

July 26, 2015

MEMORANDUM TO: Honorable Mayor and City Council
THRU: Charles P. Potucek, City Manager
FROM: Jill Adams, City Clerk
SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
Resolution 2016-055, Special Event Liquor License
For James Scott on behalf of the Knights of Columbus
Council No. 4584 for the Annual Oktoberfest on
September 9 and 10, 2016 at Veterans' Memorial Park

RECOMMENDATION:

The City Clerk recommends approval of this event with proper crowd control.
The City Manager recommends approval of this event with proper crowd control.

INITIATED BY:

James Scott
3548 Willow Drive
Sierra Vista, Arizona 85635

BACKGROUND:

Mr. Scott submitted an application for a special event liquor license on behalf of the Knights of Columbus Council No. 4584 for the annual Oktoberfest on September 9 and 10, 2016. The stand will be located near the band shell in Veterans' Memorial Park. The Arizona Rangers will provide overall security for the event. Fetal Alcohol Signs will be posted, identification will be required, and those meeting age requirements will be issued a wristband.

The Police Department has reviewed the application and given their approval.

The application must be approved by the City Council before it is sent to the State Department of Liquor Licenses and Control for their review.

BUDGET APPROPRIATION:

Not applicable.

Attachments

RESOLUTION 2016-055

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY BY RECOMMENDING APPROVAL FOR A SPECIAL EVENT LIQUOR LICENSE TO JAMES SCOTT ON BEHALF OF THE KNIGHTS OF COLUMBUS COUNCIL NO. 4584, FOR THE ANNUAL OKTOBERFEST ON SEPTEMBER 9 AND 10, 2016, TO THE STATE DEPARTMENT OF LIQUOR LICENSES AND CONTROL; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, an application for a special event liquor license for James Scott on behalf of the Knights of Columbus Council No. 4584 for the annual Oktoberfest on September 9 and 10, 2016, in Veterans' Memorial Park, has been received from the Arizona Department of Liquor Licenses and Control; and

WHEREAS, Section 4-203.02 of the Arizona Revised Statutes requires approval of the Sierra Vista City Council before the license will be considered; and

WHEREAS, it is a settled policy of the City Council that special event liquor licenses be recommended for approval if no objections are raised; and

WHEREAS, it is in the best interest of the citizens of Sierra Vista that this special event liquor license be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the settled policy, most recently affirmed is, and hereby is, reaffirmed.

SECTION 2

The City Council of the City of Sierra Vista recommends approval to the State Department of Liquor Licenses and Control of a special events liquor license for James Scott on behalf of the Knights of Columbus Council No. 4584.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 11th DAY OF AUGUST 2016.

Frederick W. Mueller
Mayor

Approved as to Form:

Attest:

Nathan J. Williams
Assistant City Attorney

Jill Adams
City Clerk

Prepared by:
Jill Adams, City Clerk



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Knights of Columbus Council 4584

SECTION 2 Non-Profit/IRS Tax Exempt Number: 94-10742

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (Include Area Code)
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SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Veteran's Memorial Park

Address of Location: 3105 East Fry Blvd, Sierra Vista, Cochise, AZ 85635

Street	City	COUNTY	State	Zip
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SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Scott, James 04/29/42

Last	First	Middle	Date of Birth
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2. Applicant's mailing address: 3548 Willow Drive, Sierra Vista, AZ 85635

Street	City	State	Zip
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3. Applicant's home/cell phone: (520) 366-7193 Applicant's business phone: (520) 366-7193

4. Applicant's email address: scotty@desiredfuture.com

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Knights of Columbus Council 4584 Percentage: 25%
 Address P.O. Box 296, Sierra Vista, AZ 85635
Street City State Zip

Name City of Sierra Vista Percentage: 75%
 Address 1011 North Coronado Drive, Sierra Vista, AZ 85635
Street City State Zip
- Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

