Airport Re-fuelers & Aviation Fuel Supplier Project.

Council Member Calhoun asked if BNR is a local business. Mr. Potucek stated that she is correct.

## **Item 2 Consent Agenda**

**Item 2.1** Approval of the City Council Meeting Minutes of March 22, 2018

**Item 2.2** Resolution 2018-029, Restating the City's Commitment to Fair Housing in Sierra Vista

Council Member Gray moved that the Consent Agenda consisting of the approval of the City Council Meeting Minutes of March 22, 2018 and Resolution 2018-029, restating the City's Commitment to Fair Housing in Sierra Vista, be approved. Council Member Mount seconded the motion. The motion unanimously carried.

## **New Business**

**Item 3** Ordinance 2018 -006, City Code Text Amendment Chapter 90, Animals-Domestic Fowl

Council Member Wolf moved that Ordinance 2018 -006, City Code Text Amendment to Chapter 90, Animals-Domestic Fowl, be approved. Council Member Mount seconded the motion.

Mr. Pregler stated that this is a request for Code amendments to Chapter 90 of the City Code, specifically related to domestic fowl. The Development Code adopted in 1986 referenced the

raising of chickens as an accessory use only in the Urban Ranch Zoning District; but in 2011, due to a number of inquiries on the legitimacy/allowance of chickens within residential zoning districts, a clarification on the language as to whether chickens were allowed in residential zoning districts was sought from the city attorney. The city attorney opined that the raising of chickens was only permitted in the Urban Ranch Zoning Districts due to the use being specifically referenced as a permitted use in the Urban Ranch Zoning District and because it specifically addressed urban ranch it was therefore prohibited in all of the other zoning districts. The language remained in effect up until 2016 when a land use matrix and animal definition was created and approved by Council. Chickens were defined as an agricultural animal that are allowed as an accessory use in Urban Ranch Zoning District, re-enforcing the previous interpretation by the city attorney. In 2017, the City was approached by member of the public to amend the City Code to allow domestic fowl in residential zoning districts. On December 12, 2017 at a work session, staff was given direction by Council to proceed with the Code amendments.

The Planning and Zoning Commission held two public hearings, one on January 16, 2018 and another on February 6, 2018, where they recommended approval with a vote of three to two with additional recommendations, which were later revised/removed by Council at a work session. The Council declared a 30-day comment period on February 22, 2018 with the following amendments:

- Domestic Fowl Definition: The definition of chicken will be removed from agricultural animals in the Development Code and relocated into the domestic fowl definition, which is in Chapter 90 that will be defined as being limited to ducks and female chickens.
- Location Requirements: Fowl shall be limited to properties that include single family residential detached dwellings and a henhouse/coop/run shall be located no closer than five feet from a property line or 20 feet from a residence on an adjacent property.
- Quantity of Chickens: No more than one domesticated fowl per 1,000 square feet of total lot area, up to a maximum of eight domestic fowl, may be kept on an eligible property. The Community Development Director may authorize one additional domesticated fowl per 2,000 square feet of lot area above 8,000 square feet subject to the following conditions being met:
  - The applicant provides written documentation attesting no objection to the requested increase in domesticated fowl from all abutting property owners in a manner deemed to be acceptable by the City; and
  - The minimum required setback distance of a henhouse/coop/run from a residence on an abutting property shall increase by five feet for each domesticated fowl being requested.

Mr. Pregler presented two tables, the first depicted the number of fowl allowed on the various lot sizes and explained that if someone wanted to request additional fowl, they would have to go through an administrative review process and neighborhood approval. He added that neighborhood approval is after the request for additional fowl.

The second table displayed the number of fowl and the setback requirements. A 20 foot setback from adjoining residences is the maximum with an additional five feet setback from adjoining residences for one additional fowl.

- Noise and odors: roosters will be prohibited and the property shall be maintained so that odors related to the domestic fowl are not detectable at the property boundaries. Also, the sale of eggs or other products derived from the fowl is prohibited on the property.