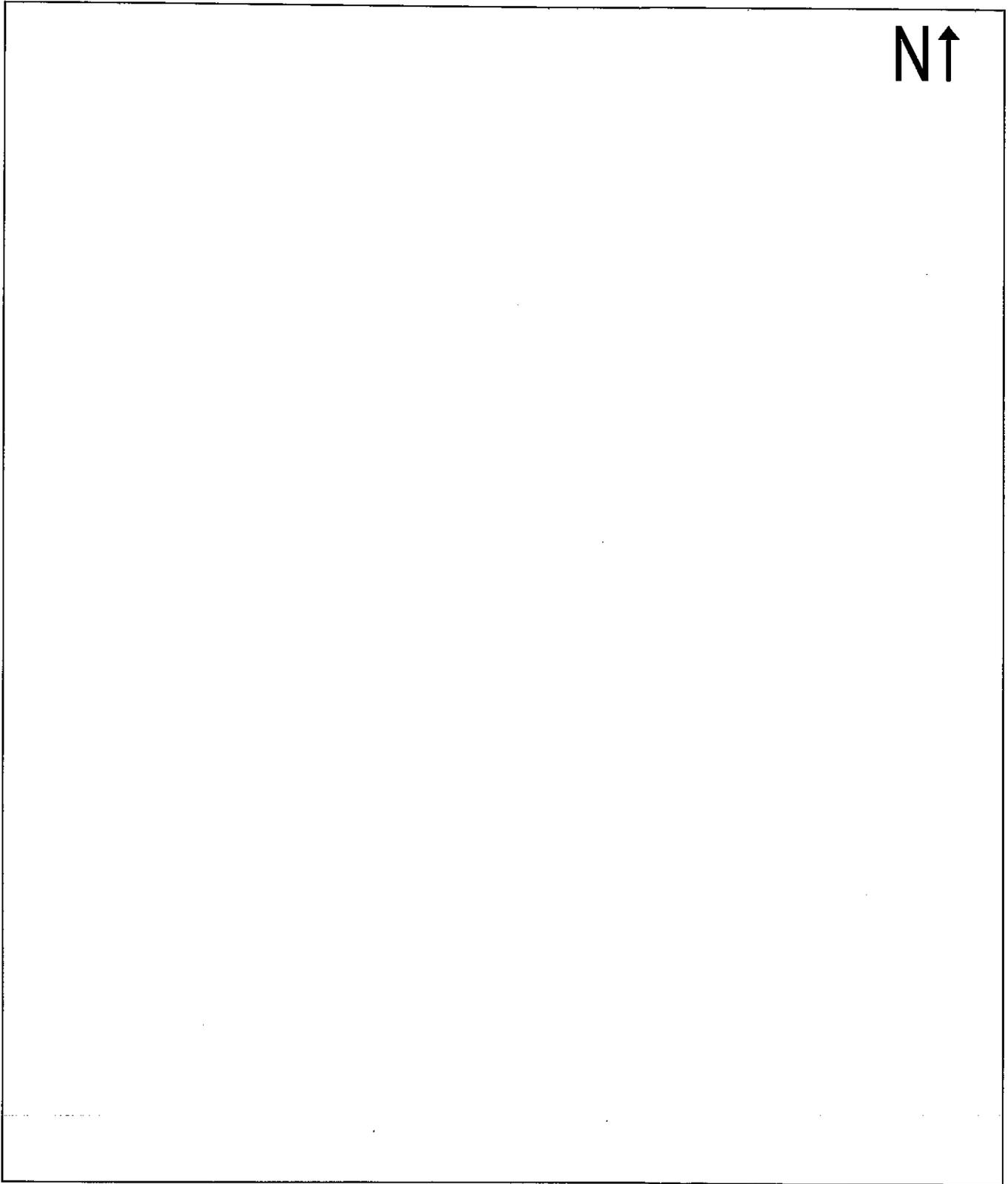
- What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)
 On Call _____ Number of Police 10+ _____ Number of Security Personnel _____ Fencing Barriers
 Explanation: AZ Rangers will assist with security at this event. 8' high fence will be installed to contain & secure alcohol vendor
Warning Signs will be posted and ID's checked. Wristbands placed on those of legal age and to purchase alcohol.
Sierra Vista Police Department will patrol grounds and will be on site to respond to any calls.

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>09/09/2016</u>	<u>Friday</u>	<u>12:00 PM</u>	<u>12:00 AM</u>
DAY 2:	<u>09/10/2016</u>	<u>Saturday</u>	<u>10:00 AM</u>	<u>12:00 AM</u>
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) David Lewis Nine declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

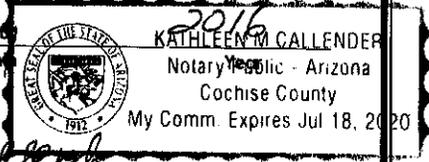
X David Lewis Nine Signature Warden Title/ Position 07/25/2016 Date 520 732-2206 Phone Number

The foregoing instrument was acknowledged before me this 25th Day July Month 2016 Year

State Arizona County of Cochise

My Commission Expires on: 7.18.2020 Date

Kathleen M Callender Signature of Notary Public



SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) James Scott declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

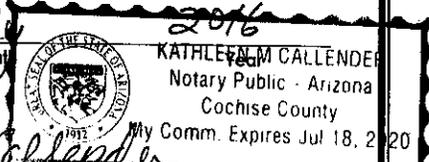
X James Scott Signature Event Chair Title/ Position 0725/2016 Date 520 366-7193 Phone Number

The foregoing instrument was acknowledged before me this 25th Day July Month 2016 Year

State Arizona County of Cochise

My Commission Expires on: 7.18.2020 Date

Kathleen M Callender Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section.

I, _____ (Government Official) _____ (Title) recommend APPROVAL DISAPPROVAL

On behalf of _____ (City, Town, County) _____ Signature _____ Date _____ Phone _____

SECTION 16 For Department of Liquor Licenses and Control use only.

APPROVAL DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.