- Containment: Fowl shall be kept in a secure henhouse/coop/run during non-daylight hours and when unsupervised. The yard area must be enclosed with opaque fencing that is adequate to contain the fowl on the property and the size of a henhouse/coop/run shall not be less than four square feet per fowl.

Living condition amendments are as follows:

- Henhouses/coops/runs shall be impermeable to rodents, birds and predators and designed to prevent the harboring of animals underneath the structures;
- Henhouses/coops/runs shall be kept in a neat condition, including clean and dry bedding and a regular removal of waste materials; and
- Feed or other items likely to attract rodents shall be kept in a secure protected containers except a constant water supply shall be required.

Mr. Pregler reported that at the two Planning and Zoning Commission Meetings there were a few citizens that spoke, four in favor at the January 16, 2018 meeting and two in favor at the February 6, 2018 meeting. The City received a number of written public comments prior to the 30-day public comment period, both in favor and in opposition. There were 50 letters in support with a petition of 22 plus signatures and 35 in opposition. Those individuals in opposition stated that there would be a decrease in property values, increase in noise, odors, predators, rodents and there is a philosophy that fowl are rural and agricultural animals.

Following the February 22, 2018 meeting, a number of written documents were received, both in favor and in opposition. The number has gone up since the last presentation, where there were 85 letters in support with a revised petition with 200 plus signatures and 71 in opposition stating the same concerns as stated prior to the 30-day public comment period (letters are on file with the City Clerk).

Mr. Pregler clarified that staff worked with Animal Control since the beginning of the process and many of their comments were integrated into the amendments. He further stated that Animal Control's recommendation to band fowl was removed per Council's request at an earlier work session. Animal Control's concern about some of the chickens flying over fences was addressed by having the issue added to the amendments to have the chickens enclosed when unsupervised. In terms of the enforcement issues, if the amendments are passed the City will have to create a formalized enforcement process. The city manager recommends denial of the request as there are concerns about enforcement.

In response to Council Member Gray, Mr. Pregler stated that staff contacted a number of the local feed companies in town that sell chickens, in addition to researching other communities and it was found that 95 percent of the baby chicks are female with five percent of those being male, which is difficult to tell.

Council Member Mount stated that he will not get through the dialogue held at the work session because that is already out for the record. He asked Mr. Pregler if the ordinance being put into place directly mitigates the noise and odors to a reasonable level. Mr. Pregler stated that staff did a great deal of research on specific standards for mitigation of noise and odor for chickens throughout the country and the standards being proposed are seen in many communities and are consistent.

Mr. Potucek stated that all of the City's codes and ordinances deal primarily with people that are not responsible and that is reason why there is an Animal Control Bureau and certain

ordinances in place for enforcement. The amendments being put into place are designed to help mitigate the situations that have been addressed as well as some of the negative comments. He then voiced his concern about enforcement as it is difficult already with the current number of staff in just dealing with dogs, cats and wild animals. He further added that some of his concerns were alleviated somewhat with the knowledge that many of the neighborhoods are governed by CC&Rs that prohibit fowl. Some of those neighborhoods have homeowners associations and boards with active enforcement. If the ordinance is approved, the City will have to do some enforcement; but the individual property owner that is in one of those neighborhoods will have the option of taking their own enforcement action through civil and in those particular cases the City would not be involved.

In response to Council Member Mount, Mr. Potucek stated that staff knows that there are coyotes in town as well as hawks, owls and bobcats and hopefully, these amendments will help with that.

Council Member Mount asked Mr. Potucek if he believes that chickens will be the root cause of property value incline/decline. Mr. Potucek stated that he has heard that a great deal through the years, primarily through rezoning meetings; but it has not been his experience that people have encountered property value decreases as a result of Council actions in these particular cases. A great deal of these neighborhoods in town have CC&Rs in place that would probably allow for the maintenance of the neighborhood to stay up.

Council Member Mount stated that Chandler, Gilbert, Glendale, Mesa, Peoria, Phoenix, Scottsdale, Tempe and Tucson allow chickens and believes that Sierra Vista can reach out to them for advice on enforcement issues. Mr. Potucek stated that staff did very extensive research and the City's ordinance is patterned after those.

Council Member Calhoun asked about the three year sunset clause. Mr. Pregler explained a sunset clause and noted that the sunset clause was removed by Council during a work session. There was a consensus that the sunset clause was not needed because Council can review the ordinance at any time and express concerns.

Council Member Gray asked about potential breeding issues. Mr. Pregler stated that the quantity of fowl cannot be exceeded as required in the Code.

Daun Dye provided information on risks with regard to having fowl in backyards and presented facts by the Center for Disease Control concerning salmonella (Fact are on file with the City Clerk).

Will Bailey spoke about his concern as to where this decision could lead because people should be able to do what they want with their property as long as they are within the law.

Sara Bailey stated that the guidelines are strict and an extra chicken should not require the neighbors' consent. Her concern is that this could stem to other things.

Roxanna McGinnis thanked the members of the community that worked diligently on the proposed ordinance and stated that she wants to make sure that their work is not lost, urging Council to approve Ordinance 2018-006.

Robert Weierman talked about salmonella facts concerning backyard chickens, the odor and noise, pointing out that out of the 1.2 Million cases of salmonella in the United States, only 1120 were attributed to back yard chickens that is less than .0005 percent of chicken owners.

Anna Schutze talked about the merits of chickens and how the stigma is untrue and explained the reasons why she wants chickens.

Ann Gehent provided salmonella facts, talked about the availability of a rooster sanctuary and her reasons as to why she is adamantly against having to ask her neighbor for permission to have chickens.

Trinity Harrison presented a chart depicting a poll that she took where 47 individuals said yes to chickens, 11 said that it should be allowed sometimes and 17 said no, to include her.

Council Member Mount stated that some of the issues discussed at the work session may have lead to some confusion and clarified the proposed ordinance and the standard set for additional chickens as there is a level of protection there. He suggested that the well written ordinance be kept as it is. He added that this has been a 14 month process and this was all about the process that got the community out. He explained that the people that started this worked with staff and came up with something that is workable. In closing, he added that he respects the city manager's opinion with regard to enforcement; but this is not the first city to do this and Council can always make adjustments as they go forward.

Council Member Calhoun stated that Animal Control's concerns are valid and although, she did not go point by point to see which items were addressed, she understands that Mr. Pregler and staff worked closely with Animal Control on attempting to address everything. She also voiced her concern at not having seen the letter from Animal Control earlier in the process and suggested that in the future, that type of information get to Council sooner.

Mayor Mueller noted that Animal Control was present at the Planning and Zoning Commission Meeting with a list of concerns; but he did not look to see if they were all addressed in the ordinance. He added that Animal Control did come on line early and is unsure why Council Member Calhoun did not get the information.

Council Member Gray conveyed her admiration at the people who brought this forward as it was done through a very respectful process. She voiced her concern about the City's animal shelter being full and currently requesting people to adopt because they are getting to a euthanasia point. She added that the facility does not have the housing capability for chickens or ducks and noted that an enforcement process is not yet in place. In closing, she stated that she understands the arguments about larger cities having chickens; but in Sierra Vista, people can live in the middle of town and be in the County and be able to have a horse, cow or etc., depending on the acreage. Therefore, she does not understand the argument of access to organic farm foods in the City nor does she believe that this is not a slippery slope as staff is already getting questions about pot belly pigs and pygmy goats.

Mayor Pro Tem Ash echoed the comments made by Council Member Calhoun and thanked the small group of people who started the movement and to those who voiced their opposition. She stated that through the opposition and people who have supported this movement, the City has come to a workable compromise that is fair and has safe guards in place. She then asked Council to be cognizant that while everyone in the audience spoke in favor, there are many people in the City who are opposed and there may be a time when Council may need to

introduce additional amendments or change its course to make sure that the community members are not over burdened as well as the staff and ultimately the chickens.

Council Member Wolfe thanked everyone that spoke and stated that since this is so new to the City, that there be a write up on a way to responsibly handle chickens on the City's web site so that people know that chickens need to be cared for in a certain way; thus alleviating a great deal of problems. The ordinance as written is a fair compromise and she agrees in that it will need to be revisited in the future.

Mayor Mueller stated that based on the testimony received and discussion about Animal Control's issues, he will not propose the amendment that he mentioned at the work session. He then thanked everyone for their participation and stated that the people elected Council to make decisions and listen. Council has listened, thought thoroughly about the issue and whether they will vote for or against the ordinance. Council has taken into consideration all of the efforts and appreciates the fact that this is a government that works for the people.

The motion carried, 4/3. Mayor Mueller, Council Members Gray and Blanchard casting the dissenting votes.

**Item 4** Ordinance 2018-007, Development Code Text Amendment, Article 151.02.004, Definitions-Agricultural Animals

Council Member Calhoun moved that Ordinance 2018-007, Development Code Text Amendment to Article 151.02.004, Definitions - Agricultural Animals, be approved. Council Member Mount seconded the motion.

Mr. Pregler stated that this amendment relates strictly to the definition of chickens. The definition of chickens is being removed from agricultural animal in the Development Code to domesticated fowl in the City Code.

The motion unanimously carried.

**Item 5** Resolution 2018-030, Appointment of Melanie Sanitoa to the Commission on Cultural Diversity, said term to expire December 31, 2019

Council Member Mount moved that Resolution 2018-030, appointment of Melanie Sanitoa to the Commission on Cultural Diversity, said term to expire December 31, 2019, be approved. Council Member Blanchard seconded the motion. The motion unanimously carried.

**Call to the Public**

David Freeman representing the Boy Scouts of America, Catalina Council for Southern Arizona, spoke about their program, Aloha Sierra Vista. It is about bringing ukulele music to the community at local events as a result of a couple of companies donating ukuleles to the Cub Scouts and making their program larger. There are currently 12 organizations around southern Arizona as far out as Wilcox with two weekly classes, one on Post at Skies Unlimited and the other at the Boys and Girls Club in Bisbee, Arizona. In closing he encouraged people to come out and perform at local events.

Michael DeCarlo complimented Mr. Boone on his radio interview, spoke about the increase of property values, how it was a sad day for the freedom of speech at the last Council Meeting as



a man during his history lesson at the Call to the Public was silenced and complimented the Re-entry Committee, Fair Housing and budgeting staff for their awards. In closing, he announced that April 11, 2017 was the 118th birthday of the United States Submarine Force, 56 years before the City was founded and noted that the POW MIA Flag is flown below the corporate banner of the State of Arizona at the City's Visitor Center and Veterans' Memorial Park, which is unsatisfactory.

### **Comments and Requests of the Council**

Council Member Wolfe asked people who know how to raise chickens to reach out to other people and help them to make sure that they are doing it in a safe manner, both for the chickens and citizens. In closing, she suggested that Council Member Mount learn how to play the ukulele.

Council Member Blanchard had nothing to report.

Council Member Mount thanked the audience for going through the entire public process.

Council Member Gray pledged to donate one ukulele and reported that the Industrial Development Authority recently lost two members due to moving out of town and encouraged people to apply. She explained that the members have to reside within the City limits.

Council Member Calhoun thanked Trinity for being involved in the process because it is a good thing to have young people recognize what it means to be involved in city government, which is good citizenship. She then announced that NAMI will be sponsoring a fund raiser, a march for mental health, on April 21, 2018 starting at 8:30 a.m. at the Rothery Center.

Mayor Pro Tem Ash thanked the parents who brought their children to see local government in action and recognized the members of the Youth Commission attending their first Council Meeting.

Mayor Mueller thanked everyone for participating in the government process and noted that it is good to see the Youth Commissioners that are serving the City well.

### **Adjournment**

Mayor Mueller adjourned the April 12, 2018 Sierra Vista City Council Meeting at 6:32 p.m.

\_\_\_\_\_  
Frederick W. Mueller, Mayor

Minutes prepared by:

Attest:

\_\_\_\_\_  
Maria G. Marsh, Deputy Clerk

\_\_\_\_\_  
Jill Adams, City Clerk

April 26, 2018

**MEMORANDUM TO:** Honorable Mayor and City Council

**THRU:** Charles P. Potucek, City Manager  
Victoria Yarbrough, Assistant City Manager  
Matt McLachlan, AICP, Director, Department of  
Community Development

**FROM:** Tina Moore  
Planner II

**SUBJECT:** REQUEST FOR AGENDA ITEM PLACEMENT  
RESOLUTION 2018- 031  
Appointment of David Grieshop to the Sierra Vista West  
End Commission

**RECOMMENDATION:**

The West End Commission and Council Liaison Calhoun recommend approval.

**INITIATED BY:**

Sierra Vista West End Commission

**BACKGROUND:**

The City of Sierra Vista West End Commission has one vacancy due to term expiring. Mr. David Grieshop has submitted an application for membership to the commission. The term will expire on December 31, 2019.

**BUDGET APPROPRIATION:**

Not applicable.

Attachments

RESOLUTION 2018-031

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY ON BOARDS AND COMMISSIONS BY APPOINTING DAVID GRIESHOP TO THE SIERRA VISTA WEST END COMMISSION, SAID TERM TO EXPIRE DECEMBER 31, 2019; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, on August 7, 1997, the City Council established the Sierra Vista West End Commission by Resolution 3843; and

WHEREAS, a vacancy exist on the Sierra Vista West End Commission due to the expiration of terms; and

WHEREAS, it is the settled policy of the City Council, most recently reaffirmed, to fill vacancies on boards and commissions.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THAT:

SECTION 1

The City Council reaffirms its settled policy, most recently reaffirmed, on appointments to boards and commissions.

SECTION 2

The City Council hereby appoints David Grieshop to the Sierra Vista West End Commission, said term to expire December 31, 2019.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL  
OF THE CITY OF SIERRA VISTA, ARIZONA THIS 26TH DAY OF APRIL, 2018.

\_\_\_\_\_  
FREDERICK W. MUELLER  
Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
NATHAN J. WILLIAMS  
City Attorney

\_\_\_\_\_  
JILL ADAMS  
City Clerk

PREPARED BY:  
Tina Moore  
Planner II



# City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635  
520/458-3315 - fax 520/458-0584 - www.ci.sierra-vista.az.us

## APPLICATION TO CITY BOARD/COMMISSION

DATE: 13 MAY 2018

BOARD/COMMISSION: WEST END

NAME: DAVID S. GRIESKOP TELEPHONE: [REDACTED] (ONE PER FORM)  
(HOME) (WORK) CALL

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85650

MAILING ADDRESS: SAME

CITY RESIDENT?  REGISTERED TO VOTE IN CITY?

EDUCATION: BS, MS

OCCUPATION: RETIRED. US Army (Col. Ret) AEROSPACE  
(IF RETIRED, INDICATE FORMER OCCUPATION) AGRICULTURE

PROFESSIONAL/COMMUNITY ACTIVITIES: Former Commissioner on EAC & P&R. Taught 200-LEVEL MACRO-ECONOMICS @ COCHISE COLLEGE; MKTG/MEDIA FOR COACHING TEACH NO-COST CLASS, "choices, Debt & You" to HS SENIORS IN COURT

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: See above, please

REFERENCES: 1. CRAIG MOUNT SU [REDACTED]  
(NAME) (ADDRESS) (PHONE)

2. MAT McLACHLAN HEREFORD [REDACTED]  
(NAME) (ADDRESS) (PHONE)

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER WILL BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

David S. Grieskop  
(APPLICANT'S SIGNATURE)

April 17, 2018

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager  
Victoria Yarbrough, Assistant City Manager

FROM: Laura Wilson, Director  
Leisure and Library Services

SUBJECT: Request for Agenda Item Placement  
Resolution 2018-032, Appointment to the Parks and  
Recreation Commission

Initiated and Recommended by:

The Parks and Recreation Commission.

Background

The Parks and Recreation Commission has one vacancy. The Parks and Recreation Commission recommends that John Moreno be appointed to the commission for a two year term.

Budget Appropriations:

Not applicable.

RESOLUTION 2018-032

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY ON BOARDS AND COMMISSIONS BY THE VACANCIES ON THE PARKS AND RECREATION COMMISSION, AND APPOINTING JOHN MORENO ON THE COMMISSION, SAID TERM TO EXPIRE DECEMBER 31, 2019 AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, City Council has created the Parks and Recreation Commission to advise council on matters relating to parks and recreation issues in the community; and

WHEREAS, one vacancy exists on the Parks and Recreation Commission; and

WHEREAS, reaffirming City Council policy on filling vacancies when qualified applicants are available.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the City Council reaffirms it's settled policy, on appointments to boards and commissions.

SECTION 2

The City Council hereby appoint John Moreno to the Parks and Recreation Commission, said term to expire December 31, 2019.

SECTION 3

The City Manager, City Clerk, and City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 26TH DAY OF APRIL 2018.

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Frederick W. Mueller  
Mayor

Approval as to Form:

Attest:

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Nathan J. Williams  
City Attorney

---

Jill Adams  
City Clerk

Prepared by: Gloria Colby, Parks and Recreation Commission





# City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635  
520/458-3315 - fax 520/458-0584 - www.ci.sierra-vista.az.us

## APPLICATION TO CITY BOARD/COMMISSION

DATE: \_\_\_\_\_

BOARD/COMMISSION: Parks and Recreation Commission (ONE PER FORM)

NAME: John Moreno TELEPHONE: \_\_\_\_\_ (HOME) \_\_\_\_\_ (WORK)

E-MAIL ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: Sierra Vista ZIP: 85650

MAILING ADDRESS: \_\_\_\_\_

CITY RESIDENT? y REGISTERED TO VOTE IN CITY? y

EDUCATION: Some college

OCCUPATION: Journeyman linemen - Sulphur Springs Valley Electric Coop.  
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Safety Committee (S.S.V.E.C.)

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: My interest in the commission stems from a desire to maintain and improve the infrastructure of Sierra Vista for fellow residents as well as my daughter.

REFERENCES: 1. Mark Roll \_\_\_\_\_  
(NAME) (ADDRESS) (PHONE)

2. Ricardo Garcia \_\_\_\_\_  
(NAME) (ADDRESS) (PHONE)

**THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.**

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER WILL BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

\_\_\_\_\_  
(APPLICANT'S SIGNATURE)

Please return completed application to the city clerk's office - 08/29/05



**Sulphur Springs Valley  
Electric Cooperative, Inc.**

A Touchstone Energy® Partner 

Construction/Maintenance  
1348 N. Giulio Cesare Avenue  
Sierra Vista, AZ. 85635  
Telephone (520) 459-0973  
Fax (520) 439-5076

March 16, 2018

City of Sierra Vista  
1011 N Coronado Drive  
Sierra Vista, AZ 85635

***Ref: Position on the Parks and Recreation Commission***

To Whom It May Concern:

Matt Moreno is currently holding the position of Journeyman Lineman here at SSVEC and has been with the Cooperative close to eight years. Matt is very professional and conscientious in regard to his duties as a Journeyman Lineman here at Sulphur Springs. Matt has always been respectful and helpful to our members and to his fellow employees. I recommend Matt Moreno as a hardworking and reliable individual and I feel he would be an asset to your Parks and Recreation Commission.

Thank you,

Mark Roll  
SSVEC South Area  
Construction/Maintenance Manager

A handwritten signature in cursive script that reads "Mark A. Roll".